

Request for Issuance of Special Allotment Release Order (SARO) and the Corresponding Notice of Cash Allocation (NCA) to Cover the Payment for Monetization of Leave Credits of DENR-PENRO Marinduque (With Required Requirements/Attachments)

1 message

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Wed, Dec 6, 2023 at 10:57 AM

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Greetings.

Kindly see and acknowledge upon receipt of the attached Request for Issuance of Special Allotment Release Order (SARO) and the Corresponding Notice of Cash Allocation (NCA) to Cover the Payment for Monetization of Leave Credits.

Likewise, the following were submitted as required requirements/attachments:

1. Signed Payroll
2. Signed Monthly Disbursement Program (MDP) FY 2023
3. Signed LDDAP-ADA
4. Copies of Application for Leave
5. Signed Certificate of Leave Credits
6. Signed Service Records
7. Signed NOSA/NOSI
8. Other attachments/requirements (Medical Certificates)

Kindly view and download the documents through this Google Drive link: <https://drive.google.com/drive/folders/1xDXqeMVPzmF5clENz9BpKnIwFcVF6xod?usp=sharing>

Thank you.

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