



++Republic of the Philippines  
**Department of Environment and Natural Resources**  
Visayas Avenue, Diliman, Quezon City 1116  
Tel Nos. 9296626 to 29 ; 9296633 to 35  
Website <http://www.denr.gov.ph/> Emailweb@denrgov.ph

**MEMORANDUM**

TO : **THE REGIONAL EXECUTIVE DIRECTOR**  
DENR Region IV B  
L & S Bldg., Roxas Blvd., Manila

FROM : **THE UNDERSECRETARY**  
Field Operations Luzon & Visayas and Environment

SUBJECT : **REQUEST OF MR. JOSE V. DEOGRACIAS FOR  
COMPENSATION FROM SERVICES RENDERED AT CENRO  
TAYTAY, PALAWAN**

DATE : **FEB 15 2023**

This pertains to the letter addressed to the DENR Secretary from Mr. Jose V. Deogracias regarding the abovementioned subject.

May we refer the matter to your Office for appropriate action. Furnish this Office and parties concerned of the actions taken citing document tracking number DENR CO-OSEC 2022-030874 for monitoring and record purposes.

For compliance.

  
ATTY. JUAN MIGUEL T. CUNA, *CESO I*

c.c.

Office of the Secretary



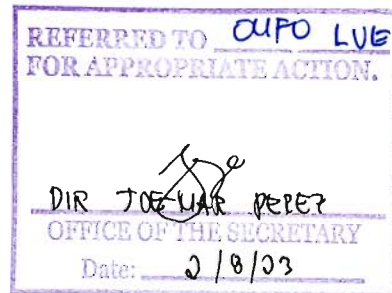
Republic of the Philippines  
Department of Environment and Natural Resources  
Document Action Tracking System  
Document Routing Slip

Document No: DENRCO - AS RMD-2022-030874 Print Date: Monday, December 05, 2022  
Sender: JOSE V. DEOGRACIAS  
Address: SAN PEDRO, PUERTO PRINCESA, PALAWAN  
Subject: LETTER DTD 11/30/2022 REQUEST FOR ASSISTANCE ON THE PENDING PAYMENT FOR THE TEAM OF MR. REINER MANALO WITH CONTRACT UNDER THE PAWS  
Addressee(s): Office of the Secretary (DENRCO - OSEC)  
CC Addressee(s):  
Date/Time Received: 12/05/2022 01:48:00 PM

ROUTING AND ACTION INFORMATION				
FROM	DATE/TIME RECEIVED	FOR/TO	DATE/TIME RELEASED	ACCEPTANCE REMARKS/ACTION REQUIRED/TAKEN REMARKS/STATUS
	12/05/2022 03:34:24 PM	DENRCO - AS RMD		
DENRCO - AS RMD		DENRCO - OSEC	12/05/2022 03:34:32 PM	

CARR  
12-6-22  
1070

DIANE 12-6-22



OSEC  
21023

h  
Atty. Becky  
21023

MS. Jim 21023

please refer to RAB for  
assistance/consideration

Reiner  
21523

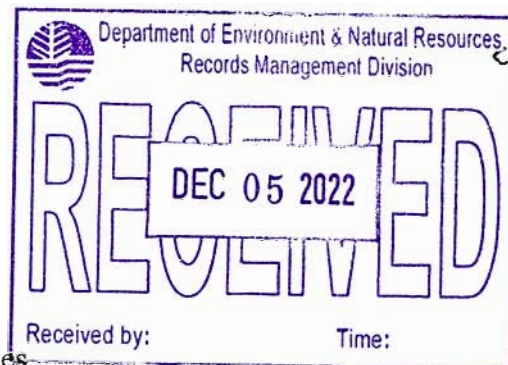
WINTER'S memo 21523 to RAB  
cc: OSEC

BR - 234

1675  
November 30, 2022

The Secretary  
Maria Antonia Yulo-Loyzaga  
Department of Environment and Natural Resources  
Visayas Avenue, Quezon City, Philippines

Thru the Administrative Officer  
Department of Environment and National Resources  
Visayas Avenue, Quezon City, Philippines



Sir;

I am Jose V. Deogracias a resident of Puerto Princesa City, Palawan, I was hired by Mr. Reiner Manalo to join his team, who was a contractor of DENR – PENRO Palawan under the PAWS (Protected Area and Wildlife Services) to conduct Assessment at Protected Area of CENRO TAYTAY Palawan at Cataban falls and other area within the protected Area.

The assessment was conducted on October 19, 2021 to October 21, 2021. The assessment was already completed and the accomplishment report was already submitted through Email at CENTRO TAYTAY Palawan.

Until now, I was not given my incentive for my work since Mr. Reiner Manalo's vouchers at PENRO-PALAWAN were still not process until now.

In the month of August 2022, I was informed by one of the personnel of accounting section that hard copy of accomplishment report must be attached to the vouchers of Mr. Reiner Manalo so that it can be processed and I, at once informed the personnel of Mr. Reiner Manalo to submit the hard copy of accomplishment report.

On October 3, 2022, I was informed by one of the personnel of PAWS at PENRO that she would attach the hard copy of accomplishment report that they had already received.

On October 20, 2022, November 3, 2022 and on November 29, 2022 I again verified the Voucher of Mr. Reiner Manalo at Budget and Accounting section of PENRO-PALAWAN but still it was not forwarded to them for processing.

Due this, I am seeking your help and assistance from your good office regarding this matter.

Hoping for your favorable action on this matter.

Thank you very much and more power.

Very Truly Yours,

  
JOSE V. DEOGRACIAS

November 30, 2022

The Secretary  
Maria Antonia Yulo-Loyzaga  
Department of Environment and Natural Resources  
Visayas Avenue, Quezon City, Philippines

Thru the Administrative Officer  
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