



PARTICIPANT'S INFORMATION NOTE

I. Rationale

The Forest Management Bureau is mandated to provide technical guidance to the DENR Central and field offices in the effective protection, development, and conservation of forestlands and watersheds, and to recommend policies and programs towards the achievement of sustainable forest management, based on science and principles of good forest governance.

Since 2020, the Bureau has been conducting *Forestry Fridays: A Forestry Webinar Series* to (1) capacitate DENR Field Offices in various policies and guidelines, specifically those that are related to forestland and resources management and conservation, (2) document problems encountered in the implementation of policies, and (3) identify policy gaps and inputs necessary for formulating new guidelines or amending existing ones based on implementation issues, challenges and needs.

II. Objectives and Expected Output

The proposed Forestry Webinar aims to guide the DENR field offices (Regional Offices, PENROs, and CENROs) on the recently approved forestry related policies and guidelines through orientation and discussion forum to improve their capacity on policy implementation, clarify provisions, and identify policy gaps and implementation issues, if necessary.

At the end of the learning event, the participants should be well informed regarding the recently approved forestry related policies discussed and be able to apply their knowledge in the implementation of these policies. The FMB should also be able to identify policy gaps, implementation issues, amendments and/or clarifications to the recently approved guidelines, for common understanding of field implementers.

III. Approach and Methodology

The online learning event will be held on ***June 23, 2023***, from 9:00 AM to 12:00NN ***via Zoom application***.

Only two (2) pre-registered accounts per field office will be allowed in the Zoom session, in consideration of the maximum capacity of FMB's Zoom account. All Regional Offices shall submit the consolidated Zoom accounts on or before May 26, 2023. The field offices may also opt to project the webinar in an LCD/LED projector or TV screen in their offices.

A. Schedule of Topics

The topics and its corresponding schedule are as follows (see attached Annex 1 for the detailed daily schedule):

1. DAO No. 2022-05 re: Rules and Regulations on Wood Charcoal
2. DAO No. 2022-01 re: Guidelines in Granting Government Agencies Gratuitous Permits for the Special Uses of Forest Lands

3. DAO No. 2021-43 re: Guidelines on the Establishment of the Carbon Accounting, Verification, and Certification System (CAVCS) for Forest Carbon Projects
4. DMC No. 2022-04 re: Guidelines for the Naming of Watersheds in the Philippines

B. Lectures and Open Forum

A pre-recorded lecture of each topic will be presented during the webinar and followed by an open forum. In the interest of time, selected questions will be discussed during the webinar; other questions and corresponding answers will be included in the documentation. Participants are encouraged to send their questions in advance via email (forestrywebinar@gmail.com).

Pre-test and post-test will be given to assess the participant’s knowledge on the topics discussed.

C. Certificate of Participation

Participants who accomplished the webinar evaluation form and post-tests and with complete attendance will be given a Certificate of Participation. The Certificate, copies of the presentations, and documentation will be sent via email at the end of the webinar series.

IV. Target Participants

The target participants are officials and technical personnel from the DENR Regional Offices, Provincial Environment and Natural Resources Offices (PENRO) and Community Environment and Natural Resources Offices (CENRO) that are involved in forestry services.

Only two (2) pre-registered accounts per field office will be allowed in the Zoom sessions, considering the maximum limit of FMB’s Zoom account. A total of 474 participants from 16 Regional Offices, 75 PENROs, and 146 CENROs may join the Zoom Webinar. The following are the priority officials for the Zoom Webinar:

| Date | Regional Office | PENRO | CENRO |
|---------------|---|---|--|
| June 23, 2023 | ARD for Technical Services Chief, Conservation and Development Division Chief, Licenses, Patents & Deeds Division | PENR Officer Chief, Technical Division | CENR Officer Chief, Conservation and Development Section Regulation and Permitting Section |

V. Resource Persons and Secretariat

The resource persons will come from the concerned technical divisions of the Bureau as shown in the Program of Activities while the Forest Policy, Planning and Knowledge Management Division-Forest Policy Section and Knowledge Information System Section shall serve as secretariat. Likewise, the Forest Policy Section is authorized to seek the assistance of other FMB personnel for the activity execution, as deemed necessary. An assisting professional shall also be hired as webinar moderator.

ANNEX 1. PROGRAM OF ACTIVITIES

| Time | Activity | Responsible Person/s |
|-----------------|--|---------------------------------------|
| June 23, 2022 | | |
| 8:30-9:00AM | Participants Registration | |
| 9:00-9:05AM | Opening Program/House Rules | Facilitator |
| 9:05-9:15AM | Welcome Remarks | Asec Arleigh J. Adorable, CESO III |
| 9:15-9:30AM | Pre-Test | |
| 9:30AM-10:30AM | <ol style="list-style-type: none">1. DAO No. 2022-05 re: Rules and Regulations on Wood Charcoal2. DAO No. 2022-01 re: Guidelines in Granting Government Agencies Gratuitous Permits for the Special Uses of Forest Lands3. DAO No. 2021-43 re: Guidelines on the Establishment of the Carbon Accounting, Verification, and Certification System (CAVCS) for Forest Carbon Projects4. DMC No. 2022-04 re: Guidelines for the Naming of Watersheds in the Philippines | |
| 10:30AM-10:40AM | Break | |
| 10:40-11:40AM | Open Forum | Facilitator and Resource Persons |
| 11:40AM | Closing Program/Announcements | |
| 11:30AM-12:00NN | Post-Test | |

I. Zoom Pre-registration Procedures

1. All DENR Field Offices shall accomplish the prescribed Pre-registration Accounts sheet (bit.ly/FF2023prereg) **on or before May 26, 2023.**
2. The FMB will send the Zoom pre-registration links to the submitted email accounts. **DO NOT SHARE** this link with other email accounts.
3. All participants shall pre-register in the webinar session prior to the webinar session. Only pre-registered accounts will be allowed in the Zoom Session.