



Republic of the Philippines
OFFICE OF THE PRESIDENT
PHILIPPINE RECLAMATION AUTHORITY

7th floor, Legaspi Towers 200 Bldg., 107 Paseo de Roxas St., Legaspi Village, 1226 City of Makati

Tel.No.: (02) 8459-5000 • Facsimile No.: (02) 8815-2662

Website: www.pea.gov.ph • Email: info@pea.gov.ph

21 November 2022

HON. CHRISTIAN V. RODRIGUEZ

Municipal Mayor

Municipality of Taytay

Office of the Municipal Mayor

Province of Palawan

cvrtaytay@gmail.com

Dear **Mayor Rodriguez**:

This refers to your letter dated 14 October 2022, formally signifying the intent of the Municipal Government of Taytay, Palawan (Municipality) to avail of the provisions of PRA Administrative Order No. 2021-01 (AO 2021-01), particularly Section 7 "Reclamations of Other Government Agencies" for the forfeiture proceedings of more or less 100,000 square meters of reclaimed land in Barangay Poblacion, Taytay, Palawan for eventual titling in favor of the Municipality.

Please note that Section 7 of AO 2021-01 provides that,

"Lands reclaimed by other government agencies, local government units, or GOCCs, with or without mandate to reclaim under their respective charters, using government funds, but without the prior approval of the President of the PRA Governing Board, as the case maybe, shall be titled in the name of concerned government agency/LGU/GOCC, through the PRA. This covers land/s reclaimed by said government agency/LGU/GOCC prior to and after the effectivity of this policy.

Subject to compliance with the requirements for the presidential proclamation and the titling of the reclaimed land pursuant to DENR DAO 2018-14, PRA shall initiate the process for the titling of said reclaimed lands. All expenses necessary, relevant, or incidental to the titling process shall be borne by the government agency/LGU/GOCC concerned including transportation/airfare, hotel accommodation and other out-of-pocket expenses by all PRA personnel tasked to handle related activities."

In view thereof, the Municipality is hereby advised to secure and submit the following documents under the Checklist of Requirements under AO 2021-01 (Annex "A") for evaluation and assessment. The Municipality is also required to pay the processing fee of Php1,000,000.00 plus VAT, as per Section 6 of AO 2021-01 prior to PRA Board approval and eventual endorsement to DENR for recommendation for the issuance of presidential proclamation of the reclaimed land as alienable and disposal and titling thereof. Attached herewith is the Order of Payment relative to the payment of processing fee as Annex "B".

Meantime, in order to determine the metes and bounds of the reclaimed area, a joint verification survey (JVS) shall be conducted by a licensed Geodetic Engineer (GE) of the Municipality and to be witnessed by DENR-CENRO and PRA. Relative thereto, please secure with the DENR-CENRO the needed Survey Authority (SA) indicating PRA as the claimant/applicant as a requirement prior to the conduct of the said JVS. The GE surveyor

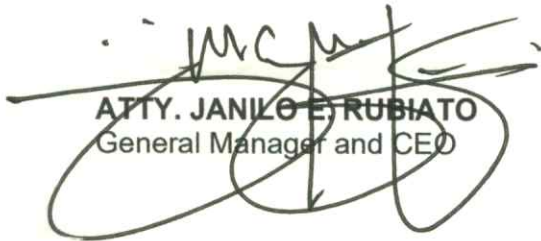


may identify/establish survey control with and/or around the land subject of the JVS as well as to secure references or the adjoining cadastral lots to hasten the execution of the said survey. Kindly inform us on the scheduled JVS two (2) weeks ahead, so that we can prepare the necessary travel documents.

We hope you find everything in order. Should you need any clarifications on the foregoing, please do not hesitate to call Engr. Diomedes M. Tan, Manager, Reclamation Department at telephone no. (02) 8459-5000, loc. nos. 7408 to 7409 or mobile no. 09175815020 or email him at info@pea.gov.ph and dmtan@pea.gov.ph.

For your guidance and compliance. Thank you.

Very truly yours,


ATTY. JANILO E. RUBIATO
General Manager and CEO

**SPECIAL REGISTRATION UNDER
PRA ADMINISTRATIVE ORDER (A.O.) No. 2021-01
CHECKLIST OF REQUIREMENTS
FOR MUNICIPALITY**

Project	Municipality of Taytay Reclamation Project	Area	100,000 sq. m.
Location	Barangay Poblacion, Taytay, Palawan	Date Prepared	
Proponent	Local Government of Municipality of Taytay, Palawan	Prepared by	
Address:	Municipality of Taytay, Palawan		

No.	DESCRIPTION	REMARKS
1	Application for Registration/Letter of Intent	SUBMITTED LOI dated 14 Oct. 2022
2	Narrative History / Historical Facts About the Reclamation	SUBMITTED 14 Oct. 2022
3	Project Description	FOR SUBMISSION
4	As-Built Plans of the Reclaimed Land Signed and Sealed by a Licensed Civil Engineer	
	a. Site Development or Master Development Plan/Land Use Plan	FOR SUBMISSION
	b. Location/Vicinity Map	SUBMITTED 14 Oct. 2022
	c. Cross Sectional and Traverse Section/Topographic Plan	FOR SUBMISSION
	d. Detail/s of the Containment Wall/s	FOR SUBMISSION
	e. Preliminary Survey Plan/Sketch Plan	SUBMITTED 14 Oct. 2022
5	Actual Cost of the Reclamation Signed and Sealed by a Licensed Civil Engineer	
	a. Summary of Cost Estimate/Actual Cost with Supporting Receipts/Contracts	FOR SUBMISSION
	b. Quantity Take-off	FOR SUBMISSION
6	Original/Certified True Copies of Permits/Clearances, if any, from the following Government Agencies	
	a. Provincial Health Office duly concurred or recommended by the Regional Health Director and Secretary of Health	FOR SUBMISSION
	b. District Engineer of Department of Public Works and Highways (DPWH), duly concurred or recommended by the Regional Director and Secretary of DPWH	FOR SUBMISSION
	a. Philippine Ports Authority (PPA) duly concurred or recommended by the Secretary of DOTr	FOR SUBMISSION
	b. Department of Tourism (DOT) duly concurred or recommended by the Secretary of DOT	FOR SUBMISSION
	c. Bureau of Fisheries and Aquatic Resources (BFAR) duly concurred or recommended by the Secretary of BFAR	FOR SUBMISSION
7	Certification from the DENR-CENRO/Implementing PENRO/Region as the case may be regarding the Status of the area and the Land Classification of the adjacent lands – Two (2) copies	FOR SUBMISSION
8	Copy of Environmental Impact Statement (EIS) and/or Environmental Compliance Certificate (ECC) for the Project/ Reclamation, if any	FOR SUBMISSION

9	Certification from the City Planning & Development Office on the zoning and land use classification	FOR SUBMISSION
10	Barangay and/or LGU Resolution interposing “no objection” on the issuance of Presidential Proclamation declaring the reclaimed land alienable and disposable and no longer needed for public use and titling in favor of the Philippine Reclamation Authority	FOR SUBMISSION
11	Other Supporting Documents: ➤ Council Resolution authorizing the Mayor/Local Executive Officer to file an application with PRA	FOR SUBMISSION
12	Required Fees a. Processing Fee (Php 2,000/hect. But not less than Php 1,000,000 plus VAT)	FOR PAYMENT
13	Survey of the Land: a. Approved Survey Authority	FOR SUBMISSION
	b. Joint Verification Survey – to be conducted by your licensed Geodetic Engineer and Witnessed by the representative/s of PRA and DENR	FOR SUBMISSION
	c. Approved Survey Plan in the name of PRA	FOR SUBMISSION
	d. Verified and certified correct Technical Description	FOR SUBMISSION
14	Recent Geotagged photos showing panoramic view of the reclaimed land (2 angles showing the boundaries and adjacent properties)	SUBMITTED 14 Oct. 2022
15	Other Documents to be Required in the Process of PRA’s Evaluation	
16	Other Documents Submitted 1. ONE (1) Bookbind Documents relative to the application.	



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ORDER OF PAYMENT

PAYOR : MUNICIPALITY OF TATAY, PROVINCE OF PALAWAN
(TIN 000 794-546-000)

PAYEE : PHILIPPINE RECLAMATION AUTHORITY
(TIN 000-492-049-000)

SUBJECT : Payment of the Processing Fee to PRA Administrative Order (AO) No. 2021-01 for Municipality of Tatay Reclamation Project covering an area of 100,000 square meters, more or less.

ADDRESS : Barangay Poblacion, Municipality of Taytay, Palawan

DATE : 17 November 2022


For the following charges:

Particulars : Payment of Processing Fee (Section 6, AO 2021-01)

Details:

Processing Fee	Php 1,000,000.00
Plus: 12% VAT	120,000.00
	=====
<u>TOTAL AMOUNT</u>	<u>Php 1,120,000.00</u>

Prepared by:

for: 
ATTY. JOSEPH JOHN M. LITERAL
Assistant General Manager
Reclamation and Regulation Office