



Republic of the Philippines
Department of Environment and Natural Resources
MIMAROPA Region

TRAVEL ORDER

(No. _____)

Name: FRANKLIN M. AQUINO Salary: P 71,511.00
Position: DMO IV/PASu, UIGRBS Div./Sec./Unit: PSU
Departure Date: February 11, 2023 Official Station: CENRO Brooke's Pt., Pal
Destination: San Mateo Rizal Return Date: February 19, 2023
Purpose of Travel: To attend in the conduct of National Workshop on Preparatory of activities for the proposed Legislation of Protected Areas under NIPAS in Estancia, de Lorenzo, San Mateo Rizal.
Per Diems/Expenses Allowed: P2,200
Assistants or Laborers Allowed: N/A
Appropriations to which travel should be charged: UIGRBS Fund
Remarks or special instructions: Submit report upon completion of the travel

Certifications:

This is to certify that the travel is necessary and is connected with the functions of the official/employee of this Div./Sec./Unit.

Recommending Approval :

Approved :

DONNA MAYOR-GORDOVE, CESO IV
ARD for Management Services

LORMELYN E. CLAUDIO, CESO IV
Regional Executive Director

AUTHORIZATION

I hereby authorize the Accountant to deduct the corresponding amount of the unliquidated cash advance from my succeeding salary for my failure to liquidate this travel within the prescribed thirty-day period upon return to my permanent official station pursuant to item 5.1.3 COA Circular 97-002 dated February 10, 1997 and Sec. 16 EO No. 248 dated May 29, 1995.

FRANKLIN M. AQUINO
Employee