



Republic of the Philippines  
**House of Representatives**  
Quezon City

**REP. LEODY “ODIE” F. TARRIELA**  
LONE DISTRICT, OCCIDENTAL MINDORO

**COMMITTEES**  
**VICE CHAIRPERSON:**  
AGRICULTURE AND FOOD  
FOREIGN AFFAIRS  
LAND USE  
NATIONAL DEFENSE & SECURITY  
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Public Accounts  
**Transportation**  
Energy  
Basic Education and Culture  
Good Gov't & Public Accountability  
Banks and Financial Intermediaries  
Indigenous Cultural Communities  
Labor and Employment  
Local Government  
Bases Conversion

07 February 2023

**LORMELYN E. CLAUDIO**

*Regional Director*

Department of Environment and Natural Resources (MIMAROPA)  
3<sup>rd</sup> Floor, 1515 DENR By The Bay Bldg., Roxas Blvd.,  
Brgy. 668, Ermita, Manila, Philippines

**SUBJ:** Invitation to Strategic Planning of the Lone District of Occidental Mindoro

**Dear RD Claudio:**

Greetings from the Province of Occidental Mindoro!

Strong Legislative-Executive coordination is imperative to ensure efficient delivery of government services to the people. In this regard, may I respectfully invite you to a Strategic Planning activity organized by this Representation, as follows:

**What:** Occidental Mindoro Strategic Planning, FY 2024-2025  
**Where:** TBA, Metro Manila  
**When:** February 27, 2023

The abovementioned event will give us an opportunity to formally meet and discuss your agency's planned programs, activities, and projects (P/A/Ps) in the Lone District of Occidental Mindoro for the coming fiscal years. It will be attended by representatives from various Regional and Provincial Executive Offices in MIMAROPA and Occidental Mindoro.

With this, you are also hereby requested to prepare a 15–20-minute presentation of your agency P/A/Ps for Occidental Mindoro for FY 2024. A formal *programme* shall be sent to you via E-mail a week before the event.

A confirmation form is attached for you reference. Thank you very much!

Very truly yours,

**REP. LEODY “ODIE” F. TARRIELA**

**CONGRESSIONAL OFFICE**

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Quezon City, Metro Manila  
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**DISTRICT OFFICES**

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Mamburao, Occidental Mindoro  
email : odie.tarriela@house.gov.ph

2/F, Municipal Hall  
San Jose, Occidental Mindoro



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**CONFIRMATION**

(Kindly confirm your attendance on or before February 13, 2023.)

- ☐ Yes, I will attend.
- ☐ I will send a Representative to the activity.

Name of Regional Director/ Representative/Companions	Agency/Office	Position / Designation	Email/Contact Number

**Important:** Kindly fill-out this confirmation sheet and send back thru E-mail at [congodiatarriela@gmail.com](mailto:congodiatarriela@gmail.com) on or before February 13, 2023.

**For inquiries and concerns, you may call the following mobile numbers:**

1. Atty. Justine Mikaela M. Tria – 0917-327-1772
2. Marisol G. Martinez – 0966-540-5852
3. John Lemuel Villaroza – 0945-639-0493

Name and Signature of Head of Office/Agency: \_\_\_\_\_

Date Accomplished: \_\_\_\_\_

**Note:** PLEASE SUBMIT A COPY OF YOUR PRESENTATION/MATERIALS ON OR BEFORE **FEBRUARY 18, 2023.**

For participants whose **offices/residences are outside Metro Manila**, we can provide one (1) night accommodation. Please signify below if you will be needing an accommodation:

- ☐ Yes, I will need an accommodation on February 26, 2023.
- ☐ Yes, I will need an accommodation on February 27, 2023.
- ☐ No.