



## MEMORANDUM

TO : **LORMELYN E. CLAUDIO, CESO IV**  
Regional Executive Director, DENR R4B

THRU : **ERNESTO E. TAÑADA**  
OIC PENRO, Occidental Mindoro

FROM : **THE ADMINISTRATOR**  
National Mapping and Resource Information Authority  
(NAMRIA)

SUBJECT : **REQUEST FOR ASSISTANCE ON THE HIRING OF TIDE  
OBSERVER IN LUBANG PRIMARY TIDE STATION**

DATE : FEB 08 2023

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In view of providing more accurate tidal information and predictions, the National Mapping and Resource Information Authority (NAMRIA), Human Resource Management Section (HRMS) together with the Physical Oceanography Division (POD) of the Hydrography Branch (HB) will conduct the hiring of Tide Observer position (Job Order) at Lubang Primary Tide Station.

In this regard, we would like to request your assistance through bulletin board posting and announcement of the attached Vacant Job Order position and reservation of appropriate venue for the interview of applicants.

For your consideration.



**Usec. PETER N. TIANGCO, PhD, CESO I**



Office of the Administrator  
National Mapping and Resource  
Information Authority  
17991-01 02/08/2023



### NAMRIA OFFICES:

Lawton Avenue, Fort Bonifacio, 1634 Taguig City, PH ☎(632) 8810-4831 to 41  
421 Barraca St., San Nicolas, 1010 Manila, PH ☎(632) 8241-3494 to 98



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CERTIFIED FOR MAPPING  
AND GEOSPATIAL  
INFORMATION MANAGEMENT

**INVESTORS IN PEOPLE™**  
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The NATIONAL MAPPING and RESOURCE INFORMATION AUTHORITY (NAMRIA) an attached government agency of the Department of Environment and Natural Resources (DENR) is mandated to act as the "Central Mapping and Resource Information Agency" of the government. Our vision is to be the center of excellence, building a geospatially-empowered Philippines.

## LIST OF VACANT POSITIONS as of FEBRUARY 2023 (JOB ORDER) HYDROGRAPHY BRANCH - (1) Vacant Position/s

No.	POSITION	Unique Item No.	Salary Grade	Basic Salary per Month	Relevant Education	Relevant Experience	Relevant Training	Eligibility	Place of Assignment
1	One (1) TIDE OBSERVER	Not/Applicable		Php 12,019.00	At least 2nd year college level or Senior High School graduate	None Required	None Required	None Required	Primary Tide Station, Lubang, Occidental Mindoro
	Additional Competency required	1. Knowledgeable in basic measurement readings; 2. Preferably with basic electrical/electronics background.							
	Job Description:	1. Maintains daily readings/recordings of tides, temperature and salinity; 2. Maintains the security of Lubang Tide Station.							
*** NOTHING FOLLOWS ***									

All qualified applicants are invited to email at [hrrmsrecruitment@namria.gov.ph](mailto:hrrmsrecruitment@namria.gov.ph) the original scanned copies of the following application documents:

1. Application letter addressed to :

**Usec. PETER N. TIANGCO, PhD, CESO I**  
Administrator, NAMRIA

2. Properly accomplished Personal Data Sheet (CS Form 212 Revised 2017) and/or **Resume**;
3. Other Application Documents (**if available**):

- a. Certificates of Trainings attended;
- b. Certificate/s of Previous Employment;
- c. Diploma and TOR;

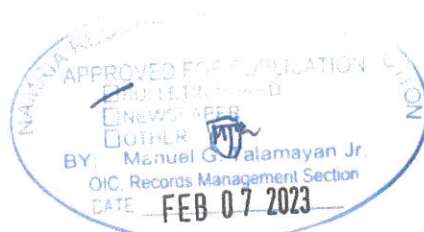
- d. Authenticated Certificate of Eligibility issued by CSC (as needed); and
- e. Valid Professional Licenses issued by PRC/SC/MARINA/ authorized regulatory agencies.

4. Deadline of submission is on

**FEB 17 2023**

5. The submitted application documents shall be solely used for recruitment purposes and shall be retained for a period of one (1) year; afterwards, they shall be disposed of in accordance with applicable laws and office regulations.

For queries, applicants may contact HRMS at (02) 8810 5458 or Engr. Jan Bryan O. Navarro at 09199774445.



**ATTY. JESSIE M. RACIMO**  
Chief, Administrative Division

**Usec. PETER N. TIANGCO, PhD, CESO I**  
Administrator