



Republic of the Philippines
Department of Environment and Natural Resources
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JAN 17 2023

MEMORANDUM

TO : ALL REGIONAL EXECUTIVE DIRECTORS
ALL BUREAU DIRECTORS
ALL HEADS OF ATTACHED AGENCIES

FROM : THE UNDERSECRETARY
Policy, Planning and International Affairs

SUBJECT : CY 2023 CALL FOR PROPOSALS FOR SPECIAL PROJECTS

The Foreign-Assisted and Special Projects Service (FASPS) is now accepting submission of project proposals for funding under the Special Projects Funds.

The Special Projects refer to the DENR Central Office locally-funded projects which are not the regular activity of the Department that address specific critical issues or anticipated needs in the ENR sector with a minimum duration of one (1) year up to two (2) years, and with the following considerations:

- The proposal directly supports the current priority thrusts and directions of the Department and to the 2021-2040 ENR Framework Plan;
- It is not a duplication of any on-going or completed projects in terms of area coverage and corresponding activities;
- Must have an identified sustainable mechanism i.e., it has the ability to continue whether through policy advocacy, institutional capacity building, or replication of similarly related projects;
- With a proposed project cost of up to PhP 2 million; and
- Eligible expenses cover the Maintenance and Other Operating Expenses (MOOE).

Please be guided by the attached Special Projects Info sheet based on the Department Memorandum Circular (DMC) No. 02 series of 2016, also known as the “Revised Guidelines and Procedures on the Appraisal, Selection, and Approval of Project Proposals Submitted to the Central Office for Funding as Special Projects”.

Below are the requirements:

- Proposal prepared in a Prescribed Template (Annex A) with a Logical Framework;
- Duly accomplished Appraisal and Evaluation Form (Annex B) by the Planning Division/Section; and
- Endorsement from the Regional Offices/Bureaus/Attached Agencies to FASPS.

Moreover, per FY 2023 Operational Planning Guidelines, particularly on the Conduct of Special Studies, Design Development in Support of Forestry, Mining and Environmental Management Operations Including Climate Change Resilience, an amount of PhP 500,000.00

per region shall be allocated for FASPs proposal preparation, monitoring of completed projects, documentation of FASPs innovations success stories. With this, all DENR Regional Offices may use a portion of the said budget to assist in the preparation of project proposals.

Lastly, may we also request you to disseminate the call for proposals to the partner stakeholders (i.e., NGOs, POs, LGUs and academic institutions) as they are also eligible to submit project proposals subject to initial evaluation and endorsement of your office.

The deadline for the submission of project proposals is on **31 March 2023**.

For inquiries, your staff may coordinate with Mr. Mervin Murillo of the Project Preparation Division of FASPS through this email address: msmurillo@denr.gov.ph.

For your consideration and appropriate action.



ATTY. JONAS R. LEONES



SPECIAL PROJECTS

Refer to the DENR Central Office locally-funded projects which are not included as (the) regular activity/ies of the Department that address specific critical issues or anticipated needs in the ENR sector with a duration minimum of one (1) year and maximum of two (2) years.



CY 2023 CALL FOR PROPOSALS FOR SPECIAL PROJECTS

**A.O.2.D. "CONDUCT OF STUDIES, DESIGN AND
DEVELOPMENT IN SUPPORT OF FORESTRY, MINING AND
ENVIRONMENTAL MANAGEMENT OPERATIONS,
INCLUDING CLIMATE CHANGE RESILIENCE"**



TYPES OF PROPOSAL

- Projects or studies that address an environmentally critical situation;
- Research studies which address a knowledge gap that is critical in the effective implementation of DENR policies and programs;
- Projects leading to the upliftment of the socioeconomic conditions of communities in the uplands, coastal areas, and other environment and natural resources (ENR)-dependent communities; or
- Projects leading to the development of new technologies for the ENR sector.



REQUIREMENTS

- Project proposal using the Prescribed Proposal and Logical Framework Templates (Annex A and Attachment 1);
- Duly accomplished Criteria and Appraisal Form (Annex B) by the RO/B/AA; and
- Endorsement Memorandum by the respective Regional Executive Director/Bureau Director/ Head of Attached Agencies.



CONSIDERATIONS

- It shall directly support the current priority thrusts and directions of the Department and to the 2021-2040 ENR Framework Plan;
- It shall not be a duplication of any ongoing, completed, or pipeline projects;
- It must have the sustainability mechanism i.e. how the outputs generated by the projects will be mainstreamed, adopted, utilized and/or institutionalized; and
- For projects with the participation or cooperation of two or more agencies, the linkages and roles must be well-defined and counterpart resources must be specified, if any.



ELIGIBLE PROPONENTS

- Units or Offices in the Central Office, including Bureaus and Attached Agencies of DENR;
- Units or Offices at the DENR Regional/Provincial/Community offices; or
- NGOs/POs, Private Institutions/ Organizations, Local Government Units, and Academic Institutions.

PROCESS FLOW

