



REPUBLIC OF THE PHILIPPINES  
**PHILIPPINE STATISTICAL RESEARCH AND TRAINING INSTITUTE**

Professional | Service-Oriented | Responsive | Team-Based | Integrity

TDGA-01112023-011  
11 January 2023

Dear Sir/Madam:

Warmest greetings!

The new year always brings a positive note to our agency as we commit ourselves to valued clients and stakeholders in the Philippine Statistical System such as your office.

This 2023, we are again offering a variety of online and face-to-face statistical training courses, all of which are primarily aimed to capacitate government employees in appreciating and understanding the value of statistics in the data-driven decision and policy-making endeavors.

The Regular Training Courses (RTC) will enable participants to comprehend basic statistical analysis applicable to everyday situations. On the other hand, our Customized Training Courses (CTC) use client-agency data incorporated in the lecture notes and workshop sessions, with selected topics fitted to the capability needs of pre-selected participants.

The online courses will be conducted via Zoom®, a video-conferencing application. Face-to-face training courses will be held at our **new office address** on the **15<sup>th</sup> and 16<sup>th</sup> Floors, The Upper Class Tower, Quezon Avenue cor. Scout Reyes St., Brgy. Paligsahan, Quezon City.**

Registration for regular training courses is on a first-come, first-served policy. Training courses may be canceled if the minimum number of 15 participants per course is not met. The registration fees per person and type of training are as follows:

Type of Participant	RTC Registration Fee (per training course)		
	Virtual <sup>1</sup>	Face-to-Face <sup>2</sup>	
		4 days	5 days
• Employed in government agencies/offices • Students	Php 6,000	Php 10,500	Php 12,500
• Employed in private agencies/offices • Private Individual	Php 14,340	Php 14,740	Php 16,740
• International participants/agencies/offices	USD 822	USD 872	

<sup>1</sup> PSRTI continues to subsidize more than 50% of its registration fees to government agencies

<sup>2</sup> Face-to-face training fees include training kit, packed meals (AM & PM snacks and lunch), USB flash drive with lecture materials, rent for the training room and laptops to be used for the duration of the training course.

**NOTE:** For customized training courses, costs will be determined after a series of meetings and consultations with requesting agencies.

Payments made to the PSRTI are not subject to withholding tax as per **REVENUE REGULATIONS 04-88 Section a** "...Withholding tax shall not apply on money payments to government agencies ... received in the exercise of its functions." Original, physical copies of the Official Receipt of payment are released upon request, via pick-up on-site at the PSRTI Training Division, or delivered via courier with shipping fees shouldered by the requesting participant.

Payment details, schedule, and further information regarding the regular training courses (virtual and face-to-face) are attached for your easy reference. Meanwhile, requests for customized courses can be directly addressed to Ms. Maria Praxedes R. Peña, Chief Statistical Specialist, Training Division, through her email: pinky.pena@psrti.gov.ph, copy furnished Mr. Stephen Randolph P. Trinidad, Planning Officer II, Office of the Executive Director, through his email: stephen.trinidad@psrti.gov.ph.



You may visit our official web page <http://psrti.gov.ph> for more information. You may also send your inquiry either through electronic mail to [fay.ignacio@psrti.gov.ph](mailto:fay.ignacio@psrti.gov.ph) and [zedric.ganan@psrti.gov.ph](mailto:zedric.ganan@psrti.gov.ph) or our landlines (+632) 8-929-7543 and (+632) 8-288-4150.

We look forward to seeing you in one of our training courses.

Thank you.

Very truly yours,



**JOSEFINA V. ALMEDA, PhD**  
Executive Director III