



Republic of the Philippines
Department of Environment and Natural Resources
PENRO Marinduque

January 25, 2023

MEMORANDUM

FOR : **The Regional Executive Director**
DNR MIMAROPA Region

THRU : The Assistant Regional Director for Management Services

FROM : The OIC, PENR Officer

SUBJECT : **REPORT ON THE PHYSICAL COUNT OF SEMI-EXPENDABLE PROPERTY (RPCSP) AS OF DECEMBER 31, 2022 OF PENRO MARINDUQUE**

Submitted herewith is the Report on the Physical Count of Semi-Expendable Property (RPCSP) as of December 31, 2022.

For information and record.


IMELDA M. DIAZ

REPORT ON THE PHYSICAL COUNT OF SEMI - EXPENDABLE PROPERTY (RPCSP)

Office Equipment, Information & Communication Technology and Furniture & Fixtures

(Type of Property, Plant and Equipment)

As of December 31, 2022

Fund Cluster : General Fund-101

For which

IMELDA M. DIAZ, OIC, PENR Officer, PENRO Marinduque is accountable, having assumed such accountability on

May 26, 2016.

	ARTICLE	DESCRIPTION	PROPERTY NUMBER	UNIT OF MEASURE	UNIT VALUE	QUANTITY per PROPERTY CARD	QUANTITY per PHYSICAL COUNT	SHORTAGE/OVERAGE		REMARKS
								Qty	Value	
Hostels and Dormitories										
1	Hostel	Swing Glass Door w/ 1/4 alum	2013-40-60-0000-02	unit	28,000.00	1	1			Auditor's Office
2	Hostel	Repair of PENR Office	2013-40-60-0000-01	unit	29,026.00	1	1			PENR Office
					57,026.00					
Other Structures										
1	Structure	Landscape at PA Office	2016-49-90-0000-03	unit	22,000.00	1	1			PASu Emetero Recto, serviceable,
2	Structure	Signage/Billboard at PA Office	2016-49-90-0000-03	unit	47,500.00	1	1			PASu Emetero Recto, serviceable,
3	Structure	Storage/Mini Clinic	2015-49-90-0000-05	unit	46,026.00	1	1			Forester Danilo Martinez, serviceable
4	Structure	Pre-releasing/flying cage	2015-49-90-0000-05	unit	41,350.00	1	1			Forester Danilo Martinez, serviceable
5	Structure	Receiving Area at WRC	2015-49-90-0000-05	unit	22,970.00	1	1			Forester Danilo Martinez, serviceable
6	Structure	Comfort/restroom w/in WRC	2015-49-90-0000-05	unit	49,853.00	1	1			Forester Danilo Martinez, serviceable
7	Structure	Comfort/restroom w/in WRC	2015-49-90-0000-05	unit	48,616.00	1	1			Forester Danilo Martinez, serviceable
					278,315.00					
OFFICE EQUIPMENT										
1	Aircon	Aircon, Kolin 1.5 HP	2009-50-20-0408-01	pc.	17,400.00	1	1			Maria Elena Paranaque, serviceable
2	Aircon	Aircon, Kolin 1.5 HP	2009-50-20-0409-01	pc.	17,400.00	1	1			PENRO Conference Hall, serviceable
3	Aircon	Aircon, Kolin 1.5 HP	2009-50-20-0410-01	pc.	17,400.00	1	1			PENRO Conference Hall, serviceable
4	Aircon	Aircon, Kolin 1.5 HP	2009-50-20-0411-01	pc.	17,400.00	1	1			Ryan Lozada, serviceable
5	Steel Cabinet	Lateral Type 4 Drawer Steel Cabinet	2013-50-20-0000-02	pc.	35,000.00	1	1			Manoel Christian Munar, serviceable
6	Steel Rack	Steel 5 layer rack (Double Upright)	2013-50-20-0000-02	pc.	38,000.00	1	1			Manoel Christian Munar, serviceable
7	Typewriter	Manual Typewriter 18"cart	2013-50-20-2729-02	pc.	24,500.00	1	1			Simeon Diaz, serviceable
8	Typewriter	Typewriter, Olympia	2010-50-20-2103-01	pc.	15,000.00	1	1			Andrew Aldovino, serviceable
9	Typewriter	Manual Typewriter 18"cart	2018-50-20-3341-02	pc.	27,500.00	1	1			Daisy Rosales, unserviceable, returned
10	Aircon	Aircon, 1.5 HP	2013-50-20-0000-02	pc.	22,500.00	1	1			Office of the Auditor, serviceable
11	Aircon	Aircon (American Homes) 1.5HP	2017-50-20-0201-01	pc.	47,000.00	1	1			Imelda M. Diaz, serviceable
12	Aircon	Aircon, 1.5HP(Kolin)	2012-50-20-0280-02	pc.	21,900.00	1	1			Ronald Matining, serviceable (TSD Office)
13	Aircon	Spilt Type Aircon 1 HP	2013-50-20-1410-01	pc.	38,000.00	1	1			Jocelyn Pastoral, serviceable
14	Aircon	Split Type Aircon Panasonic 1.5HP	2013-50-20-1420-01	pc.	48,000.00	1	1			Arlene Jamilla, serviceable
15	Aircon	Aircon Window Type (Fujidenzo)	2015-50-20-410A-02	pc.	24,950.00	1	1			Records Room, serviceable
16	Projector	Projector	2015-50-20-0204-03	pc.	46,500.00	1	1			Emeterio Recto, serviceable
17	Projector	Projector	2015-50-20-0062-03	pc.	46,500.00	1	1			Emeterio Recto, serviceable
18	Projector	Acer LCD Projector	2017-50-20-5900-01	pc.	29,000.00	1	1			Mark Ryan Lozada, serviceable

	ARTICLE	DESCRIPTION	PROPERTY NUMBER	UNIT OF MEASURE	UNIT VALUE	QUANTITY per PROPERTY CARD	QUANTITY per PHYSICAL COUNT	SHORTAGE/OVERAGE		REMARKS
								Qty	Value	
19	Aircon	Aircon 1 HP (Samsung)	2020-50-20-776W-01	pc.	40,000.00	1	1			Eden Palacios, serviceable
20	Aircon	Aircon 1 HP (Samsung)	2020-50-20-782E-01	pc.	40,000.00	1	1			Nilo L. Alcober, serviceable
					613,950.00					
Furniture & Fixture										
1	Chair	Sala Set	2010-70-10-0000-01	pc.	32,000.00	1	1			Office of the PENRO, serviceable
2	Chair & table	Love Seat & Center Table	2012-70-10-0000-01	pc.	15,450.00	1	1			PENRO Admin., serviceable
3	Table	L Type Table Top	2019-70-10-0000-01	pc.	20,200.00	1	1			Gemma Delos Reyes, serviceable
4	Sofa	3 Seater Sofa	2019-70-10-0000-02	pc.	30,000.00	1	1			Cynthia Lozano, serviceable
5	Sofa	1 Seater Sofa	2019-70-10-0000-02	pc.	19,500.00	1	1			Cynthia Lozano, serviceable
6	Sofa	1 Seater Sofa	2019-70-10-0000-02	pc.	19,500.00	1	1			Florencio Pastoral, serviceable
7	Cabinet	3 Drawers Mobile Pedestal Cabinet	2019-70-10-0000-02	pc.	155,100.00	44	44			TSD Buidling & Planning Department, serviceable
					291,750.00					
Information & Communication Tech.										
1	Laptop	Laptop Computer Acer Brand	2011-50-30-7434-03	pc	39,500.00	1	1			Emeterio M. Recto, unserviceable, not returned
2	Laptop	Laptop Computer Acer Brand	2011-50-30-9722-02	pc	39,500.00	1	1			Jocelyn Pastoral, unserviceable, not returned
3	Laptop	Laptop Touchscreen	2013-50-30-1920-01	pc	26,500.00	1	1			Lorna Jamola, serviceable
4	Laptop	Laptop(Lenovo Touchscreen)	2013-50-30-9911-02	pc	47,495.00	1	1			Ronald Matining, For repair (hinge problem)
5	Laptop	Netbook(ASUZ)	2013-50-30-7134-01	pc	34,700.00	1	1			Lorelyn P. Saet, serviceable
6	Laptop	Lenovo Ultrabook(4-1054TX 3rd Gen)	2013-50-30-0967-02	pc	48,000.00	1	1			Carlo Watiwat, serviceable
7	Laptop	Netbook(ASUZ)	2013-50-30-H3IT-01	pc	34,700.00	1	1			Andrew Aldovino, unserviceable, returned 10/4/2022
8	Tablet	Samsung Tablet	2015-50-30-L8WR-03	pc	28,500.00	1	1			Emeterio Recto, serviceable
9	Tablet	Samsung Tablet	2015-50-30-0168-01	pc	28,860.00	1	1			Imelda Diaz, unserviceable, not returned
10	Tablet	Samsung Tablet	2015-50-30-MFZY-02	pc	28,860.00	1	1			Cynthia Lozano, serviceable
11	Desktop	Desktop	2015-50-30-0463-03	pc	29,500.00	1	1			Almer Peregrin, unserviceable, not returned
12	Desktop Computer	Desktop	2015-50-30-220V-01	pc	38,950.00	1	1			Jocelyn Pastoral, serviceable
13	Laptop	Laptop	2015-50-30-2522-03	pc	49,000.00	1	1			Emeterio Recto, unserviceable, not returned
14	Desktop Computer	Desktop Computer-IHP	2017-50-30-3FK6-02	pc	34,507.20	1	1			Michael Joseph Maranan, serviceable
15	Desktop Computer	Desktop Computer-IHP	2017-50-30-3C2T-02	pc	34,507.20	1	1			Andrew Magculang, serviceable
16	Desktop Computer	Desktop Computer-IHP	2017-50-30-3C21-02	pc	34,507.20	1	1			Wilson Paez, serviceable
17	Desktop Computer	Desktop Computer-IHP	2017-50-30-3F84-01	pc	34,507.20	1	1			Anidel Feliciano, seviceable
18	Desktop Computer	Desktop Computer-IHP	2017-50-30-3F8Q-01	pc	34,507.20	1	1			Elena Paranaque, serviceable
19	Laptop	Laptop Computer (Procurement)	2017-50-30-8876-02	pc	35,916.40	1	1			Oliver Minay, serviceable,
20	Laptop	Acer Travelmate P259-MG	2017-50-30-2276-02	pc	35,916.40	1	1			Corazon Pelaez, serviceable
21	Laptop	Acer Travelmate P259-MG	2017-50-30-9476-03	pc	35,916.40	1	1			Emeterio Recto, serviceable
22	Laptop	Acer Travelmate P259-MG	2017-50-30-1375-02	pc	35,916.40	1	1			Randy Estrella, serviceable
23	Laptop	Acer Travelmate P259-MG	2017-50-30-6176-01	pc	35,916.40	1	1			Imelda Diaz, serviceable
24	Laptop	Acer Travelmate P259-MG	2017-50-30-8976-02	pc	35,916.40	1	1			Cynthia Lozano, serviceable
25	Printer	Printer-HP Brand A3 Ink Tank	2017-50-30-R06H-01	pc	22,800.00	1	1			Lorna Jamola, serviceable
26	Laptop	Laptop Computer (Regional Office)	2017-50-30-RS76-03	pc	29,800.00	1	1			Sherwin Villavicencio, serviceable

	ARTICLE	DESCRIPTION	PROPERTY NUMBER	UNIT OF MEASURE	UNIT VALUE	QUANTITY per PROPERTY CARD	QUANTITY per PHYSICAL COUNT	SHORTAGE/OVERAGE		REMARKS
								Qty	Value	
27	Laptop	Laptop Computer (Regional Office)	2017-50-30-RYWA-02	pc	29,800.00	1	1			Michael Joseph Maranan, For Repair
28	Laptop	Laptop Computer (Regional Office)	2017-50-30-RWMS-01	pc	29,800.00	1	1			Sofia Barola, serviceable
29	Laptop	Laptop Computer (Regional Office)	2017-50-30-RSNJ-01	pc	29,800.00	1	1			Andrew Aldovino, serviceable
30	Desktop Computer	Desktop (For Regular Activity)	2019-50-30-4230-02	pc	48,500.00	1	1			Randy Pantoja, serviceable
31	Desktop Computer	Desktop (For Regular Activity)	2019-50-30-3530-01	pc	48,500.00	1	1			Nilo Alcober, serviceable
32	Desktop Computer	Desktop (For Regular Activity)	2019-50-30-4202-02	pc	48,500.00	1	1			Manoel Christian Munar, serviceable
33	Desktop Computer	Desktop (For Regular Activity)	2019-50-30-4930-02	pc	48,500.00	1	1			Cynthia U. Lozano, serviceable
34	Desktop Computer	Desktop (For Regular Activity)	2019-50-30-3030-02	pc	48,500.00	1	1			Jerahmel Bronze, serviceable
35	Desktop Computer	Desktop (For Regular Activity)	2019-50-30-3000-02	pc	48,500.00	1	1			Michael Vincent Saulog, For repair
36	Desktop Computer	Desktop Computer	2020-50-30-3096-02	pc	39,148.95	1	1			Corazon Pelaez, serviceable
37	Desktop Computer	Desktop Computer	2020-50-30-3596-02	pc	39,148.95	1	1			Florante Fandialan Jr. , serviceable
38	Desktop Computer	Desktop Computer	2020-50-30-2896-02	pc	39,148.95	1	1			Jonathan Telan, serviceable
39	Desktop Computer	Desktop Computer	2020-50-30-2196-02	pc	39,148.95	1	1			Ronald Matining, serviceable
40	Desktop Computer	Desktop Computer	2020-50-30-3896-01	pc	39,148.95	1	1			Ericka Macunat, serviceable
41	Laptop	Laptop Acer Nitro 5	2020-50-30-0734-01	pc	37,658.45	1	1			Jhonna Liza Medenilla, serviceable
42	Laptop	Laptop Acer Nitro 5	2020-50-30-3400-02	pc	37,658.45	1	1			Michael Vincent Saulog, serviceable
43	Laptop	Laptop Acer Nitro 5	2020-50-30-1534-01	pc	37,658.45	1	1			Nilo Alcober, serviceable
44	Laptop	Laptop Acer Nitro 5	2020-50-30-6934-01	pc	37,658.45	1	1			Heidy Oyong, serviceable
45	Laptop	Laptop Acer Nitro 5	2020-50-30-2334-03	pc	37,658.45	1	1			Emeterio Recto, serviceable
46	UPS	UPS 5000VA	2020-50-30-0024-02	pc	15,962.99	1	1			Mark Ryan Lozada, unserviceable, returned
47	DSLR Camera	DSLR Camera	2015-50-30-6442-01	pc	30,000.00	1	1			Gemma Delose Reyes, serviceable, returned
48	Waterproof Phone	Waterproof Mobile Phone-4	2017-50-30-0002-02	pc	17,110.00	1	1			Oliver Minay, unserviceable, not returned
49	Cellphone	Celphone Samsung A71	2020-50-30-PMCL-02	pc	39,083.00	1	1			Randy Estrella, seviceable
50	Cellphone	Celphone Samsung A71	2020-50-30-PYKD-02	pc	39,083.00	1	1			Cynthia Lozano, serviceable
51	Camera	Canon EOS 700D 18-55	2016-50-30-5780-01	pc	26,998.00	1	1			Nilo Alcober, serviceable
52	Camera	Canon EOS 700D 18-55	2016-50-30-5781-01	pc	26,998.00	1	1			Imelda Diaz, serviceable
53	Laptop	Laptop Dell Latitude 3400	2019-50-30-8406-01	pc	32,656.00	1	1			Eden Palacios, serviceable
54	Laptop	Laptop Dell Latitude 3400	2019-50-30-NKT2-02	pc	32,656.00	1	1			Paul Bryan Mijares, serviceable
55	Desktop Computer	Desktop Computer Dell	2019-50-30-3A03-01	pc	34,008.00	1	1			Mark Ryan Lozada, serviceable
56	Desktop Computer	Desktop Computer Dell	2019-50-30-04X2-02	pc	34,008.00	1	1			Aleth Bundoc, serviceable
57	Desktop Computer	Desktop Computer Dell	2019-50-30-3402-01	pc	34,008.00	1	1			Ma. Victoria Nevia, serviceable
58	Desktop Computer	Desktop Computer Dell	2019-50-30-M4X2-02	pc	34,008.00	1	1			Cynthia Lozano, serviceable
59	Desktop Computer	HP 280 G2 Microtower	2017-50-30-IJQQ-01	pc	34,507.20	1	1			Anidel Feliciano,serviceable
60	Desktop Computer	HP 280 G2 Microtower	2017-50-30-IJPG-01	pc	34,507.20	1	1			Mark Ryan Lozada, serviceable
61	Desktop Computer	HP 280 G2 Microtower	2017-50-30-1JR3-02	pc	34,507.20	1	1			Randy Estrella, serviceable
62	Desktop Computer	HP 280 G2 Microtower	2017-50-30-1KGG-02	pc	34,507.20	1	1			Menchita Radovan,serviceable
63	Black View	Black View BV9900 4G	2021-50-30-2939-02	pc	37,000.00	1	1			Carlo Watiwat, serviceable
64	Black View	Black View BV9900 4G	2021-50-30-2967-02	pc	37,000.00	1	1			Ricky Pereda, serviceable
65	Black View	Black View BV9900 4G	2021-50-30-2960-02	pc	37,000.00	1	1			Wilson Paez,serviceable

	ARTICLE	DESCRIPTION	PROPERTY NUMBER	UNIT OF MEASURE	UNIT VALUE	QUANTITY per PROPERTY CARD	QUANTITY per PHYSICAL COUNT	SHORTAGE/OVERAGE		REMARKS
								Qty	Value	
66	Black View	Black View BV9900 4G	2021-50-30-2959-02	pc	37,000.00	1	1			Ronald Matining, serviceable
67	Black View	Black View BV9900 4G	2021-50-30-2648-02	pc	37,000.00	1	1			Michael Joseph Maranan, serviceable
68	Action Camera	Action Camera-GoPro Hero 7 White	2019-50-30-3755-02	pc	19,950.00	1	1			Florante Fandialan, serviceable
69	Action Camera	Action Camera-GoPro Hero 7 White	2019-50-30-2068-02	pc	19,950.00	1	1			Michael Joseph Maranan, serviceable
70	Action Camera	Action Camera-GoPro Hero 7 White	2019-50-30-0059-02	pc	19,950.00	1	1			ADMIN/GSU, serviceable, returned 11/26/20
71	Action Camera	Action Camera-GoPro Hero 7 White	2019-50-30-8620-02	pc	19,950.00	1	1			Cynthia Lozano, serviceable
72	Action Camera	Action Camera-GoPro Hero 7 White	2019-50-30-4744-03	pc	19,950.00	1	1			Emeterio Recto, serviceable
73	Action Camera	GO PRO HERO'S Action Camera	2017-50-30-5626-03	pc	28,598.00	1	1			Cynthia Lozano, serviceable
74	Action Camera	GO PRO HERO'S Action Camera	2017-50-30	pc	28,598.00	1	1			Imelda Diaz, serviceable
75	Printer	Epson LQ310 (Ribbon)	2015-50-30-1515-03	pc.	15,515.00	1	1			Andrew Aldovino, serviceable
76	Laptop	Laptop	2019-50-30-5166-01	pc.	43,200.00	1	1			Emeterio Recto, unserviceable, not returned
77	Laptop	Laptop Computer Acer Brand	2014-50-30-3076-02	pc.	29,998.00	1	1			Luciana Ricafrente, serviceable
					2,644,403.19					
Tech & Scientific Equipment										
1	GPS	GPS (Etrex-H)	2011-51-40-3830-02	pc	16,750.00	1	1			Florante Fandialan, serviceable
2	Night Vision Binoculars	Night Vision Binoculars-Boblov NV400	2019-51-40-9601-02	pc	18,950.00	1	1			Michael Vincent Saulog, serviceable
3	GPS	GPS-Garmin Montana 680 GPS	2019-51-40-4182-02	pc	38,450.00	1	1			ADMIN/GSU, serviceable, returned 11/26/20
4	GPS	GPS-Garmin Montana 680 GPS	2019-51-40-4180-02	pc	38,450.00	1	1			Cynthia Lozano, serviceable
5	GPS	GPS-Garmin Montana 680 GPS	2019-51-40-4171-02	pc	38,450.00	1	1			Don Gibson Mercado, serviceable
6	GPS	GPS-Garmin Montana 680 GPS	2019-51-40-4175-02	pc	38,450.00	1	1			Aleth Bundoc, serviceable
7	GPS	GPS-Garmin Montana 680 GPS	2019-51-40-4169-02	pc	38,450.00	1	1			Danilo Martinez, serviceable
8	GPS	GPS-Garmin Montana 680 GPS	2019-51-40-4164-02	pc	38,450.00	1	1			Carlo Watiwat, serviceable
9	Tree Caliper	Tree Caliper	2018-51-40-0000-02	pc	18,000.00	1	1			Don Gibson Mercado, serviceable
10	Tree Caliper	Tree Caliper	2018-51-40-0000-02	pc	18,000.00	1	1			Paul Bryan Mijares, serviceable
11	Tree Caliper	Tree Caliper	2018-51-40-0000-03	pc	18,000.00	1	1			Emeterio Recto, serviceable
12	GPS	GPS	2018-51-40-9205-02	pc	32,000.00	1	1			Michael Joseph Maranan, serviceable
13	GPS	GPS	2018-51-40-8735-02	pc	32,000.00	1	1			Paul Bryan Mijares, serviceable
14	Compass, Suunto	Compass, Suunto	2019-51-40-5797-02	pc	16,705.00	1	1			Corazon Pelaez, serviceable
15	Spotting Scope	Spotting Scope, celestron	2019-51-40-0000-02	pc	16,400.00	1	1			Corazon Pelaez, serviceable
16	Laser Range	Laser Range, leica	2019-51-40-0106-02	pc	21,950.00	1	1			Corazon Pelaez, serviceable
					439,455.00					
Other Machinery & Equipment										
1	Cutter & Binder	Cutter Heavy Duty & Binder	2013-59-90-S960-01	pc.	18,000.00	1	1			Jhonna Liza Medenilla, serviceable
2	Fire Extinguisher	Fire Extinguisher (Big)	2013-59-90-9147-02	pc.	16,000.00	1	1			Manoel Christian Munar, serviceable
3	TV	Smart LED TV 32"	2013-59-90-0000-02	pc.	31,390.00	1	1			TSD Building, unserviceable
4	Chainsaw	Chainsaw	2015-59-90-202F-03	pc.	49,000.00	1	1			Roderick Villanueva, serviceable
5	Regulator Set	APEKS Regulator Set	2017-59-90-5203-01	pc.	17,151.00	1	1			Imelda Diaz, serviceable
6	Regulator Set	APEKS Regulator Set	2017-59-90-6519-01	pc.	17,151.00	1	1			Imelda Diaz, serviceable
7	Steel w/Boot	EON Steel w/Boot & USB	2017-59-90-0262-03	pc.	44,821.00	1	1			serviceable, returned

	ARTICLE	DESCRIPTION	PROPERTY NUMBER	UNIT OF MEASURE	UNIT VALUE	QUANTITY per PROPERTY CARD	QUANTITY per PHYSICAL COUNT	SHORTAGE/OVERAGE		REMARKS
								Qty	Value	
8	BCD-wing style	Bladden/BCD-wing style w/harnes set-up	2017-59-90-5458-01	pc.	22,370.00	1	1			Imelda Diaz, serviceable
9	BCD-wing style	Bladden/BCD-wing style w/harnes set-up	2017-59-90-5531-01	pc.	22,370.00	1	1			Imelda Diaz, serviceable
10	Vault	Safety Vault	2011-59-90-C880-01	pc	26,571.43	1	1			Andrew Aldovino, serviceable
					264,824.43					
		GRAND TOTAL			4,589,723.62	182	182	0	-	

Prepared and Certified Correct by:

Approved by: _____

Verified by:

NILO/L. ALCOBER

Administrative Officer I

(Member)

Answer given No

ARLENE JAMILLA

Administrative Assistant II

(Member)

MARY ROSE L. BORREO

Forester I

(Member)

RONALD M. MATINING

Mathematician Aide II

(Member)

BERNARD A. MOLBOG

Cartographer I

(Member)

BLESILDA J. CONSTANTINO

Administrative Aide VI

(Member) -

EDEN P. PALACIOS

Administrative Officer IV (HRMO II)

(Chairperson)

MARK RYAN S. LOZADA

Information System Analyst II

(Member)

FLORANTE G. FANDALAN JR.

Forest Ranger

(Member)

ROMM L. MARIPOSQUE

Administrative Aide IV

(Member)

IMELDA M. DIAZ

OIC, PENR/Officer

Signature over Printed Name of COA