



Republic of the Philippines  
Department of Environment and Natural Resources  
**PENRO Marinduque**

January 03, 2023

**MEMORANDUM**

**FOR** : The Regional Executive Director  
DENR MIMAROPA Region

**THRU** : The Assistant Regional Director for Management Services

**ATTENTION** : The OIC Chief, Planning and Management Division  
The Chief, ICT Section

**FROM** : The OIC - PENR Officer

**SUBJECT** : **SUMMARY REPORT ON ICT SERVICE REQUESTS  
FOR THE FOURTH QUARTER, CY 2022 OF DENR  
PENRO MARINDUQUE**

In line with the requested IT-related technical assistance acted upon, please be informed that DENR-PENRO Marinduque has 100% satisfactory rating equivalent to Excellent adjectival satisfactory rating for the Fourth Quarter, CY 2022 as shown in the table below.

**Table 1. Requested IT-Related Technical Assistance Acted Upon**

No.	Month	Total Number of IT-Related Technical Assistance Acted Upon	Average Feedback Rating	Final Adjectival Rating
1	October	18	100%	Excellent
2	November	16	100%	Excellent
3	December	11	100%	Excellent
<b>GRAND TOTAL</b>		<b>45</b>	<b>100%</b>	<b>Excellent</b>

The IT-Related Technical Assistance Acted Upon, as required by the DENR MIMAROPA Region, is encoded, submitted and can be accessed thru this Google Sheets link: <https://tinyurl.com/it-technical-assistance>.

For information and record.

  
**IMELDA M. DIAZ**