



Republic of the Philippines
Department of Environment and Natural Resources
PENRO Marinduque

March 31, 2023

MEMORANDUM

FOR : **The Regional Executive Director**
DENR MIMAROPA Region

THRU : **The Assistant Regional Director for Management Services**

FROM : **The OIC, PENR Officer**

SUBJECT : **REPAIR AND MAINTENANCE OF MOTOR VEHICLES**
IN DENR PENRO MARINDUQUE FOR THE 1ST
QUARTER, C.Y. 2023

Please be informed that DENR PENRO Marinduque conducted repairs and maintenance of motor vehicles for the 1st Quarter of C.Y. 2023, to wit:

Motor Vehicle/Plate Number	Type of Repair and Maintenance	Date
Isuzu 4x4 Pick-up/D1N022	Changed of Fan Belt	01/09/23
	Changed of wiper blade	03/26/23
Isuzu Crosswind/CS4834	Vulcanizing of 1 flat tire	01/23/23
	Vulcanizing of 2 flat tires	02/06/23
	Repair of Radiator	03/02/23

For information and record.


IMELDA M. DIAZ



Republic of the Philippines
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MEMORANDUM

FOR : **The Regional Executive Director**
DENR MIMAROPA Region

THRU : **The Assistant Regional Director for Management Services**

FROM : **The OIC, PENR Officer**

SUBJECT : **REPAIR AND MAINTENANCE OF OFFICE EQUIPMENT IN DENR PENRO MARINDUQUE FOR THE 1ST QUARTER, C.Y. 2023**

Please be informed that DENR PENRO Marinduque conducted repairs and maintenance of office equipment for the 1st Quarter of C.Y. 2023, to wit:

Name of Office Equipment	Type of Repair and Maintenance	Date
Split type, Window type and Floor type aircon	Cleaning of air filter/screen	03/24/23

For information and record.


IMELDA M. DIAZ