



Republic of the Philippines
Department of Environment and Natural Resources
FOREST MANAGEMENT BUREAU
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FOREST MANAGEMENT BUREAU
RELEASED
JUL 13 2023
RECORDS UNIT

JUL 12 2023

MEMORANDUM

FOR : All Regional Executive Directors

FROM : The OIC, Assistant Secretary for Field Operations – Western Visayas,
and Director in concurrent capacity

SUBJECT : **LATEST ITTO VACANCIES**

This has reference to the electronic mail dated July 4, 2023 sent by Sheam Satkuru, Executive Director of the International Tropical Timber Organization (ITTO) informing the Bureau of their announcement of vacancy for the Director - Forest Management.

Attached is the list of qualifications for the said position. Further, please note that the deadline of applications is on September 4, 2023. You may send your application to oed@itto.int.

FOR YOUR INFORMATION.


ARLEIGH J. ADORABLE, CESO III



Latest ITTO vacancies and ITTC 58 Report

OED <oed@itto.onmicrosoft.com>

Tue, Jul 4, 2023 at 6:27 PM

To: OED <oed@itto.int>

FOREST MANAGEMENT BUREAU
7-15-2023
11:26 AM

Dear Members and ITTO Focal Points,

Please be informed that the following vacancy announcements have been posted on the ITTO website:

- Director – Trade and Industry
- Director – Forest Management

The deadline for applications is **4 September 2023, 17:00hrs, JST**.

We would also like to inform you that the Report of the International Tropical Timber Council at its 58th Session, Document ITTC(LVIII)/19) is now available on the ITTO Homepage, https://www.itto.int/council_committees/reports/.

In accordance with Rule 33 of the Rules of Procedures, any member may, within 21 calendar days of the report being sent, request that confirmation of any portion of the report which refers to any statements of such member or of any comments or narration not in accordance with what had actually happened in the opinion of that member, but which would not affect the substance of the decisions taken or conclusions reached, be deferred pending consideration by the Council at its next session. In the absence of any such request, the report shall be deemed to be confirmed.

Chers membres et points focaux de l'OIBT,

Veuillez noter que les avis de vacance de poste suivants ont été publiés sur le site Web de l'OIBT :

- Directeur – Commerce et industrie
- Directeur – Gestion forestière

La date limite de candidature est **le 4 septembre 2023, 17h00, JST**.

Nous tenons également à vous informer que le « Rapport du conseil international des bois tropicaux à sa 58e session, Document ITTC(LVIII)/19) est disponible sur la page d'accueil de l'OIBT, https://www.itto.int/council_committees/reports/.

Conformément à l'article 33 du règlement intérieur, tout membre peut, dans les 21 jours de l'année civile qui suivent l'envoi du rapport, demander que toute partie du rapport qui a trait à des déclarations de ce membre ou toute partie de commentaires ou d'une relation de faits qui, de l'avis ce membre, ne correspond pas à ce qui s'est passé en réalité, sans pour autant affecter quant au fond les décisions prises ou les conclusions formulées, soit laissée en suspens aux fins d'examen par le Conseil à sa session suivante. En l'absence de demande en ce sens, le rapport est réputé confirmé.

Estimados miembros y puntos focales de la OIMT,

D.37198

Le informamos que las siguientes vacantes se han publicado en el sitio web de la OIMT:



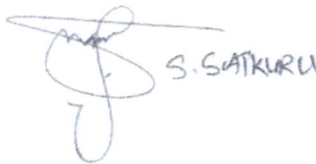
- Director – Comercio e industria
- Director – Gestión Forestal

La fecha límite para aplicar a estas vacantes es **el 4 de septiembre de 2023 a las 17:00 h, JST.**

También nos gustaría informarle que el "Informe del Consejo Internacional de las Maderas Tropicales en su 58° período de sesiones, documento ITTC(LVIII)/19) ya está disponible en la página de inicio de la OIMT https://www.itto.int/council_committees/reports/.

De conformidad con el artículo 33 del Reglamento Interno, cualquier miembro podrá, dentro de los 21 días naturales siguientes a la fecha en que se envíe el informe, pedir que la confirmación de cualquier porción del informe que se refiera a cualquier declaración de ese miembro, o a cualquier observación o descripción que no corresponda a lo que sucedió realmente a juicio de ese miembro, pero que no afecte a la sustancia de las declaraciones tomadas o de las conclusiones adoptadas, quede aplazada hasta que el Consejo la examine en su próxima reunión. De no presentarse ninguna petición en tal sentido, el informe se considerará confirmado.

With best regards / Avec mes salutations distinguées / Con saludos cordiales,



Sheam Satkuru

Office of the Executive Director



International Tropical Timber Organization (ITTO)

1-1-1 Minato-Mirai, Nishi-ku, Yokohama 220-0012 JAPAN

E-mail: oad@itto.int Tel: (+81-45) 223-1110

www.itto.int

2 attachments



Vacancy Announcement No. 87 - Director Trade and Industry - 230704.pdf
183K



Vacancy Announcement No. 86 - Director Forest Management - 230704.pdf
182K



INTERNATIONAL TROPICAL TIMBER ORGANIZATION (ITTO)

VACANCY ANNOUNCEMENT No. 86

(DEADLINE FOR APPLICATION: 4 SEPTEMBER 2023, 17:00hrs JST)

Position/Title	Level (Grade)	Duty Station	Date for Entry on Duty	Duration of Assignment
DIRECTOR (Forest Management)	D-1*/	YOKOHAMA, JAPAN	JANUARY 2024	FIXED TERM: TWO YEARS (RENEWABLE)

1. DUTIES AND RESPONSIBILITIES

The Director for Forest Management, under the general direction of the Executive Director, will be responsible for the overall management of the Organization's Forest Management Division;

Overarching tasks include:

- Lead the Division's team, organize its day-to-day work and be a member of the ITTO senior management team;
- Assure seamless coordination and integration of the Division's work with the Division of Trade and Industry and the Division of Operations;
- Provide strategic leadership and guidance on sustainable forest management (SFM) issues, enhancing productivity and economic, social and environmental contributions of tropical forests in line with the objectives of the SDGs 2030, the Global Forest Goals and the UN Strategic Plan on Forests (UNSPF);
- Planning, management, quality control and implementation of ITTO field projects and activities in line with ITTO project manuals and all Council-approved Guidelines;
- Leading analysis, development and review of policy guidelines related to sustainable forest management, restoration and conservation of forests and landscapes, biodiversity, forest fires, forest certification, legality requirements and other relevant areas of work relating to the mandate of the ITTO as governed by the ITTA 2006;
- Represent ITTO in international fora (UNFF, CPF, CITES, UNFCCC, UNCCD, CBD, etc.) as well as in other relevant fora, organizations and events;
- Promote the multiple roles of productive forests for climate change mitigation and adaptation, biodiversity conservation, inclusive green growth and general development of ITTO's producer member countries as part of nature-based solutions;
- Lead the Division's input to the International Tropical Timber Council (ITTC), Committees and Working Groups and other processes as mandated by the International Tropical Timber Agreement (ITTA), 2006;

More specifically, the responsibilities will include:

- Develop, in consultation with the Executive Director, a comprehensive annual and biennial work programme of the Division (SFM policy development and implementation, projects, pre-projects, activities and workshops/seminars, taking into account the ITTO's new Financial Architecture and Programmatic Lines) along with a timeline and expected results/outcomes;

*/ The Executive Director reserves the right to make this appointment at a lower level than advertised.

- Assist the Committee on Reforestation and Forest Management to identify the activities and areas in which the promotion of sustainable development of tropical forests, with emphasis on conservation, sustainable use and environmental and social needs, could be strengthened; collaborate with appropriate bodies and stakeholders on the implementation of these improvements;
- Assist in the assessment of project and pre-project proposals submitted to the Committee on Reforestation and Forest Management and provide member countries with relevant assistance in conformity with the ITTA 2006 and ITTO criteria/priorities;
- Oversee and guide the implementation, monitoring and evaluation of ITTO projects in the field of Reforestation and Forest Management;
- Monitor the implementation of the Biennial Work Programme (BWP), taking into account the practical implementation aspects including financing;
- Support the dissemination of ITTO technical documents and of other results of ITTO's work in the field of Reforestation and Forest Management and the ITTO Programmatic Lines, including preparation of materials for publication or presentation at seminars and training courses;
- Identify actions to seek greater alignment and to harness synergies between ITTO's work and international goals, such as the UN Sustainable Development Goals, United Nations Strategic Plan on Forests, the Paris Agreement on climate change, the Kunming-Montreal Global Biodiversity Framework and continue to strengthen partnerships with the United Nations and other institutions, including members of the Collaborative Partnership on Forests to promote sustainable forest management in the tropics;
- Identify measures to enhance capacity building in member countries by developing guidelines and/or modules for boosting training and skills-development programmes; and
- Any other duties that the Executive Director may assign from time to time.

2. QUALIFICATIONS AND EXPERIENCE

- Be a national of an ITTO Member Country;
- Suitable university degree preferably with post-graduate qualification in matters relevant to the technical work of the Organization;
- A minimum of fifteen years of progressively responsible post-qualification working experience in a multi-cultural environment, including with ITTO producer and consumer countries;
- Knowledge of development, technical, social, investment and other issues relevant to the promotion of further and increased processing of tropical timber in producer countries;
- Experience of working in an international organization within the United Nations system is an advantage.

3. COMPETENCIES

- Professionalism: highly proactive with excellent management ability and results oriented; ability to review and revise work of others; conscientious and efficient in meeting commitments, observing deadlines and achieving results; proven analytical and conceptual ability; capable of producing clear and comprehensive reports; capable of identifying and addressing policy issues and presenting analytical findings and making decisions based on objective analysis;

- Communication: excellent command in written and verbal communication skills in English is mandatory including ability to communicate complex issues with audiences from different backgrounds; knowledge of French and/or Spanish will be advantageous;
- Teamwork: possess excellent interpersonal skills with ability to work under pressure; capable of leading and gaining assistance of others in a team endeavour;
- Managing performance: ability to coach, mentor, motivate develop and encourage good performance;
- Innovative capacity: good judgment and initiative, innovative thinking and resourcefulness, energy and tact; capable of ensuring an effective work structure to maximize productivity and achieve results;
- Technical awareness: ability to keep abreast of developments and relevant technologies applicable to the profession; and
- Resource mobilization: ability to support the Organization's fundraising efforts and deepen relations with traditional and new donors to acquire the necessary funds to enable the effective implementation of the objectives of the ITTA 2006.

4. **SALARY**

ITTO offers salaries and allowances based generally on the United Nations system. Appointments are subject to the Staff Regulations and Rules of the Organization.

5. **APPLICATION**

Written applications including a cover letter explaining how the candidate meets the required qualifications, a completed United Nations Personal History Form (Form P.11), a CV and copies of tertiary education qualifications related to the job qualifications must be received at ITTO headquarters electronically **by 17:00hrs JST, 4 September 2023**. Please send your application to oad@itto.int.

Shortlisted candidates may be requested to present certified true copies of such tertiary education certificates upon notification of being shortlisted. Qualified women are particularly encouraged to apply. Candidates should note that the official ITTO retirement age is 65.

Please note that only applicants who are short-listed will be contacted.

Candidates who have applied for this vacancy in 2022 under Vacancy Announcement No. 83 must re-apply and submit updated documentation.

ABOUT ITTO

The International Tropical Timber Organization (ITTO) is an intergovernmental organization promoting the sustainable management and conservation of tropical forests and the expansion and diversification of international trade in tropical timber from sustainably managed and legally harvested forests. ITTO develops internationally agreed policy guidelines and norms to encourage sustainable forest management (SFM) and sustainable tropical timber industries and trade. It assists tropical member countries to adapt such guidelines and norms to local circumstances and to implement them in the field through projects. In addition, ITTO collects, analyzes and disseminates data on the production and trade of tropical timber, promotes sustainable tropical timber supply chains and helps develop capacity in tropical forestry.

ITTO is an action and field-oriented organization with more than 35 years of experience. It has funded and assisted in the implementation of more than 1200 projects, pre-projects and activities addressing the many aspects of SFM, such as forest restoration; wood-use efficiency; the competitiveness of wood products; market intelligence and transparency in the tropical timber trade and tropical timber supply chains; forest law enforcement and governance; illegal logging; biodiversity conservation; climate change mitigation and adaptation; the contribution of non-timber forest products and environmental services; and the livelihoods of forest-dependent communities. All projects are funded by voluntary contributions. ITTO is headquartered in Yokohama, Japan and currently has a membership of 74 countries, plus the European Union, which together represent about 90 percent of world trade in tropical timber and over 80% of the world's tropical forests.

ITTO was first established by the International Tropical Timber Agreement (ITTA), 1983, which was negotiated with a limited life span of ten (10) years under the auspices of the United Nations Conference on Trade and Development (UNCTAD) and came into force in 1985. The Organization became operational in 1987. The successor agreement to the ITTA, 1983 was negotiated in 1994 and came into force on 1 January 1997. The ITTA, 1994 continued to focus on the world tropical timber economy. In addition, it contained broader provisions for information sharing, including on non-tropical timber trade data and allowed for consideration of non-tropical timber issues as they relate to tropical timber. Building on the two previous agreements, negotiations for a successor to the ITTA, 1994 were concluded, again under the auspices of UNCTAD, in 2006 and the ITTA, 2006 entered into force on 7 December 2011 for a period of 10 years until 6 December 2021. In accordance with the respective provisions of the agreement, the 57th ITTC decided to extend the ITTA, 2006 for a period of five years, until 6 December 2026.

Unlike some other commodity agreements, the ITTA has no price regulation mechanisms or market intervention provisions, and accords equal importance to trade and conservation. ITTO's underlying concept is sustainable development of tropical forests by encouraging and assisting the tropical timber industry and trade to manage and thus conserve the resource bases upon which they depend.

Contact Details:

International Tropical Timber Organization (ITTO)
International Organizations Center, 5th Floor
Pacifico-Yokohama, 1-1-1 Minato-Mirai, Nishi-ku
Yokohama, 220-0012 JAPAN

Tel.: (+81) 45 223-1110

E-mail: oed@itto.int

ITTO Membership

Producing Members (37)

Africa (14)

Angola
Benin
Cameroon
Central African Republic
Congo
Côte d'Ivoire
Democratic Republic of the Congo
Gabon
Ghana
Liberia
Madagascar
Mali
Mozambique
Togo

Asia & Pacific (10)

Cambodia
Fiji
India
Indonesia
Malaysia
Myanmar
Papua New Guinea
Philippines
Thailand
Vietnam

Latin America (13)

Brazil
Colombia
Costa Rica
Ecuador
Guatemala
Guyana
Honduras
Mexico
Panama
Peru
Suriname
Trinidad and Tobago
Venezuela

Consuming Members (38)

Albania
Australia
China

European Union (27)*

Austria
Belgium
Bulgaria
Croatia
Cyprus
Czech Republic
Denmark
Estonia
Finland
France
Germany
Greece
Hungary
Ireland
Italy
Latvia
Lithuania
Luxembourg
Malta
Netherlands
Poland
Portugal
Romania
Slovakia
Slovenia
Spain
Sweden

Japan
New Zealand
Norway
Republic of Korea
Switzerland
United Kingdom
United States of America

** EU is a member of ITTO in its own right*