



Republic of the Philippines
Department of Environment and Natural Resources

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July 14, 2023

MAYOR MALOU FLORES-MORILLO

Calapan City City Hall,
New Government Center,
Calapan City, Oriental Mindoro

Attention : **Elizabeth L. Abogado**
Sr. Environmental Management Specialist

Subject: Invitation to participate in the Conduct of Training/ Workshop on Harnessing
Cities' Share in the Implementation of Climate Change Mitigation Measures - Phase II

Dear **Mayor Flores-Morillo:**

This has reference to the ongoing project of the Department of Environment and Natural Resources - Climate Change Service (DENR-CCS) entitled **Harnessing Cities' Share in the Implementation of Climate Change Mitigation Measures**.

In this regard, we would like to invite you and/or your designated representatives to attend the **Training - Workshops** to be held on **August 15 to 18, 2023**, and **September 12 to 14, 2023 at Estancia de Lorenzo, San Mateo, Rizal**. The indicative schedule of activities and registration links are provided in **Annex A**.

Considering the technical nature of the subject matter, we would like to request your staff/staff members that attended the last year's activities to attend the said training/workshop. In case these staff/s are not available for the scheduled training/workshop, we encourage technical staff who have in-depth and comprehensive knowledge of the availability and accessibility of internal and external data that may be relevant for the conduct of community-level GHG emissions inventory of the city to attend on their behalf.

We would request for the assigned representatives to confirm their participation on or before **07 August 2023** through the online registration form at <https://bit.ly/GHGIBatch1> and answer the [Pre-Training Assessment](https://bit.ly/HarnessingPreTest) (<https://bit.ly/HarnessingPreTest>) . Attached are the [reference materials](#) from the Inception Meeting and previous webinar series and the [Concept Note with a tentative program](#) for the training/workshop.

In line with this, the city participants are requested to prepare and bring available actual data, laptop, and completed worksheets from last year's coaching session, for the training/workshop. The actual data may include city-level electricity data, transport fuel, waste treatment, disposal data, etc. Please refer to the [Community-level GHGI Data Requirement](#).

For any questions and or clarifications, you may coordinate with DENR Climate Change Service through our office landline at 8928-1194 and email address ccs@denr.gov.ph.

We are hoping for your positive response regarding this matter. Thank you for your usual support and cooperation.




Very truly yours,

ATTY. ANALIZA REBUELTA-TEH

DENR Undersecretary for Finance, Information Systems, and Climate Change

cc : The Regional Executive Director
DENR IVB

Annex A

Activities	Tentative Schedule	Venue/ Platform	Target Participants	Registration Link
Training-Workshop on Establishing city-level GHG inventories (GHGI) for Philippine LGUs and Fundamentals of Climate Change Mitigation Actions	August 15 to 18, 2023	Estancia de Lorenzo 31 Saint Patrick street, Marvi Hills Subdivision, Brgy. Gulod Malaya, San Mateo, Rizal	Representative from: <ul style="list-style-type: none"> ● City Planning and Development Office ● City Environmental Management Office ● Any Office assigned for GHG Inventory (2 pax only)	https://bit.ly/GHGIbateh1 
Training-Workshop on Setting-up city level GHG emission reduction/target	September 12 to 14, 2023		Representatives from: <ul style="list-style-type: none"> ● City Planning and Development Office (CPDO) ● City Environment and Natural Resource Office (CENRO) ● Disaster Risk Reduction and Management (DRRMO) 	https://bit.ly/GHGEbateh1 
Closing Workshop	October 26, 2023	Hybrid (NCR and Zoom)	Representatives from: <ul style="list-style-type: none"> ● City Planning and Development Office (CPDO) ● City Environment and Natural Resource Office (CENRO) ● City Solid Waste Management Office (CSWMO) ● Disaster Risk Reduction and Management (DRRMO) 	https://bit.ly/HarnessingClosing 

Note: Participants of the in-person training/workshops are highly encouraged to bring their own laptop, and extension cord for convenience.