

Republic of the Philippines Department of Environment and Natural Resources **Provincial Environment and Natural Resources Office MIMAROPA** Region

Bgy. Sta. Monica, Puerto Princesa City, Palawan E-mail: penropalawan@denr.gov.ph Telfax No. (048) 433-5638/ (048) 434-8791

July 20, 2023

MEMORANDUM

FOR

The Regional Executive Director

DENR MIMAROPA Region 1515 L&S Bldg., Roxas Blvd., Barangay 668, Ermita, Manila

THRU:

The Assistant Regional Director

for Management Services Division

FROM

The Provincial Environment and

Natural Resources Officer

SUBJECT

SUBMISSION OF THE MINUTES OF MEETING/FORUM OF

CENRO QUEZON, PALAWAN FOR THE MONTH OF JUNE CY

Respectfully forwarded is the memorandum from CENRO Quezon dated July 5, 2023 pertaining the above-captioned subject with enclosures.

As stated, the CENRO Quezon conducted a metting/forum on June 19, 2023 wherein a total of 27 female and 32 male attended the said meeting at their office.

For information and record.

"For the PENRO"

DAVEN. BALMORES Forester/II/OIC, Chief, Utilization Unit In-Charge, Office of the PENRO

DR #: 2023-6117

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Republic of the Philippines Department of Environment and Natural Resources MIMAROPA Region

COMMUNITY ENVIRONMENT AND NATURAL RESOURCES OFFICE

National Highway, Bgy. Alfonso XIII, Quezon, Palawan Email: cenroquezon@denr.gov.ph

July 5, 2023

DENR PENRO

MEMORANDUM

FOR

The Provincial Environment and

Natural Resources Officer

Sta. Monica, Puerto Princesa City

FROM

The OIC, Community Environment and

Natural Resources Officer and Concurrent PASu MMPL

SUBJECT

SUBMISSION OF THE MINUTES OF MEETING/FORUM OF

CENRO QUEZON, PALAWAN FOR THE MONTH OF

JUNE CY 2023

Forwarded is the minutes of meeting/forum of CENRO Quezon, Palawan conducted on June 19, 2023.

Please be informed that for the month of June CY 2023 this Office conducted one (1) meeting/forum to monitor compliance and on time submission of accomplishments by this Office, likewise, significant updates and reminders on administrative and technical matters had been discussed to strengthen capabilities of personnel on conservation and protection of Environment and Natural Resources. Likewise, recurring issues was discussed and come-up with the possible solutions to settle the issues.

Please be informed that the said forum was attended by 27 female and 32 male.

For your information and record.

NATOS. GONZAG



Republic of the Philippines Department of Environment and Natural Resources MIMAROPA Region

COMMUNITY ENVIRONMENT AND NATURAL RESOURCES OFFICE

National Highway, Bgy. Alfonso XIII, Quezon, Palawan Contact No.: 0917-160-4920 Email: cenroquezon@denr.gov.ph

HIGHLIGHTS OF THE FORUM/MEETING OF CENRO QUEZON PERSONNEL HELD AT CENR OFFICE QUEZON, PALAWAN ON JUNE 19, 2023

Presiding Officer (P.O.)

OIC-CENRO/ Concurrent PASu, MMPL Renato S. Gonzaga

Time Started

8:09 AM

Host

Planning and Support Unit

A. Preliminaries

Panunumpa ng Kawani ng Gobyerno

Singing of DENR Hymm

Prayer :

Forest Technician II/Head Executive Assistant Margelyn S. Mandapat

Attendance:

Female -27 Male -32 = Total - 59

B. Highlights of the Forum/Meeting

No.	Agenda/Issues	Discussion	Agreements/Commitments/ Instructions	Responsible Section/Person	Status/Remarks
1.	Reporting of Different Sections/Units;				

Conservation and	ECOMS II Elany P. Sanico, had reported the		For information
Development Section reported by ECOMS II Elany P. Sanico	following activities and accomplishments; Conducted CSC evaluation & Assessment for Second Quarter Continuous Conducting CSC evaluation and Assessment Wetland profiling May 30 to 31, 2023 assisted to Provincial CBFM Desk Officer Merlyn Blaza to conduct monitoring and evaluation of CBFM regarding Issues and concern; Isugod Uplanders Association Incillegal cutting Maranan Uplanders Marketing Association IncIllegal kaingin Tagbisay Uplanders Farmers Association Inc. Participated in the conducted Tree planting with 10, 000 seedlings in 2 hectares relative to the World Environment Celebration together with the BNC on June 4-5, 2023 CDS Chief Michelle Sebido, attended 2 nd Meeting of PAMB in RASA-RIWS on June 8, 2023	-Report will be submitted and Endorsed to PENRO -Report already submitted and to be followed-up in Region. -Report will be submitted to PENRO -To be conducted meeting with Municipal tourism, LGU, Bgy. Dumangueña, POs Tagbisay Uplanders Farmers Assoc. Inc., and DENR -Presiding Officer instructed to submit report relative to the conducted Tree Planting	For compliance
Monitoring and Enforcement Section (MES) – presented by Forester I Kathleene Khye F. Mozo	Forester I Kathleene Khye F. Mozo the following activities and accomplishments; 1. 2 nd quarter accomplishment report CY 2023		

Apprehension and hauling of undocumented Forest Products of lumber-Mangium with total volume of 2,229.67 Bd. Ft., no claimant/abandoned located at Bgy. Isugod, Quezon, Palawan on May 4, 2023
 Apprehension and hauling of undocumented Forest Products-lumber-Apitong with total volume of 1,474.66 Bd. Ft., no claimant/abandoned located at Sitio Calupisan, Bgy. Punta Baja, Rizal, Palawan on May 31, 2023 Posting of 1st Notice to the Public
 Apprehension and hauling of undocumented Forest products-lumber-Apitong with Topdown (1 Unit) with the total volume of 53.33 Bd. Ft., of Mr. Giboy Macasaet (Driver) and Gerald Tidong Minaw (Helper) located at Bgy. Punta Baja, Rizal, Palawan on June 01, 2023
Compliance Monitoring of Tenurial Instrument: Forest Land Use Agreement for Tourism Purposes (FLAgT) of Mr. Roland F. Rodriguez located at Arena Island, Bgy. Panacan, Narra, Palawan on
May 16, 2023 Compliance Monitoring of Tenurial Instrument: Special Land Use Permit (SLUP) of PLDT-SMART INC.

located at Bgy. Iraan and Bgy. Bunog, Rizal, Palawan on April 26, 2023	
Compliance Monitoring of Tenurial Instrument: Community Based Forest Management Agreement (CBFMA) of Bugon Multi-Purpose Cooperative (BMPC) located at Bgy. Sowangan, Quezon, Palawan on May 2, 2023 - report already submitted and endorsed	
Compliance Monitoring of Tenurial instrument: Community Based Forest management Agreement (CBFMA) of Maranan Uplanders Marketing Association (MUMA) located at So. Maranan, Bgy. Calategas, Narra, Palawan on May 23, 2023 - Report already submitted and endorsed	
 Conducted Administrative Adjudication Proceedings for Violation of Section 77 of PD 705 at DENR-CENRO Quezon Office on May 9, 2023 Landscape and Wildlife indicator 	
(LAWIN) System-Conducted distance Patrolled with 63.56 km (2 nd qtr. only) within the Administrative Area of Jurisdiction of CENRO	
Quezon, Palawan Chief, MES Forester II David E. Gallema, suggested that the backlog will be accomplish	

		before end of this month June 2023.			
		PO instructed to be attentive relative to the backlog and be priorities this matter and also for preparing report, it should be truthful to sustain the report.	-For Personnel	MES	For compliance
	 Chief, MES Forester David E. Gallema also discussed regarding surrendered Chainsaw apprehended by PNNI Personnel. 	why not to be turn over the said			
		- Chief, MES said, He explain to the PNNI Personnel that they will turn over that said Item in the PCSD since they was authorized Agency who responsible to it, but PNNI			
		personnel insist that the said Item was turn over in our Office. To avoid some misunderstanding, He accept the said Chainsaw and this Office will turn over properly in PCSD.			
		- PO instructed that in that case, must be clarify to the concerned			
RPS – Reported by Special Investigator Raymund C. Daquer		person that apprehension of the Chainsaw will be directly turn over/surrender to the PCSD, just site or give the bases that PCSD			

PSU/Admin Unit Admin. Aide VI Wilma D.C Ang, reported following; Rice Allowance DTR
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		Planning Officer said that it was		
		in Internal arrangement only PO instructed that all personnel		
		who avail flexitime should		
		coordinate and submit his/her time schedule to Admin		
		time schedule to Admin. Personnel for proper assessment		
		and approval. But make it sure		
		that there will be personnel		
		whose in the Office from 8am to 5pm every weekdays.		
	P. I. M.			
	Park Maintenance Forerman/Property Officer Myrna T. Libao update the office supplies she get in PENRO on June 8, 2023 is only bond paper for this	driver charled it ' 1'		
	year Purchased Request. She also reminded to those in user of vehicle driver must have a Licensed not expired.	to avoid frouble.		
	Admin. Officer/Records Officer Charlene F. Llorca	PO said if there is no response		7
	relative to least of the relative to the same content in Records Section	from PENRO should make a		
	condition and Air	report through Memorandum then state the said issues	**	
MMPL-PAMO - reported by APASu,	APAsu Forrester I Pressy Joy S. Cocjen had reported the following:			
Forester I Pressy Joy S. Cocjen	Accomplishment as of May to June 17, 2023	4		
Forester I Pressy Joy	Accomplishment as of May to June			

	is the Agency who responsible to that said Item. - Report already submitted and endorsed - For Review PO reminded that commitment is not only in Work and Financial (WFP) but also to clients, make sure to assist and inform the clients properly base on his/her request. - Forester II Janes T. Panes, Planning Officer reminded also the Tenurial Instruments backlogs PO instructed that in processing of Tenurial Instrument must be complete documents upon submission to avoid pending and return documents from PENRO.	For information

	 PAMB Members Capacity Building Training on 2nd Week of August 2nd Quarter BMS-FGD at Tagusao, Culasian, Pulot Interior all in MMPL 	APASU Pressy Joy Cocjen said that BMB and SIBOL proposed that all information of LAWIN will be inter to the Earth Ranger for the same reporting PO instructed to wait the instruction if the report of Earth Ranger and LAWIN will be the same.	
RIWS – reported by PASu,/In-Charge Narra Station, LMO III Rex S. Velasco Valasco	PASu/In-charge Narra Station LMO III Rex S. Velasco had reported the following accomplishments and activities; Philippine Cockatoo (KATALA) population monitoring activity Coordination with Fisherfolks re: missing buoys. Recovery of two (2) pieces of missing buoys in coordination with the Maritime Personnel in Narra, Palawan Habitat monitoring in RIWS (Corals, Seagrass & Mangroves) Habitat surveillance of threats and damages including patrolling and monitoring activity Knowledge, Attitude and Practice (KAP) survey activity in Bgy Antipuluan, Narra, Palawan Technical Working Group (TWG Meeting held in PENRO Training		

	Hall, Bgy. Sta. Monica, Puerto Princesa City General Cleaning activity in PAMO-RIWS Turn-over ceremony activity in PAMO-RIWS held on May 23, 2023 Alleged construction of Baklad within RIWS Maintenance of PAMO-building Procurement of Outlet and Electric fan Tree planting activity at PAMO in Celebration of Environment Month Sighted Fishing boats anchord within the area of RIWS while conducting patrolling and monitoring activity at the area PAMB Meeting held on June 08, 2023	f
Narra Station – reported by In-Charge Narra Station, LMO III Rex S. Velasco	In-charge Narra Station LMO III Rex S. Velasco had reported the following accomplishments and activities; • Acceptance of Residential Free Patent Application (Target: 27 Applicant, accomplishment: 7 Application verified, recorded and numbered, remarks: on process, wait for A&D Confirmation) • Acceptance of Agricultural Free Patent Application	V.

(accomplishment: 17 Free Patent Applications recorded, numbered 2023
and verified/remarks: 17 Free Patent
Application on process and will be transmitted to CENRO before July
15, 2023 • Acceptance of Special Patent (NGA,
LGU and Scool Site) (Accomplishment: 1 Accepted,
Numbered and Verified –Narra Municipal Station/ remarks: On
process
Conservation and Development Section (CSD): Established 0.25 hectares fireline within the identified
forest fire prone areas.
Forester Bernald Wendam assisted on evaluation of CS holders
Monitoring and Enforcement Section (MES): Continue Patrolling A Conducted km from
Activities and Conducted_km from January to May 2023 patrolling activities
Administrative Section: Prepared Memo and Print and Check DTR
Memo and Print and Check BYR Monthly Reports, Leave and other matters pertaining Personnel
Records Section:
Continue inventories of office property, updating MR's, Monthly checking of the condition of office

	properties esp. computers, printers and other electronic gadgets Sorting, grooming at Records office Updating and Transferring data to new allocation book Continues scanning for Lams Data Capture Migrated 2,000 applications to new LAMS Data Capture Progress Continues checking and updating data of LAMS PLA 45 Processing Approval of Sale Prepared certification for taxation, electrification and no land holdings Prepared authentication of requested documents Regularly check emails Tree planting activity documentation planted trees guyabano at Narra Station during the DENR World Environment Day Celebration on June 05, 2023 Participated in the opening program of the DENR Palawan Sportsfest
Rizal Station- reported by Forest Technician II Armando Batayo	2023 on June 06, 2023 Forest Technician II Armando Batayo reported the following; Reported for duty of forest Technician II Armando Batayo

	Monitoring in Sido Bange of a significant parties of a significant	PO said that the Project of LGU is under stop operation as of now and need to report and identified the person to be issuance of notice of violation.	MES Personnel	For compliance
Quezon Station- reported by ECOMS II Michael Joven	ECOMS II Michael Joven reported the following;	PO also instructed that newly assigned personnel should be courtesy call to Barangay and LGU for proper coordination of implemented projects of LGU PO instructed to secure the apprehended lumbers and wait for the update of the Court for the status of the said lumbers		
National Greening Program (NGP) Reported by Coordinator Arnold Peter L. Aurino and Assistant Jeremy Valdestamon	NGP Coordinator Arnold Peter L. Aurino and Assistant coordinator Jeremy Valdestamon had reported the following; • Work and Financial Plan • SMP-350 target in 100 % accomplishment in Bgy. Bunog. Rizal, Palawan in 100 hectares, in Quezon at 180 hectares and for Narra Bgy. Maranan is 50 hectares and for Bgy. Dumanguena is 20 hectares. • Protection and Maintenance • Nursery-target seedlings is 10,696 seedlings(indigenous species and fruit trees)	Billing-Voucher to be		

and IEC to curveying and	- Progress report to be submitted	For information
Conducted IEC re surveying and mapping Updating of Shape files, already submitted to PENRO	Progress report to be submitted PO asked, if allowed to cash advance if not make it a way -Planning Officer, said allowed to cash advance and it was already submitted at PENRO for tracking at PENRO but in terms of supplies it's not allowed to cash advance. PO instructed that in submitting of shape files must be completed to avoid return of documents Assistant NGP Coordinator Jeremy Valdestamon said that there is an adjustment in shape file because of some are suddenly back out, he suggested that all transactions must be transparent and should have formal instruction from Region. PO said that in terms of issues and concern there must complete	For information
	instruction from PENRO to avoid wasting of time and money. He also instructed to give a list if where and how	

a St.	PAMO Capacity building training at Add May And May
	Princesa Garden Resort dated May 29- June 2, 2023 Illegal clearing activity at CADC Punta-Baja, Rizal, Palawan Road construction (enhancement of the old road) from Sitio Calupisan to Sitio Tagbiao biao, Punta baja Clearing an area with 1 hectares area coverage Illegal quarrying within Punta baja River (All are located in MMPL) 2nd quarter BAMS-Fauna Monitoring activity conducted last June 14-17, 2023 Meeting with MMPL Enforcement Group Head Executives(MEG) at Aziza Paradise Hotel on June 15, 2023
	 Next activities: MMPL Day Celebration on June 23, 2023 at Sitio Balen Balen Elementary School Earth Ranger Training under Endowment Fund 1st Week of July 2023 PAMB EXECOM Meeting on July 12, 2023 Production and Printing of Activity Booklet PO asked what is the difference between Earth Ranger and LAWIN and for reporting it will be separate or same and what would be the implication?

		many accomplishment of NGP in Quezon, Palawan.	
EMB-Forester Zosima D. Jampit Updates from Forester II Janes T. Panes, Planning Officer	Forester Zosima D. Jampit update and inform the problem of sand and gravel in Bgy. Iraan, Rizal, Palawan Planning Officer Panes discussed and update the following; • Update on attended workshop on June 1-3, 2023 re: Citizen Charter/Ease Doing Businessidentify if what enrolled in the Citizen Charter. She said that there is request sometimes that's not include in Citizen Charter doesn't means that it's not included make it sure that request will be serve also in accordance to Citizen Charter • Liquidation report during Environmental Week Total allotment – Php. 139,227.00 Total expenses – Php. 103,866.75 Cash on hand – Php. 23,850.00 • Covenant update:	no uninded that to all	
	 DMO Castulo Cash on hand - 623.00 Collectibles - 299.86 Total - 922.86 Forester Lito Acob Cash on hand - 638.00 		

	Collectibles – 1,766.22 Total – 2,404.22 • LMI Alex Mallari (Med. Assistance) Cash on hand – 1,625.00 Collictibles – 3,200.00 Total – 4,825.00 • LMI Alex Mallari & Henry Bolante Cash on hand – 5,273.00 Collectibles – none Total – 5,273.00		
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Having no more official matters to be discussed, the Presiding Officer adjourned the meeting at exactly 11:35 in the morning.

Attached is the attendance and photos during the meeting.

Prepared by:

ROSA MARIA D. BACALTOS Administrative Aide VI

Attested by:



JUNE 19, 2023 CENRO Office, Quezon, Palawan

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JUNE 19, 2023 CENRO Office, Quezon, Palawan

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	Ana Marie T. Tayobong					Office Support staff	09818020239	and
8	METOR C TOLLIAX					Project Coordinator, MMPL	09978524601	Iran.
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JUNE 19, 2023 CENRO Office, Quezon, Palawan

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JUNE 19, 2023 CENRO Office, Quezon, Palawan

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7	ZOSIMA D JAMPH					DENR-CENTO QUEZA	17	Whe ?
7	Junie Mar D. Cortes	/	/					
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JUNE 19, 2023 CENRO Office, Quezon, Palawan

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Republic of the Philippines Department of Environment and Natural Resources MIMAROPA Region COMMUNITY ENVIRONMENT AND NATURAL RESOURCES OFFICE National Highway, Bgy. Alfonso XIII, Quezon, Palawan Email: cenroquezon@denr.gov.ph





Geo-tagged photos taken during Monday Forum/Meeting conducted at CENRO Quezon, Palawan on June 19, 2023

