



Republic of the Philippines  
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## MEMORANDUM

FOR : **All Regional Executive Directors**  
**All Bureau Directors**  
**All Heads**  
National Water Resources Board  
National Mapping and Resource Information Authority  
Laguna Lake Development Authority  
**Service Directors**  
Policy and Planning Service  
Human Resources Development Service  
Strategic Communications and Initiatives Service

ATTENTION : **GAD Focal Point System Members**

FROM : **The Chairperson**  
National Gender and Development Focal Point System

SUBJECT : **INVITATION TO PARTICIPATE IN THE NATIONAL  
CAPACITY BUILDING EVENT FOR GENDER AND  
DEVELOPMENT FOCAL POINT SYSTEM (GFPS)  
MEMBERS ON GENDER MAINSTREAMING AND  
GENDER ANALYSIS**

DATE : July 19, 2022

This refers to the National Capability Building Event for Gender And Development (GAD) Focal Point System Members on Gender Analysis: A Deep Dive on Harmonized Gender and Development Guidelines (HGDG), and Gender Mainstreaming Evaluation Framework (GMEF) to be held on **August 29 to 31, 2023 in CALABARZON**

The National Capacity Building event aims to develop the capacity of GAD Focal Point System members to conduct and document gender analysis of a project/program; demonstrate and develop skills in translating GMEF results into action points or activities in GAD planning; and to address issues and concerns in preparing GAD Plan and Budget (GPB) for FY 2024 and GAD Accomplishment Report (AR) FY 2023.

We are inviting two (2) representatives from the DENR Regional Offices, Attached Agencies, and Bureaus; and one (1) representative from the concerned Services, to attend the said capacity building event. Participants must bring their own laptop, GMEF assessment result, HGDG result, means of verification (MOVs), and other GAD related documents and data. Confirmed participants shall also register to this link: <http://bit.ly/3pTLIfU>.

Likewise, we are requesting all Offices to prepare your respective GAD Plan and Budget (GPB) for FY 2024, guided by the DENR GAD Agenda and Strategic Plan for 2022-2027; and the 1st Semester FY 2023 GAD Accomplishment Report (AR), as

**pre-worked assignment** for the workshop, and submit the requested assignments, on or before **August 14, 2023**.

Attached is the [tentative program](#), for your reference. Should there be any concern, please contact DENR Gender and Development Office, via landline at 8928-1194/8929-6626 local 2006 or via email at [denr.gad@denr.gov.ph](mailto:denr.gad@denr.gov.ph).

  
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