



July 26, 2023

**MEMORANDUM**

**FOR** : **The Regional Executive Director**  
1515 DENR By the Bay Bldng, Roxas Boulevard,  
Ermita, Manila

**THRU** : **The Chief, Enforcement Division**  
1515 DENR By the Bay Bldng, Roxas Boulevard,  
Ermita, Manila

**FROM** : **Ecosystems Management Specialist II**

**SUBJECT** : **REQUEST FOR A COPY OF TRANSCRIPT AND  
INVESTIGATION REPORT REGARDING THE FORMAL  
CHARGE FILED**

This refers to the Formal Charge dated May 10, 2023 which was received by the undersigned on July 19, 2023. On the said Formal Charge, I was ordered to submit my answer in writing under oath in not less than three days but not more than ten days from the receipt of the said formal charge. In line with the preparation and to further support my answer, I am humbly requesting a copy of the transcript of interview proceedings on April 5, 2022 and the investigation report of the Composite Team.

For information and approval.

  
**PEDRO A. MARMOL**