



Republic of the Philippines  
Department of Environment and Natural Resources  
**PENRO MARINDUQUE**

July 28, 2023

**MEMORANDUM**

**FOR** : The OIC, Regional Executive Director  
DENR MIMAROPA Region

**THRU** : The Assistant Regional Director for Management Services

**ATTENTION** : The OIC, Planning and Management Division

**FROM** : The OIC-PENR Officer

**SUBJECT** : **SUBMISSION OF OFFICE PERFORMANCE AND  
COMMITMENT REVIEW (OPCR) WITH RATING  
FOR THE 1ST SEMESTER (JANUARY- JUNE) C.Y. 2023**

Submitted is the Office Performance and Commitment Review (OPCR) with rating for the First Semester (January – June) C.Y. 2023 of the OIC-PENR Officer Imelda M. Diaz.

For your review and approval.

  
**IMELDA M. DIAZ**

# OFFICE PERFORMANCE COMMITMENT AND REVIEW (OPCR)

I, IMELDA M. DIAZ, OIC-PENR Officer of the DENR- PENRO Marinduque, commit to deliver and agree to be rated on the attainment of the following targets in accordance with the indicated measures for the period January to December, 2023.

IMELDA M. DIAZ  
OIC, PENR Officer

Date: March 29, 2023

Reviewed by:	Date:		Date:	Approved by:	Date: March 29, 2023				
<div>DONNA MAYOR-GORDOVE, CESO IV Assistant Regional Director for Management Services DENR MIMAROPA Region</div>		<div>MAXIMO C. LANDRITO OIC-Assistant Regional Director for Technical Services DENR MIMAROPA Region</div>		<div>LORMELYN E. CLAUDIO, CESO IV Regional Executive Director DENR MIMAROPA Region</div>					
					<div><div></div>5.0 - Outstanding <div></div>4.0 - 4.99 - Very Satisfactory <div></div>3.0 - 3.99 - Satisfactory <div></div>2.0 - 2.99 - Unsatisfactory <div></div>1.0 - 1.99 - Poor</div>				
P/A/Ps	Performance Indicator (Target + Measures)	Allotted Budget	Division/Individual Accountable	Actual Accomplishment	RATING				Remarks
					Q1	E2	T3	A4	
GENERAL ADMINISTRATION AND SUPPORT									
Financial Statement	100% of financial statements per Section 41 of PD No. 1445 submitted to COA & RO on January 31, 2023		PENR Officer Chief, Management Services Division - Finance Section	100% of financial statements per Section 41 of PD No. 1445 submitted to COA on January 10, 2023 and to RO on January 11, 2023		5.000	5.000	5.000	Scope of Coverage: CY 2022 MOVs: Transmittal to RO - FD (through email); Transmittal to COA with COA stamp Dimensions to Measure: Quality & Timeliness
Submission of Budget and Financial Accountability Reports (BFARs)	8 Budget and Financial Accountability Reports (BFARs) based on DBM-COA Joint Circular No. 2019-01 "Updated Guidelines Relative to Budget and Financial Accountability Report (BFARs) Starting FY 2019" submitted on the prescribed period as follows:  * FAR No. 1 (SAAOBD) submitted every 10th day of the succeeding quarter  * FAR No. 1A (SAAODBOE) Quarterly Report of Obligations submitted every 10th day of the succeeding quarter  * FAR No. 1B (LASA) Quarterly Report of Obligation submitted every 10th day of the succeeding quarter  * FAR No. 1-C submitted every 10th of the succeeding quarter  * FAR No. 5 (QRROR) submitted every 10th of the succeeding quarter  * FAR No. 6 submitted every 10th of the succeeding quarter	6,000	PENR Officer Chief, Management Services Division - Finance Section	Submission dates: 1st Quarter - April 4, 2023 2nd Quarter - July 4, 2023 Submission dates: 1st Quarter - April 4, 2023 2nd Quarter - July 4, 2023 Submission dates: 1st Quarter - April 4, 2023 2nd Quarter - June 30, 2023 Submission dates: 1st Quarter - April 5, 2023 2nd Quarter - June 30, 2023 Submission dates: 1st Quarter - April 5, 2023 2nd Quarter - July 3, 2023 Submission dates: 1st Quarter - April 5, 2023 2nd Quarter - June 30, 2023		5.000	4.422	4.711	Scope of Coverage: Jan. - Dec. 2023 MOVs: PENRO transmittal to RO-FD (through email) Dimensions to Measure: Quality & Timeliness
						5.000	4.313	4.657	
						5.000	4.414	4.707	
						5.000	4.212	4.606	
						5.000	4.313	4.657	
						5.000	4.414	4.707	
						5.000	4.212	4.606	
						5.000	4.707	4.854	
						5.000	4.414	4.707	
						5.000	5.000	5.000	
	5.000	4.495	4.748						
	5.000	3.990	4.495						
	5.000	5.000	5.000						
	5.000	4.207	4.604						
	5.000	3.990	4.495						
	5.000	4.424	4.712						
	5.000	4.495	4.748						
	5.000	3.990	4.495						
	5.000	5.000	5.000						
					5.000	3.864	4.432	Scope of Coverage: Jan. - Dec. 2023 MOVs: PENRO transmittal to RO - FD (through email) Dimensions to Measure: Quality & Timeliness	
					5.000	3.424	4.212		
					5.000	3.495	4.248		
					5.000	3.000	4.000		
					5.000	4.489	4.745		
					5.000	5.000	5.000		
					5.000	3.778	4.389		
Submission of results of FY 2022 Agency Procurement Compliance Performance Indicator (APCPI) System	100% APCPI Results by the concerned offices submitted to GPPB-TSO on 31 March 2023		PENR Officer Chief, Management Services Division - Administrative Section Chief, Technical Services Division PENRO BAC	100% APCPI Results by the concerned offices submitted to GPPB-TSO on March 24, 2023		5.000	4.990	4.995	Scope of Coverage: CY 2022 MOVs: Submitted Accomplished APCPI and Auto-generated acknowledgement from GPBB-TSO Dimensions to Measure: Quality & Timeliness Remarks: Copy furnished PSMD and New - Included in the qualifying of PBB



P/A/Ps	Performance Indicator (Target + Measures)	Allotted Budget	Division/Individual Accountable	Actual Accomplishment	RATING				Remarks
					Q1	E2	T3	A4	
Submission of Annual Procurement Plan (APP) Non-CSE based on Approved GAA to GPPB-TSO	100% of Annual Procurement Plan (APP) Non-CSE CY 2023 based on the approved 2023 GAA submitted to GPPB-TSO on January 31, 2023 in accordance with GPPB Circular 02-202 dated May 20, 2020	2,000	PENR Officer Chief, Management Services Division - Administrative Section - GSU/Procurement Unit PENRO BAC	100% of Annual Procurement Plan (APP) Non-CSE CY 2023 based on the approved 2023 GAA submitted to GPPB-TSO on January 11, 2023 in accordance with GPPB Circular 02-202 dated May 20, 2020		5.000	5.000	5.000	Scope of Coverage: CY 2023 MOVs: Auto-generated acknowledgement from the GPPB-TSO Dimensions to Measure: Quality & Timeliness Copy furnish the DENR Central Office (PSMD_PrMS)
Submission of Report on the Physical Count of Property, Plan and Equipment (RPCPPE) to COA	1 Report on Physical Count of Property, Plan and Equipment (RPCPPE) submitted to Commission on Audit (COA) the end of January 2023 based on Government Accounting Manual	15,000	PENR Officer Chief, Management Services Division - Administrative Section - GSU/Procurement Unit	1 Report on Physical Count of Property, Plan and Equipment (RPCPPE) submitted to Commission on Audit (COA) on January 27, 2023 based on Government Accounting Manual		5.000	4.000	4.500	Scope of Coverage: CY 2022 MOVs: Submitted inventory report (RPCPPE) with stamp received by COA Dimensions to Measure: Quality & Timeliness RPCPPE as of Dec 31, 2022 with stamp received by COA of Staff Bureaus and Regional Offices (RO and PENROs) Copy furnish DENR Central Office (PSMD-PMS) submitted by 31 January 2023 To be rated on 1st semester
Implementation of Good Governance Conditions	100% SALN submitted to DENR Personnel Section based on Section 8 of RA 6713 on February 28, 2023	5,000	All permanent employees Chief, Management Services Division - Administrative Section	100% SALN submitted to DENR Personnel Section based on Section 8 of RA 6713 on February 13, 2023		5.000	5.000	5.000	Scope of Coverage: 2022 SALN MOVs: Endorsement Memorandum to RO Dimensions to Measure: Quality & Timeliness
	100% SALN Review within 7 days upon submission of respective office/section in the Personnel Unit		PENR Officer Chief, Management Services Division - Administrative Section - Personnel Unit	100% SALN Review within 3 days upon submission of respective office/section in the Personnel Unit		5.000	5.000	5.000	Scope of Coverage: 2022 SALN MOVs: Certification of conduct of review committee meeting Dimensions to Measure: Quality & Timeliness June 30 - SALN Certification from Regions
	100% Notice of Salary Adjustment (NOSA) received by employee by 31 March 2023	5,000	PENR Officer Chief, Management Services Division - Administrative Section - Finance Section	100% Notice of Salary Adjustment (NOSA) submitted to RO on February 13, 2023		5.000	5.000	5.000	Scope of Coverage: From the issuance of NBC 584 dated 6 Jan. 2021 (RA No. 11466) MOVs: received copy and summary Dimensions to Measure: Quality & Timeliness
	100% Certification of Leave Credits issued to all employees 7 working days after each semester		PENR Officer Chief, Management Services Division - Administrative Section - Personnel Unit	100% Certification of Leave Credits issued to all employees 2 working days after the 1st Semester - issued July 4, 2023		5.000	5.000	5.000	Scope of Coverage: All leave credits certificate issued to all employees each semester MOVs: Leave Credits Certification Dimensions to Measure: Quality & Timeliness October 2022 - June 30, 2023 - issued after 7 working days July 2023 - December 2023 - issued after 7 working days
	FY 2023 OPCR commitment based on approved SPMS guidelines submitted to the RO-PMD on 31 March, 2023	5,000	PENR Officer Chief, Management Services Division - Planning Section	FY 2023 OPCR commitment based on approved SPMS guidelines submitted to the RO-PMD on 31 March, 2023		5.000	3.000	4.000	Scope of Coverage: CY 2023 MOVs: receiving copy of OPCR submitted to PMD Dimensions to Measure: Quality & Timeliness PENRO submitted to PMD Region; CENRO submitted to Planning Section, MSD
	100% DPCRs commitment based on the approved OPCR submitted to the Division concerned by April 15, 2023	5,000	PENR Officer Chief, Management Services Division Chief, Technical Services Division	100% DPCRs commitment based on the approved OPCR submitted to the Division concerned on the following dates: MSD - April 14, 2023 TSD - April 15, 2023		5.000	3.248	4.124	PENRO submitted to Admin Division RO Scope of Coverage: CY 2023 MOVs: receiving copy of DPCR to concerned Division Dimensions to Measure: Quality & Timeliness PENRO submitted to Admin Division RO
	100% IPCRs commitment based on the approved DPCR submitted to the Personnel/Division/Section by 30 April 2023	5,000	PENR Officer Chief, Management Services Division - Administrative Section All Employees	100% IPCRs commitment based on the approved DPCR submitted to the Personnel/Division/Section on May 4, 2023		5.000	2.763	3.882	PENRO submitted to Admin Division RO Scope of Coverage: CY 2023 MOVs: receiving copy of IPCR to Admin Division Dimensions to Measure: Quality & Timeliness PENRO submitted to Admin Division RO CENRO - submitted to Admin and Finance Section, MSD
Submission of IDP of 100% of permanent employees	Consolidated 100% of approved IDP of permanent employees based on the prescribed format submitted to HRDS by the end of April 2023		PENR Officer Chief, Management Services Division - Administrative Section Chief, Technical Services Division All Employees	Consolidated 100% of approved IDP of permanent employees based on the prescribed format submitted to HRDS by May 9, 2023		5.000	2.598	3.799	Scope of Coverage: FY 2023-2025 MOVs: Consolidated report; Proof of Submission Dimensions to Measure: Quality & Timeliness Consolidated M&E Report to be submitted to DENR CO
Actions on Documents/Requests	100% documents acted upon with partial minor revision 7 working days for simple documents and 15 working days for complex documents upon receipt	19,000	PENR Officer Chief, Management Services Division Chief, Technical Services Division Protected Area Management Office All Employees	100% documents acted ahead of time with partial minor revisions		5.000	5.000	5.000	For rservices enrolled in the Citizens Charter, timeline provided in the RA 11032 (EODB) shall be followed Scope of Coverage: 100% of the received documents MOVs: Based on Document Tracking System, Logbook, Based on WFP as simple or complex documents Dimensions to Measure: Quality & Timeliness



P/A/PS	Performance Indicator (Target + Measures)	Allotted Budget	Division/Individual Accountable	Actual Accomplishment	RATING				Remarks
					Q1	E2	T3	A4	
Attendance to meetings/workshops/conferences	100% of meetings / workshops/ conferences with reports submitted 7 working days after attendance in local (inter-agency) and 30 working days in foreign meetings / workshops conferences	85,000	PENR Officer Chief, Management Services Division Chief, Technical Services Division	100% of meetings / workshops/ conferences with reports submitted within 7 working days after attendance in local (inter-agency) and 30 working days in foreign meetings / workshops conferences		5.000	5.000	5.000	Scope of Coverage: Meetings attended by Head of office or meetings of head of office delegated to staff MOV: Report, matrix of workshop and conference S.O. and Notice of meeting Dimensions to Measure: Timeliness
<b>SUPPORT TO OPERATIONS</b>									
Data Management including Information Systems Development and Maintenance	100% maintained Information Systems and databases with reports submitted to the Office concerned 7 days after the end of each quarter	100,000	PENR Officer Chief, Management Services Division - Planning Section - ICT Unit	100% maintained Information Systems and databases with reports submitted to the Office concerned on the following dates: 1st Quarter - April 4, 2023 2nd Quarter - July 3, 2023		5.000 5.000 5.000	3.743 3.636 3.849	4.371 4.318 4.425	Scope of Coverage: All Information Systems developed by Central Office (KISS) and utilized by RO MOV: Quarterly reports submitted to RO Dimensions to Measure: Quantity & Timeliness CO-Based Systems 1. DENR Personnel Information Systems (DPIS) 2. Alternative Dispute Resolution-Monitoring & Result System (ADR-MRS) 3. Enhanced National Government Accounting System (ENGAS) 4. Enhanced Budget System (eBudget) 5. Enhanced Forest Information System (EFIS) 6. Landscape and Wildlife Indicator System (LAWIN) 7. Lands Administration Management System (LAMS) 8. E-filing and Monitoring System (EFMS) 9. Wildlife Permit Application Monitoring System (WPAMS)
	1 Network infrastructure maintained with 90% uptime with report submitted every 5th day of the following month	95,000	PENR Officer Chief, Management Services Division - Planning Section - ICT Unit	1 Network infrastructure maintained with 90% uptime with report submitted on the following dates: January - February 1, 2023 February - March 1, 2023 March - April 3, 2023 April - May 2, 2023 May - June 1, 2023 June - July 3, 2023		5.000 5.000 5.000 5.000 5.000 5.000	3.672 3.919 3.990 3.424 3.636 3.424	4.336 4.460 4.495 4.212 4.318 4.212	Scope of Coverage: Regional Offices to PENRO MOV: Monthly report Dimensions to Measure: Quality & Timeliness
	100% of technical assistance provided and acted within 3 working days with consolidated monthly report submitted to RO every 5th day of the following month		PENR Officer Chief, Management Services Division - Planning Section - ICT Unit	100% of technical assistance provided and acted within 3 working days with consolidated monthly report submitted to RO on the following dates: January - March 17, 2023 February - March 17, 2023 March - April 3, 2023 April - May 2, 2023 May - June 2, 2023 June - July 3, 2023		5.000 5.000 5.000 5.000 5.000 5.000	3.530 4.212 3.424 3.636 3.636 3.424	4.510 5.000 5.000 4.212 4.318 4.212	MOV: PENRO Monthly submission to RO Dimensions to Measure: Quality & Timeliness Excluding pullout and replacement of parts or units (not be considered in rating but to be included in the monthly report) Remarks: Submission of report during the previous year is quarterly, however, as of March 2023, it was instructed to be have a monthly submission, hence, the monthly reports for January and February was only sent on March 17, 2023
	100% of basic information of all issued Tenure Instruments and Private Tree Plantation Registrations updated in eFIS within 7 working days upon receipt of the approved and notarized agreement/registration		PENR Officer as Approver - Technical Services Division - e-FIS Focal Person as Creator/Encoder Assisted by: Chief, Management Services Division - Planning Section - ICT Unit	100% of basic information of all issued Tenure Instruments and Private Tree Plantation Registrations updated in eFIS within 2 working days upon receipt of the approved and notarized agreement/ registration		5.000	4.966	4.983	Scope of Coverage: Newly approved tenure and PTPR MOV: Date receipt and date encoded Dimensions to Measure: Quality & Timeliness Non exceedable targets Remarks: Submitted to monthly and quarterly Reports to RO January - February 1, 2023 February - March 1, 2023 March - April 4, 2023 April - May 2, 2023 May - June 1, 2023 June - June 30, 2023
	Production and Dissemination of Technical and Popular Materials in the Conservation of Natural Resources and Environmental Education including an Encyclopedia on Biodiversity	5,000	PENR Officer - PENRO Information Officer	Printed IEC materials produced on March 2023 Accomplishment - 286 pamphlets/leaflets	5.000	5.000	5.000	7.500	MOV: list of environmental events: activity reports Dimensions to Measure: Quantity & Timeliness Remarks: 8 types target for SCIS only; Staff Bureaus and Regional Offices based on WFP; types of printed IEC materials but not limited to the following: poster, leaflet, flyer, magazine, book, coffee table book, manual, etc.
	5 Environmental events/ activities/engagements organized (via face to face or online application) based on FY 2023 WFP with report submitted to RO 5 days after the event	24,000	PENR Officer - PENRO Information Officer	7 Environmental events/ activities/engagements organized (via face to face or online application) based on FY 2023 WFP with report submitted to RO on the following dates: 1) World Wetlands Day on January 27, 2023 submitted: February 28, 2023 2) World Wildlife Day conducted March 3, 2023 submitted: March 28, 2023 3) World Water Day conducted March 21, 2023 submitted: March 31, 2023 4) Earth Day conducted April 19, 2023 submitted: April 24, 2023 5) Month of the Ocea conducted May 18 & 19, 2023 submitted: May 22, 2023 6) World Environment Day & Phil Envi Month conducted on June 5, 2023 - submitted: June 6, 2023 7) 2023 Arbor Day conducted June 25, 2023 submitted: June 26, 2023		5.000 5.000 5.000 5.000 5.000 5.000 5.000	3.727 1.869 1.707 2.804 4.707 5.000 5.000	4.363 3.435 3.354 3.902 4.854 5.000 5.000	Scope of Coverage: Regional, PENROs and CENROs based on WFP MOV: List of environmental events; activity reports Dimensions to Measure: Quantity & Timeliness



P/A/Ps	Performance Indicator (Target + Measures)	Allotted Budget	Division/Individual Accountable	Actual Accomplishment	RATING				Remarks
					Q1	E2	T3	A4	
Formulation and Monitoring of ENR Sector Policies, Plans, Programs and Projects	2 Quarterly Accomplishment Reports based on the prescribed format submitted to RO 5 days after the ensuing quarter		PENR Officer Chief, Technical Services Division - All Sections - NGP Coordinator/Focal Chief, Management Services Division - Planning Section - All Section Chiefs Protected Area Management Office All Planning Section Focals	2 Quarterly Accomplishment Reports based on the prescribed format submitted to RO on the following dates: 1st Quarter - April 3, 2023 2nd Quarter - July 5, 2023		5.000 5.000 5.000	3.318 3.636 3.000	4.159 4.318 4.000	Scope of Coverage: Quarterly Report MOV's: Accomplishment report submitted to RO Dimensions to Measure: Quality & Timeliness
<b>NATURAL RESOURCES ENFORCEMENT AND REGULATORY PROGRAM</b>									
Issuance of Wildlife Permits/ Clearances and Certifications	80% fo 502 wildlife permit, certifications and/or clearance application acted upon within the prescribed period	151,000	PENR Officer Chief, Technical Services Division - Regulation and Permitting Section - Wildlife Resource Permitting Unit	100% fo 564 wildlife permit, certifications and/or clearance application acted upon within in a day	5.000	5.000	5.000	5.000	Scope of Coverage: breakdown of permit clearance timeline per UWM MOV's: supporting documents stated RA 9147 DAO 2004-55, DAO 2004-60) Dimensions to Measure: Quantity, Quality & Timeliness Wildlife permit applications acted upon within the number of days as prescribed by the law: LTP: 1-2 days; CWR: 7 days; WFP: 24 days; WSUP (for show): 7 days; Non-CITES Import/Export/Re-Export Certificate: 5 days; Memo-endorsement of CITES permit application - 5 days and issuance by CITES Import/Export/Re-Export Permit: 2-3 days (BMB); GP/Affidavit of Undertaking/MOA: 4 days; Clearance to Operate : 24 days; Wildlife Collector Permit for collection of butterfly/monkeys: 13 days; WSUP for collection of soft-shelled turtles : 13 days; Special Local Transport Permit: 5 days  The 80% performane targets is based on the approved GAA FY 2023 Days refers to workings days.
	180 km of partol conducted within conservation area uploaded to the Lawin Server every 5th of the ensuing month	300,000	PENR Officer Chief, Technical Services Division - Monitoring and Enforcement Section Protected Area Management Office	224.95 km of partol conducted within conservation area uploaded to the Lawin Server on the following dates: January (1/3/23;1/10/23;1/11/23;1/18/23;1/19/23) February (2/1/23;2/3/23;2/7/23;2/8/23;2/15/23) March (3/1/23;3/2/23;3/9/23;3/8/23;3/16/23) April (4/5/23;4/13/23;4/14/23;4/18/23;4/19/23) May (5/4/23;5/5/23;5/9/23;5/10/23;5/11/23) June (6/1/23;6/6/23;6/8/23;6/15/23)	4.707		5.000	4.854	Scope of Coverage: Forest cover plus graduated NGP sites (2011-2020) which are outside forest cover MOV's: e-DATS and Memo endorsement Dimensions to Measure: Quantity & Timeliness
	75% percent of the observed threats that require post patrol response had action taken with reports submitted on 31 December 2023		PENR Officer Chief, Technical Services Division - Monitoring and Enforcement Section Protected Area Management Office	100% percent of the observed threats that require post patrol response had action taken with reports submitted on the following dates: January - February 10, 2023 February - March 15, 2023 March - March 30, 2023 April - April 27, 2023 May - May 25, 2023 June - June 27, 2023	5.000		5.000	5.000	Scope of Coverage: Threats observed within the total forestland; year covered 2023 MOV's: Based on the data uploaded on the Lawin server and reports submitted Dimensions to Measure: Quantity & Timeliness Several observed threats require a different level of responses (within a week, one month, two months or three months) depending on the gravity of certain threats, some threats need a longer time to resolve or address. As such, 75% of observed threats that require post responses must be addressed or had actions taken at the end of the year
Collection of Revenues	173,000 revenues collected and deposited to BTr with monthly report of collection every 5th day of the following month 63,000 - Forest Revenue 55,000 - Lands related Revenue 50,000 - Wildlife Permits Revenue 5,000 - PAMO Ecotourism		PENR Officer Chief, Technical Services Division - Regulation and Permitting Section - Monitoring and Enforcement Section Protected Area Management Office Chief, Management Services Division - Administrative Section - Cashiering Unit	264,658.59 revenues collected and deposited to BTr with monthly report of collection submitted on the following dates: January - January 31, 2023 February - March 20, 2023 March - March 24, 2023 April - April 24, 2023 May - June 2, 2023 June - July 3, 2023  86,720.70 - Forest Revenue 90,332.89 - Lands related Revenue 66,600.00 - Wildlife Permits Revenue 21,005.00 - PAMO Ecotourism	5.000		4.065 5.000 2.330 5.000 5.000 3.636 3.424	4.533	Scope of Coverage: Lands-Foreshore, patrimonial and Gov't properties. PA-Issuance of Wildlife permits, income generated through visitor entrance. FMB-forest revenue collected with official receipt covering all corporate tenures (IFMA, SIFMA FLGMA, FLAG, FLAgT) MOV's: Monthly report of collection, deposit slip Dimensions to Measure: Quantity & Timeliness



P/A/Ps	Performance Indicator (Target + Measures)	Allotted Budget	Division/Individual Accountable	Actual Accomplishment	RATING				Remarks
					Q1	E2	T3	A4	
NATURAL RESOURCES CONSERVATION AND DEVELOPMENT PROGRAM									
Protected Areas Development and Management	4 PAMB Resolutions approved by RED with minutes of meeting submitted RO within 15 days after the conduct of PAMB Meeting		PENR Officer - Protected Area Superintendent (PASu) - MWS	4 PAMB Resolutions approved by RED with minutes of meeting submitted to RO: 1st PAMB (February 23, 2023) with 2 PAMB Resolutions submitted March 27, 2023 2nd PAMB (April 27, 2023) with 2 PAMB Resolutions submitted May 24, 2023	3.000		2.578 2.516 2.639	2.789	Scope of Coverage: All Protected Areas MOV's: PAMB Resolutions with approved minutes Dimensions to Measure: Quantity & Timeliness
	1 PA-MWS with BMS conducted semi-annually with reports submitted to RO 15 days after the conduct of the activity	250,000	PENR Officer - Protected Area Superintendent (PASu) - MWS	1 PA-MWS with BMS conducted on February 16-17, 2023 with reports submitted to RO on March 13, 2023	3.000	5.000	3.424	3.808	Scope of Coverage: All Protected Areas MOV's: BMS Report (Semi-Annual) Dimensions to Measure: Quantity, Quality & Timeliness Remarks: Presented during the PAMB Meeting on February 23, 2023
Land Survey, Disposition and Records Management	90 patents for residential land processed within 120 calendar days and approved and transmitted within 10 days to RoD based on RA 10023 and IRR	300,000	PENR Officer Chief, Technical Services Division - Regulation and Permitting Section - Patent and Deeds Unit	95 patents for residential land processed within 120 calendar days and approved and transmitted within 10 days to RoD based on RA 10023 and IRR	3.424	5.000	5.000	4.475	Scope of Coverage: Transmitted to RoD within current year MOV's: transmittal sheets with stamp received by RoD, signed judicial form, listings in excel Format Dimensions to Measure: Quantity, Quality & Timeliness Format of transmittal based on DAO 2019-11. LMB will provide template for reporting accomplishments on patent issuance  Performance target based on WFP; under Remarks (column I) state the target based on GAA - to be used for other Performance Measures stipulated in the Performance Information in GAA
	65 patents approved for agricultural lands processed within 120 calendar days and approved and transmitted within 10 calendar days to ROD based on RA 11573	225,000	PENR Officer Chief, Technical Services Division - Regulation and Permitting Section - Patent and Deeds Unit	88 patents approved for agricultural lands processed within 120 calendar days and approved and transmitted within 10 calendar days to ROD based on RA 11573	5.000	5.000	5.000	5.000	Scope of Coverage: transmittal sheets with stamp received by RoD, signed judicial form MOV's: transmittal sheets with stamp received by RoD, signed judicial form, listings in excel Format Dimensions to Measure: Quantity, Quality & Timeliness Based on RA 11573; 120 days
Other Activities from WFP									
General Management and Supervision									
1. Personnel Management									
f. Evaluation of Personnel Performance	61 IPCR with rating submitted to Personnel Section Admin. Division - RO with matrix of those who submitted and did not submit - April 30, 2023 - 2nd Sem 2022 (July-Dec.)	10,000	PENR Officer Chief, Management Services Division - Administrative Section - Personnel Unit All Employees	63 IPCR with rating submitted to Personnel Section Admin. Division - RO with matrix submitted to RO on May 4, 2023		5.000	2.763	3.882	
2. General Services									
B. Report of Unserviceable Property and Waste Materials	1 PPE Disposal Plan prepared and submitted to RO by June 30, 2023		PENR Officer Chief, Management Services Division - Administrative Section - GSU/Procurement Unit	1 PPE Disposal Plan prepared and submitted to RO by May 29, 2023		5.000	5.000	5.000	
	1 Inventory and Inspection Report of Unserviceable Property (IIRUP) prepared and submitted to RO by end of June, 2023	10,000	PENR Officer Chief, Management Services Division - Administrative Section - GSU/Procurement Unit	1 Inventory and Inspection Report of Unserviceable Property (IIRUP) prepared and submitted to RO on June 29, 2023		5.000	3.283	4.142	
	1 PENRO Disposal Committee and Appraisal Committee meeting with report submitted to RO by end of June, 2023	10,000	PENR Officer Chief, Management Services Division - Administrative Section - GSU/Procurement Unit	1 PENRO Disposal Committee and Appraisal Committee meeting with report submitted to RO on June 2, 2023		5.000	5.000	5.000	
C. Report on the Physical Count of inventories and semi-expendable property	1 Report on the Physical Count of Semi-Expendable Property (RPCSP) as of Dec 31, 2022 submitted to COA by the end of the following month respectively		PENR Officer Chief, Management Services Division - Administrative Section - GSU/Procurement Unit	1 Report on the Physical Count of Semi-Expendable Property (RPCSP) as of Dec 31, 2022 submitted to COA on January 27, 2023		5.000	4.000	4.500	
F. Records Management and Documentation									
f.3. Freedom of Information (FOI)	FOI report submitted to RO before January 31, 2023		PENR Officer Chief, Management Services Division - Administrative Section - Records Unit	FOI report submitted to RO on January 9, 2023		5.000	5.000	5.000	



P/A/Ps	Performance Indicator (Target + Measures)	Allotted Budget	Division/Individual Accountable	Actual Accomplishment	RATING				Remarks
					Q1	E2	T3	A4	
3. Procurement Services Administration									
3.e. Procurement Monitoring	1 Procurement Monitoring Report (PMR) prepared and submitted on the January 14, 2023 for 2nd Sem 2022	2,000	PENR Officer Chief, Management Services Division - Administrative Section - GSU/Procurement Unit	1 Procurement Monitoring Report (PMR) prepared and submitted on the January 11, 2023 for 2nd Sem 2022		5.000	4.849	4.925	
B. Finance Services									
1. Accounting									
d. Consolidation	12 Financial Statements submitted to RO every 10th day of the ensuing month	5,000	PENR Officer Chief, Management Services Division - Finance Section	12 Financial Statements submitted to RO on the following dates:  January - February 10, 2023 February - March 7, 2023 March - April 4, 2023 April - May 3, 2023 May - June 1, 2023 June - July 4, 2023		5.000	4.055	4.528	
						5.000	3.000	4.000	
						5.000	3.636	4.318	
						5.000	4.141	4.571	
						5.000	4.424	4.712	
						5.000	4.919	4.960	
						5.000	4.212	4.606	
	36 Financial Statements submitted to COA every 10th day of the ensuing month		PENR Officer Chief, Management Services Division - Finance Section	72 Financial Statements submitted to COA on the following dates:  January - February 10, 2023 February - March 7, 2023 March - April 4, 2023 April - May 3, 2023 May - June 1, 2023 June - July 4, 2023		5.000	4.055	4.528	
						5.000	3.000	4.000	
						5.000	3.636	4.318	
						5.000	4.141	4.571	
						5.000	4.424	4.712	
						5.000	4.919	4.960	
						5.000	4.212	4.606	
2. Budgeting									
f. Review and Evaluation of Project Procurement Management Plan (PPMP) and certify as to availability of Funds	Project Procurement Management Plan (PPMP) evaluated, reviewed and certified as to availability of Funds within 7 days after submission of the each section		PENR Officer Chief, Management Services Division - Finance Section - Budget Unit	Project Procurement Management Plan (PPMP) evaluated, reviewed and certified as to availability of Funds within 2 days after submission of the each section		5.000	5.000	5.000	
h. Submission of Financial Monitoring Report	Financial Monitoring Report prepared analyzed, consolidated and submitted to RO every 10th of the ensuing month		PENR Officer Chief, Management Services Division - Finance Section	Financial Monitoring Report prepared analyzed, consolidated and submitted to RO on the following dates:  January - February 1, 2023 February - March 1, 2023 March - April 3, 2023 April - May 2, 2023 May - May 31, 2023 June - June 30, 2023		5.000	4.855	4.928	
						5.000	5.000	5.000	
						5.000	5.000	5.000	
						5.000	4.424	4.712	
						5.000	4.707	4.854	
						5.000	5.000	5.000	
						5.000	5.000	5.000	
Data Management including Systems Development and Maintenance									
c. Submission of forestry, biodiversity and lands statistical report	100% of forestry statistical report forms submitted to RO every 20th day of the following month after the reference quarter		PENR Officer Chief, Management Services Division - Planning Section - ICT Unit Chief, Technical Services Division - Monitoring and Enforcement Section	100% of forestry statistical report forms submitted to RO on the following dates: 1st Quarter - April 3, 2023 2nd Quarter - June 30, 2023		5.000	5.000	5.000	
						5.000	5.000	5.000	
						5.000	5.000	5.000	
	100% of biodiversity statistical report forms submitted to RO every 20th day of the following month after the reference quarter		PENR Officer Chief, Management Services Division - Planning Section - ICT Unit Chief, Technical Services Division - Regulation and Permitting Section	100% of forestry statistical report forms submitted to RO on the following dates: 1st Quarter - April 3, 2023 2nd Quarter - June 30, 2023		5.000	5.000	5.000	
						5.000	5.000	5.000	
						5.000	5.000	5.000	
	100% of lands statistical report forms submitted to RO every July 20 and January 31		PENR Officer Chief, Management Services Division - Planning Section - ICT Unit Chief, Technical Services Division - Regulation and Permitting Section	100% of lands statistical report forms submitted to RO on June 30, 2023 for the first semester		5.000	5.000	5.000	
Production and Dissemination of Technical and Popular Materials in the Conservation and Development of Natural Resources and Environmental Education including an Encyclopedia on Biodiversity									
1. Develop, produce and disseminate media print, broadcast and audio-video materials	5 DENR show produced and aired on radio, social media and podcast by June 2023	32,000	PENR Officer - PENRO Information Officer	2 DENR show produced and aired on local TV Program on the following dates: January 31, 2023 Alamin ang Wastong Pamamahala ng Basura at ang Epekto nito sa Kapaligiran March 31, 2023 Alamin ang iba't ibang tungkulin ng mga kababaihan sa pangangalaga ng kapaligiran		5.000	5.000	5.000	> Temporary suspended the airing of the local TV Program entitled "Talakayang Pangkalikasan ng DENR Marinduque" which is being aired by Marinduque News Network due to the Memorandum from the Secretary dated April 25, 2025.

PIA/PS	Performance Indicator (Target + Measures)	Allotted Budget	Division/Individual Accountable	Actual Accomplishment	RATING				Remarks
					Q1	E2	T3	A4	
3. Conduct of environmental lectures	2 IEC Meetings/Orientation conducted by March 31, 2023 with report submitted to RO	16,000	PENR Officer - PENRO Information Officer	3 IEC Meetings/Orientation conducted by March 31, 2023 with report submitted to RO > CEPA on Wildlife Resources Conservation Act and Tayo ang Kalikasan on February 8, 2023 at Tungib, Lipata with report submitted on February 28, 2023 > CEPA in celebration of World Wildlife Day on March 3, 2023 at Masiga, Gasan with report submitted on March 28, 2023 > CEPA in celebration of Planet Earth on April 19, 2023 at Antipolo, Gasan with report submitted on April 24, 2023	5.000	5.000	5.000	5.000	
<b>Formulation and Monitoring of ENR Sector Policies, Plans, Programs and Projects</b>									
<b>A. Planning</b>									
1. Coordination, formulation and integration of plans, programs and activities for the short, medium and long term horizon including the review and updating of existing plans a. Preparation and submission of Budget Proposal for FY 2024 cum Forward estimates for FY 2024-2026	1 FY 2024 Proposed Physical & Financial Plans prepared and submitted by end of March 2023	20,000	PENR Officer Chief, Technical Services Division - All Sections - NGP Coordinator/Focal Chief, Management Services Division - Planning Section - All Section Chiefs Protected Area Management Office All Section Planning Focals Designated Information Officer	1 FY 2024 Proposed Physical & Financial Plans prepared and submitted on March 24, 2023		5.000	4.990	4.995	
b. Conduct of consultation meeting with the stakeholders	1 Meeting/consultation conducted by March 30, 2023 with report submitted 15 days after the conduct of the activity	49,000	PENR Officer Chief, Management Services Division - Planning Section	1 Meeting/consultation conducted by February 27, 2023 with report submitted 11 days after the activity		5.000	5.000	5.000	
<b>2. Monitor and evaluate implementation of ENR programs and projects including compliance with ENR policies and agreements</b>									
b. Consolidation of Physical Accomplishment Report	6 monthly accomplishment reports prepared and submitted to RO every 3rd day of the ensuing month	20,000	PENR Officer Chief, Technical Services Division - All Sections - NGP Coordinator/Focal Chief, Management Services Division - Planning Section - All Section Chiefs Protected Area Management Office Designated Information Officer All Section Planning Focals	6 monthly accomplishment reports prepared and submitted to RO on the following dates: January - January 28, 2023 February - February 28, 2023 March - March 28, 2023 April - April 28, 2023 May - June 2, 2023 June - July 3, 2023		5.000 5.000 5.000 5.000 5.000 5.000	3.842 4.424 3.778 4.424 4.212 3.212	4.421 4.712 4.389 4.712 4.606 4.106	
<b>B. Forest Management</b>									
<b>Price Monitoring of Forest Products</b> Price monitoring of forest products such as the FOB market price of logs and selected non-timber forest products (covered by RA 7161 or Forest Charges Law) and domestic retail	6 Provincial summary report forms validated and submitted on or before the 15th day of the month ensuing the reference month	25,000	PENR Officer Chief, Technical Services Division - Monitoring and Enforcement Section	6 Provincial summary report forms validated and submitted on the following dates: January - March 15, 2023 February - March 15, 2023 March - March 30, 2023 April - May 2, 2023 May - June 2, 2023 June - July 3, 2023		5.000 5.000 5.000 5.000 5.000 5.000	4.205 2.227 3.000 5.000 5.000 5.000	4.602 3.614 4.000 5.000 5.000 5.000	
<b>Forestry Statistical Reporting System (SRS), Wood Importation and Disposition (WID), and Forestry Related Income Collection</b> a. Forestry Statistical Reporting System (SRS) includes the production and disposition of forest products (i.e. logs, lumber, veneer, plywood), issuances of approved forestry license/permits	2 Statistical report validated on ground, consolidated, analyzed and submitted to RO every 20th day of the following month after the reference quarter	4,000	PENR Officer Chief, Technical Services Division - Monitoring and Enforcement Section	100% of forestry statistical report forms submitted to RO on the following dates:  1st Quarter - April 3, 2023 2nd Quarter - June 30, 2023		5.000 5.000 5.000	5.000 5.000 5.000	5.000 5.000 5.000	
b. Wood Importation and Disposition (WID) Monitors the importation entry, processing and disposition of imported wood materials such as logs, lumber veneer, plywood, other wood based panels poles and piles, plywood, and wood chips	6 Wood importation and disposition form accomplished every month with report submitted on or before the 10th day of the ensuing moth	4,000	PENR Officer Chief, Technical Services Division - Monitoring and Enforcement Section	6 Wood importation and disposition form accomplished every month with report submitted on the following dates: January - February 10, 2023 February - March 15, 2023 March - March 30, 2023 April - May 2, 2023 May - June 2, 2023 June - June 27, 2023		5.000 5.000 5.000 5.000 5.000 5.000	4.294 3.000 2.763 5.000 5.000 5.000	4.647 4.000 3.882 5.000 5.000 5.000	



P/A/Ps	Performance Indicator (Target + Measures)	Allotted Budget	Division/Individual Accountable	Actual Accomplishment	RATING				Remarks
					Q1	E2	T3	A4	
c. Forestry Related Income Collection (FRIC) to have a standard operating procedure on the submission of information regarding the collection of forestry related fees, charges and other revenues	6 Forestry Related Income Collection form accomplished every month with report submitted on or before the 3rd day of the succeeding month	4,000	PENR Officer Chief, Technical Services Division - Monitoring and Enforcement Section	6 Wood importation and disposition form accomplished every month with report submitted on the following dates: January - February 10, 2023 February - March 15, 2023 March - March 30, 2023 April - May 2, 2023 May - June 2, 2023 June - July 5, 2023		5.000	4.237	4.619	
Natural Resources Enforcement and Regulatory Program									
Natural Resources Management Arrangement/ Agreement and Permit Issuance									
Permit issuance and monitoring of Forest and Forest Resource Use									
1. Issuance of Tenurial Instruments/ Management Agreements c. Processing of cutting/harvesting permits and WPP	18 Application documents reviewed/endorsed to the RED concerned with recommendations for approval by June 30, 2023	20,000	PENR Officer Chief, Technical Services Division - Regulation and Permitting Section	52 Application documents reviewed and approved before June 30, 2023 with monthly reports submitted to RO on the following dates: January (1) - February 8, 2023 February (14) - March 13, 2023 March (10) - April 13, 2023 April (9) - May 11, 2023 May (6) - May 25, 2023 June (12) - July 7, 2023	5.000	5.000	5.000	5.000	
CBFMA	4 tenure/permit holders (CBFMA) monitored in compliance to terms and conditions of the permit and forestry laws, rules and regulations by end of June, 2023	76,000	PENR Officer Chief, Technical Services Division - Monitoring and Enforcement Section	4 tenure/permit holders (CBFMA) monitored in compliance to terms and conditions of the permit and forestry laws, rules and regulations by end of June, 2023		5.000	3.000	4.000	
3. Performance Evaluation of Tenure									
3. Performance Evaluation of Tenure CBFMA expiring in 2023 to 2024)	2 Tenurial holder evaluated/reviewed with categorical recommendation endorsed to RO by end of June, 2023 (NAWAI - Expiring in 2023 & MUFA - Expiring in 2024)	84,000	PENR Officer Chief, Technical Services Division - Conservation & Development Section	2 Tenurial holder evaluated/reviewed with categorical recommendation endorsed to RO by May, 2023 (NAWAI - Expiring in 2023 & MUFA - Expiring in 2024)		5.000	5.000	5.000	
4. Performance Evaluation of CSCs outside CBFMA (devolved CSCs) including expired and expiring CSCs									
a. Re-evaluation of CSC	15 CSC re-evaluated and report submitted to RO using the prescribed format indicating categorical recommendation (renewal/cancellation/ for re-evaluation) by end of June, 2023	30,000	PENR Officer Chief, Technical Services Division - Monitoring and Enforcement Section	15 CSC re-evaluated and report submitted to RO using the prescribed format indicating categorical recommendation (renewal/cancellation/ for re-evaluation) by end of June, 2023		5.000	3.000	4.000	
Forest Protection Program									
MENU OF ACTIVITIES AND STRATEGIES									
Menu 6. Consistent apprehension and mandatory administrative adjudication and confiscation of apprehended forest products including conveyances and other implements									
6.1 Apprehension of undocumented forest products including NTFPs, vehicles, equipment and other implements including least of burden	1,080 bd.ft. of apprehended undocumented forest products including NTFPs with incidence reports submitted to RO	200,000	PENR Officer Chief, Technical Services Division - Monitoring and Enforcement Section	197.19 bd.ft. of apprehended undocumented forest products including NTFPs with incidence reports submitted to RO		5.000	5.000	5.000	1) 117.48 bd.ft of abandoned Amugis lumber was apprehended on January 26, 2023 at Brgy. Antipolo, Gasan, Marinduque incident report submitted on April 1, 2023 2) May- 79.71 bd.ft of abandoned Molave logs apprehended on May 02, 2023 at Barangay Balanacan, Mogpog, Marinduque - Administrative Hearing is still on-going
6.2 Hauling of apprehended and/or seized undocumented forest products and vehicles/ implements to CENR Office or any nearest Government Office	1.080 bd.ft. of apprehended forest products hauled to PENR Office or any nearest Government Office with incidence report submitted to RO	200,000	PENR Officer Chief, Technical Services Division - Monitoring and Enforcement Section	197.19 bd.ft. of apprehended forest products hauled to PENR Office or any nearest Government Office with incidence report submitted to RO		5.000	5.000	5.000	1) 117.48 bd.ft of abandoned Amugis lumber was apprehended on January 26, 2023 at Brgy. Antipolo, Gasan, Marinduque incident report submitted on April 1, 2023 2) May- 79.71 bd.ft of abandoned Molave logs apprehended on May 02, 2023 at Barangay Balanacan, Mogpog, Marinduque - Administrative Hearing is still on-going

P/A/Ps	Performance Indicator (Target + Measures)	Allotted Budget	Division/Individual Accountable	Actual Accomplishment	RATING				Remarks
					Q1	E2	T3	A4	
Menu 7. Provision of institutional support in investigation, filing of information and/or criminal complaints and prosecution									
7.2 Hiring of Lawyers a. Legal Researcher	1 Legal Researcher hired with report submitted every 5th of the ensuing month 1st Sem - Jan-June 2023 2nd Sem - July -December 2023	397,000	PENR Officer Chief, Technical Services Division - Monitoring and Enforcement Section	1 Legal Researcher hired with report submitted every 1st day of the ensuing month 1st Sem - Jan-June 2023		5.000	5.000	5.000	
Menu 8. Effective Forest Fire, Pest and Disease Management Measures									
8.1 Identification, mapping and monitoring of fire prone areas	97 hectares Forest fire prone areas identified and mapped by end of January 2023	127,000	PENR Officer Chief, Technical Services Division - Monitoring and Enforcement Section	142.88 hectares Forest fire prone areas identified and mapped by end of January 2023	5.000	5.000	3.000	4.333	
	1 GIS Map produced and submitted to RO by January 30, 2023		PENR Officer Chief, Technical Services Division - Monitoring and Enforcement Section	1 GIS Map produced and submitted to RO by February 10, 2023		5.000	2.454	3.727	
8.2 Fireline establishment (to include NGP graduated project)	5 hectares fireline established by March 2023 with report submitted to RO	120,000	PENR Officer Chief, Technical Services Division - Monitoring and Enforcement Section	5.244 hectares fireline established by April 2023 with report submitted to RO on May 02, 2023		5.000	2.000	3.500	
Menu 10. Sustainable implementation of the Lawin Forest and Biodiversity Protection System									
10.1 Support to Full Operationalization of Lawin System									
a. Hiring of FPOs	7 Forest Protection Officers hired 1st Sem - Jan-June 2023 2nd Sem - July - December 2023	714,000	PENR Officer Chief, Technical Services Division - Monitoring and Enforcement Section Protected Area Management Office	7 Forest Protection Officers hired for the 1st Semester (January - June 2023)		5.000	5.000	5.000	
	4 Patrol Plan endorsed to RO before the end of the quarter		PENR Officer Chief, Technical Services Division - Monitoring and Enforcement Section	4 Patrol Plan endorsed to RO on the following dates: 1st Quarter - December 16, 2022 2nd Quarter - March 27, 2023 3rd Quarter - June 27, 2023		5.000 5.000 5.000	4.259 5.000 4.000	4.630 5.000 4.389	
Issuance of PA Community-Based Resource Management Agreement and Monitoring of PA, Wildlife, Coastal and Marine Resources									
1. Compliance Monitoring of WFP holders a. Wildlife Farm Permit (WFP)	2 compliance monitoring report for 14 WFP holders with attached animal inventory report and supporting documents submitted to RO on the 10th day of ensuing quarter	78,000	PENR Officer Chief, Technical Services Division - Regulation and Permitting Section	2 compliance monitoring report for 14 WFP holders with attached animal inventory report and supporting documents submitted to RO on the following dates: 1st Quarter - April 13, 2023 2nd Quarter - July 4, 2023		5.000 5.000 5.000	3.539 2.866 4.212	4.270 3.933 4.606	
2. Certificate of Wildlife Registration (CWR)	1 Compliance Monitoring reports for CWR by March 30, 2023	3,000	PENR Officer Chief, Technical Services Division - Regulation and Permitting Section	1 Compliance Monitoring reports for CWR by March 30, 2023		5.000	3.000	4.000	
Operations against illegal environment and natural resources activities									
2. Mobilization of Wildlife Traffic Monitoring Units (WTMU) in air and seaports	MAR of established WTMUs in Seaports/Airports which are operational submitted, consolidated and endorsed to RO every 5th of the ensuing month Target - 5	50,000	PENR Officer Chief, Technical Services Division - Monitoring and Enforcement Section	MAR of established WTMUs in Seaports/Airports which are operational submitted, consolidated and endorsed to RO on the following dates:  January - February 10, 2023 February - March 15, 2023 March - March 30, 2023 April - May 2, 2023 May - June 2, 2023 June - July 5, 2023		5.000 5.000 5.000 5.000 5.000 5.000	3.285 2.763 2.536 4.141 3.636 3.636	4.143 3.882 3.768 4.571 4.318 4.318	
4. Provisions for operations against illegal ENR related activities									
e. Implementation of multi-sectoral resolution in Forest Protection	1 resolution approved and adopted (meeting conducted and support to anti -illegal) operations submitted to RO on April 30, 2023	30,000	PENR Officer Chief, Technical Services Division - Monitoring and Enforcement Section	1 resolution approved and adopted (meeting conducted and support to anti -illegal) operations submitted to RO on June 5, 2023		5.000	1.909	3.455	



P/A/Ps	Performance Indicator (Target + Measures)	Allotted Budget	Division/Individual Accountable	Actual Accomplishment	RATING				Remarks
					Q1	E2	T3	A4	
Protected Areas, Caves & Wetlands Development and Management Sub-Program									
II. FOR PROCLAIMED AND LEGISLATED PAs									
2. Monitoring of Tenured Migrants using SEAMS tool	258 Tenured Migrants (HH) monitored using SEAMS Questionnaire Form 1 based on issued Form 5 (List of TMs) with report submitted to RO by June 30, 2023	180,000	PENR Officer - Protected Area Management Office - Protected Area Superintendent (PASu) - MWS	274 Tenured Migrants (HH) monitored using SEAMS Questionnaire Form 1 based on issued Form 5 (List of TMs) with report submitted to RO on June 5, 2023		5.000	5.000	5.000	
4. PA Habitat Protection									
B. Communication, Education and Public Awareness (CEPA)	10 Interpretive signs intalled by June 2023	40,000	PENR Officer - Protected Area Management Office - Protected Area Superintendent (PASu) - MWS	10 Interpretive signs intalled by June 2023		5.000	3.000	4.000	
5. PAMB Operationalization									
A. Capacity Building	1 Capacity Building conducted/participated by the members of the PAMB and PA Staff by June 2023	630,000	PENR Officer - Protected Area Management Office - Protected Area Superintendent (PASu) - MWS	1 Capacity Building conducted/participated by the members of the PAMB and PA Staff on June 21-23, 2023 with report submitted on July 3, 2023		5.000	5.000	5.000	
B. PAMB Meetings	2 signed Minutes of the Meetings submitted to RO before the end of every quarter	361,000	PENR Officer - Protected Area Management Office - Protected Area Superintendent (PASu) - MWS	2 signed Minutes of the Meetings submitted to RO on the following dates 1st quarter - March 27, 2023 2nd quarter - May 24, 2023		5.000 5.000 5.000	4.354 4.000 4.707	4.677 4.500 4.854	
6. Protected Area Management Office (PAMO) Operationlization									
a. Hiring of PAMO Staff	4 PAMO Staff hired with quarterly patrol/monitoring report submitted every 5th of the ensuing quarter	846,000	PENR Officer - Protected Area Management Office - Protected Area Superintendent (PASu) - MWS	4 PAMO Staff hired with quarterly patrol/monitoring report submitted on the following dates: 1st quarter - April 3, 2023 2nd quarter - July 5, 2023		5.000 5.000 5.000	3.212 3.424 3.000	4.106 4.212 4.000	
7. Ecotourism Development Program									
a. Rehabilitation/Maintenance of PA Management Office and other ecotourism facilities within the PA	5 ecotourism facilities maintained with report submitted every 5th day of the ensuing quarter	750,000	PENR Officer - Protected Area Management Office - Protected Area Superintendent (PASu) - MWS	5 ecotourism facilities maintained with report submitted on the following dates: 1st quarter - March 10, 2023 2nd quarter - July 28, 2023		5.000 5.000 5.000	3.593 5.000 2.186	4.297 5.000 3.593	
8. Inventory Activities in PAs									
b. Inventory of tenurial instruments, contracts, agreements, and issuances of permits for resource use within the protected area	100% of tenurial instruments, contract, agreements, and issuances of permits for resource use within the protected area inventoried with report submitted by June 30, 2023	20,000	PENR Officer - Protected Area Management Office - Protected Area Superintendent (PASu) - MWS	100% of tenurial instruments, contract, agreements, and issuances of permits for resource use within the protected area inventoried with report submitted on July 3, 2023		5.000	2.825	3.913	
Wildlife Resources Conservation Sub-Program									
Protection and Conservation Wildlife									
1. Conservation of Threatened Species									
b. Population & habitat monitoring and protection of priority threatened species									
1. Marine Turtles	1 population monitoring conducted with report submitted to RO end of semester	50,000	PENR Officer Chief, Technical Services Division - Conservation & Development Sect. - Biodiversity and Conservation Unit	1 population monitoring conducted for the 1st semester with report submitted to RO on July 4, 2023		5.000	2.763	3.882	
5. Asian Waterbird Census (AWC)	1 Annual Census of waterbirds in identified sites conducted every January with report submitted by February 2023	40,000	PENR Officer Chief, Technical Services Division - Conservation & Development Sect. - Biodiversity and Conservation Unit	1 Annual Census of waterbirds in identified sites conducted every January with report submitted on February 15, 2023		5.000	5.000	5.000	
2. Management of Wildlife Rescue Centers (WRCs)	1 Wildlife Rescue Center (WRC) maintained by December 31, 2023 with report submitted every 5th of the ensuing quarter	300,000	PENR Officer Chief, Technical Services Division - Conservation & Development Sect. - Biodiversity and Conservation Unit	1 Wildlife Rescue Center (WRC) maintained for the 1st Semester with report submitted to RO on the following dates: 1st quarter - March 30, 2023 2nd quarter - July 4, 2023		5.000 5.000 5.000	3.677 4.141 3.212	4.338 4.571 4.106	
Coastal and Marine Ecosystems Rehabilitation Sub-Program									
3. Protected Area Suitability Assessment (PASA)	1 PA (Verde Island Passage) with PASA conducted and report submitted to RO by June 2023	200,000	PENR Officer Chief, Technical Services Division - Conservation & Development Sect. - Coastal Resources and Foreshore Management Unit	1 PA (Verde Island Passage) with PASA conducted and report submitted to RO on July 4, 2023		5.000	2.763	3.882	



P/A/Is	Performance Indicator (Target + Measures)	Allotted Budget	Division/Individual Accountable	Actual Accomplishment	RATING				Remarks
					Q1	E2	T3	A4	
6. Technical Assistance Component a. Mainstreaming of ICM to the CLUP of LGUs within the major watershed (river systems) contributing to the NIPAS MPAs	1 LGU provided with technical assistance towards mainstreaming of ICM to their existing CLUPs with report submitted to RO every 5th of the ensuing quarter	90,000	PENR Officer Chief, Technical Services Division - Conservation & Development Sect. - Coastal Resources and Foreshore Management Unit	1 LGU provided with technical assistance towards mainstreaming of ICM to their existing CLUPs with report submitted to RO on the following dates: 1st quarter - March 30, 2023 2nd quarter - July 7, 2023		5.000 5.000 5.000	3.525 4.141 2.908	4.262 4.571 3.954	
b. TA to LGUs on coastal and marine related concerns (assessment, emergency response, facilitation, citizen science, validation investigation of reports/complaints etc.)	1 LGU/ NGO/ Stakeholders assisted with report submitted to RO every 5th of the ensuing quarter	150,000	PENR Officer Chief, Technical Services Division - Conservation & Development Sect. - Coastal Resources and Foreshore Management Unit	1 LGU/ NGO/ Stakeholders assisted with report submitted to RO on the following dates: 1st quarter - March 30, 2023 2nd quarter - July 4, 2023		5.000 5.000 5.000	3.677 4.141 3.212	4.338 4.571 4.106	
5. Social Marketing and Mobilization/ Communication, Education and Public Awareness (CEPA) a. Conduct of Regular Special Events related to coastal and marine protection, conservation and management	3 Special events related to coastal and marine protection conservation and management with report submitted to RO 15 days after the event	100,000	PENR Officer Chief, Technical Services Division - Conservation & Development Sect. - Coastal Resources and Foreshore Management Unit	3 Special events related to coastal and marine protection conservation and management with report submitted to RO on the following dates: > Month of the Ocean conducted May 18-19, 2023 - June 27, 2023 > Coral Triangle Day conducted June 9, 2023 - June 27, 2023 > World Ocean Day conducted June 9, 2023 - June 27, 2023		5.000 5.000 5.000	2.681 2.474 2.784	3.840 3.737 3.892	
Land Management Sub-Program									
1. Land Survey and Disposition a. Residential (disposed under RA 10023 or Residential Free Patent Activity)	200 Lot survey conducted and survey returns endorsed to RO by end of September, 2023	450,000	PENR Officer Chief, Technical Services Division - Regulation and Permitting Section - Patent and Deeds Unit	216 Lot survey conducted and survey returns endorsed to RO by May 2023	3.566	5.000	5.000	4.522	
b. Agricultural Areas	100 PLS survey conducted and survey returns submitted to RO by end of September, 2023	225,000	PENR Officer Chief, Technical Services Division - Regulation and Permitting Section - Patent and Deeds Unit	113 PLS survey conducted and survey returns submitted to RO by April 2023	3.919	5.000	5.000	4.640	
Forest and Watershed Management Sub-Program Forest Development, Rehabilitation, Maintenance and Protection (ENHANCED NATIONAL GREENING PROGRAM)									
4. SUPPORT TO NGP IMPLEMENTATION									
4.b Hiring of Forest Extension Officers and/or Technical Personnel to support NGP Implementation	1 Technical and Support personnel hired with report submitted every 5th of the ensuing month for Assessment of Graduated NGP sites 1st Sem - Jan - June 2023 2nd Sem - July - December 2023	245,000	PENR Officer Chief, Technical Services Division - Conservation & Development Sect. - NGP Coordinator/Focal	1 Technical and Support personnel hired with report submitted every 2nd day of the ensuing month for Assessment of Graduated NGP sites 1st Sem - Jan - June 2023		5.000	5.000	5.000	
	1 Forest Extension Officer hired with monthly reports submitted every 5th of the ensuing month 1st Sem - Jan - June 2023 2nd Sem - July - December 2023	245,000	PENR Officer Chief, Technical Services Division - Conservation & Development Sect. - NGP Coordinator/Focal	1 Forest Extension Officer hired with monthly reports submitted every 2nd day of the ensuing month 1st Sem - Jan - June 2023		5.000	5.000	5.000	
	1 Database Management Officer hired to upload and manage the NGP Database with monthly reports submitted every 5th of the ensuing month 1st Sem - Jan - June 2023 2nd Sem - July - December 2023	245,000	PENR Officer Chief, Technical Services Division - Conservation & Development Sect. - NGP Coordinator/Focal	1 Database Management Officer hired to upload and manage the NGP Database with monthly reports submitted every 2nd day of the ensuing month 1st Sem - Jan - March 2023		5.000	5.000	5.000	> Resigned on March 1, 2023
	1 Finance Staff hired to assist in recording Book of Accounts of the reforestation projects with monthly reports submitted every 5th of the ensuing month 1st Sem - Jan - June 2023 2nd Sem - July - December 2023	245,000	PENR Officer Chief, Technical Services Division - Conservation & Development Sect. - NGP Coordinator/Focal	1 Finance Staff hired to assist in recording Book of Accounts of the reforestation projects with monthly reports submitted every 2nd day of the ensuing month 1st Sem - Jan - June 2023		5.000	5.000	5.000	
5. Procurement of Vehicle	1 4x4 Pick-Up vehicle procured by March 2023	2,100,000	PENR Officer Chief, Technical Services Division - Conservation & Development Sect. - NGP Coordinator/Focal	1 4x4 Pick-Up vehicle procured by March 28, 2023		5.000	3.495	4.248	



P/A/Ps	Performance Indicator (Target + Measures)	Allotted Budget	Division/Individual Accountable	Actual Accomplishment	RATING				Remarks
					Q1	E2	T3	A4	
Soil Conservation and Watershed Management including River Basin and Management and Development									
Water Resource Utilization a. Conduct of continuing inventory of Water Users (Climate-responsive output indicators)	16 water users inventoried and mapped by July 2023	19,000	PENR Officer Chief, Technical Services Division	19 water users inventoried and mapped by April, 2023	4.283	5.000	5.000	4.761	
			- Regulation and Permitting Section - Water Resource Utilization Unit						
b. Conduct of identification and mapping of Water Sources	16 water sources identified and mapped by July 2023	19,000	PENR Officer Chief, Technical Services Division - Regulation and Permitting Section - Water Resource Utilization Unit	19 water sources identified and mapped by April, 2023	4.283	5.000	5.000	4.761	
c. Accept and verify Water Permit Application	1 WPA accepted, verified and transmitted to NWRB with recommendation by June 2023	5,000	PENR Officer Chief, Technical Services Division - Regulation and Permitting Section - Water Resource Utilization Unit	2 WPAs accepted, verified and transmitted to NWRB with recommendation on the following dates: > WPA of Slaughter House - March 30, 2023 (via LBC) > WPA of Hildred Reginio - July 4, 2023 (via email)	5.000	5.000 5.000	3.882 5.000 2.763	4.627 5.000 3.882	
Average Rating:					4.422	5.000	4.194	4.596	
CATEGORY					Rating				
Total Overall Rating					VERY SATISFACTORY				
Final Average Rating									
Adjectival Rating									
Assessed by:					Final Rating:				
	Date:		Date:					Date:	
MAXIMO C. LANDRITO OIC-Assistant Regional Director for Technical Services DENR-MIMAROPA Region		DONNA MAYOR-GORDOVE, CESO IV Assistant Regional Director for Management Services DENR-MIMAROPA Region		LORMELYN E. CLAUDIO, CESO IV Regional Executive Director DENR-MIMAROPA Region					