



Re: Request for narrative td of Psd-04-186892

1 message

Ma Lorena Casuga <malorenacasuga@gmail.com>

Tue, Jul 4, 2023 at 4:08 PM

To: Surveys and Mapping MIMAROPA <smdmimaropa@gmail.com>, DENR Mimaropa Region <mimaroparegion@denr.gov.ph>, smd records <recordssmd@gmail.com>

Hello,

Good morning!

Just floating again in your email to follow up on the status of this request. Is it already available for pickup

Best regards,

Wally Casuga

On Tue, Jun 27, 2023 at 1:17 PM Surveys and Mapping MIMAROPA <smdmimaropa@gmail.com> wrote:

Madam:

A pleasant day!

Please be informed that your request for [Narrative Technical Description](#) of plan [Psd-04-186892](#) still in process. We will inform you as soon as the request is approved and ready for pick-up.

Thank you

On Tue, Jun 27, 2023 at 12:23 PM Ma Lorena Casuga <malorenacasuga@gmail.com> wrote:

Hello,

When can i pick this up?

Thanks and best regards

Sent from my iPhone

On Jun 22, 2023, at 8:05 AM, Surveys and Mapping MIMAROPA <smdmimaropa@gmail.com> wrote:

Confirming receipt.



Virus-free. www.avast.com

On Wed, Jun 21, 2023 at 6:53 PM Ma Lorena Casuga <malorenacasuga@gmail.com> wrote:

Hello,

Good day!

Please find the Official Receipt of payment.

<Payment to DENR June 21.png>

Please acknowledge receipt.

Best Regards,

Wally Boy Casuga

On Wed, Jun 21, 2023 at 3:11 PM Surveys and Mapping MIMAROPA <smdmimaropa@gmail.com> wrote:

Dear Ma'am:

Good day!

This is to inform you that your requests are available in our records and there is a corresponding administrative cost amounting to **Php 250.00**.

[Order of Payment No. 3286]

Please see attached files for reference.

Be advised that in the meantime, **direct payments in our cashier section and bank deposits are not allowed.**

You may use the Land Bank's e-Payment facility, Link.Biz Portal, to settle the payment.

PLEASE FOLLOW THE INSTRUCTIONS BELOW:

1. Click **Link.Biz Portal**

or Visit the Land Bank's website

(<https://www.landbank.com/e-banking/other-e-banking-services/linkbizportal>)

2. Click the button **PAY NOW** as seen below.

<step1.jpg>

3. Select **DENR MIMAROPA** as a merchant for your payment. You may click the D to view the list of merchants starting with letter D, then click DENR MIMAROPA on the list.

<step2.jpg>

4. Select **Certification Fee** then click continue

<step3.jpg>

5. Fill out the information as indicated below:

Amount : Exact amount issued in the Order of Payment

Account Number: Please input the **last 4 digit of the Order of Payment Serial Number** located at the upper right corner of the Order of Payment instead of account number

Payee: Please use YOUR name (Name of Payor) indicated in the Order of Payment

Email address: Kindly input YOUR email address

On the Payment Mode, you may choose **Cash Payment** if you do not wish to use your ATM account.

<step4.jpg>

6. If you choose **Cash Payment**, select the establishment listed below where you wish to pay. (Please take note that there is a convenience fee if you choose this payment method). Then click the proceed button below.

<step5-cash.jpg>

7. You may now go to the establishment that you selected before to settle the payment.

Please take a screenshot or picture of the screen as seen below, to take note of the **Reference Number** to be presented when you pay on the selected establishment.

There will also be an email that will be sent to you with the details of your payment where you can take note of the Reference Number.

<step6-cash.jpg>

8. Please reply to this email with a **copy of the receipt** for us to process your request.

9. **To avoid inconvenience**, once payment is posted we will send an email if your requests are ready for pick-up.

10. You may send an authorized representative to claim your request. Present the **Order of payment and/or receipt** for verification purposes.

Thank you very much!

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SURVEYS AND MAPPING DIVISION

DENR MIMAROPA Region

1515 DENR By the Bay Bldg., Roxas Boulevard,
Barangay 668, Ermita, Manila

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