



Republic of the Philippines
Department of Environment and Natural Resources
PENRO Marinduque

**ACTION PLAN ON DISPOSAL OF UNSERVICEABLE PROPERTY, PLANT AND
EQUIPMENT (PPE)
FOR CALENDAR YEAR 2023**

	Activity	Expected Output	Time Frame	Responsible Person
1	Inventory of Unserviceable Properties	Inventory and Inspection Report of Unserviceable Property (IIRUP)	May 15 to June 9, 2023	Inventory and Disposal Committee
2	Request for Inspection and Appraisal Prepare letter to the Resident Auditor	COA Appraisal Report	June 14 to September 15, 2023	COA, Inventory, Disposal and Appraisal Committee
3	Determination of Modes of Disposal	Modes of Disposal	September 18-21, 2023	Inventory, Disposal and Appraisal Committee
4	Dropping from the Books of Accounts		After Disposal	Finance Section/Accounting Unit

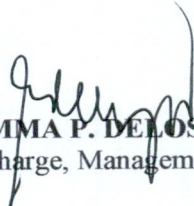
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