



June 27, 2023

MAYOR MALOU FLORES-MORILLO

Calapan City City Hall,
New Government Center,
Calapan City, Oriental Mindoro


Attention : Elizabeth L. Abogado
Sr. Environmental Management Specialist




Subject: Invitation to participate in the Conduct of Training/ Workshop on Harnessing Cities’ Share in the Implementation of Climate Change Mitigation Measures - Phase II

Dear **Mayor Flores-Morillo:**

This has reference to the ongoing project of the Department of Environment and Natural Resources - Climate Change Service (DENR-CCS) entitled **Harnessing Cities’ Share in the Implementation of Climate Change Mitigation Measures**. Following the successful completion of these activities last FY 2022, continuous technical assistance shall be provided in the second phase of the project. Phase II activities shall focus on promoting and enhancing the capacities of participating LGUs in defining their local climate actions that are consistent with the ENR’s components of the Philippine NDC, where possible.

In this regard, we would like to invite you and/or your designated representatives to attend the **Inception Workshop** to be held on **6 July 2023 via Zoom**. Below is the indicative schedule of activities and registration link:

Activities	Tentative Schedule	Venue/ Platform	Target Participants (One per Office)
Inception Workshop	July 6, 2023 https://bit.ly/HarnessingInception 	Via Zoom	Representatives from: <ul style="list-style-type: none">● City Planning and Development Office (CPDO)● City Environment and Natural Resource Office (CENRO)● City Solid Waste Management Office (CSWMO)● Disaster Risk Reduction and Management (DRRMO)
Training-Workshop on Establishing city-level GHG inventories (GHGI) for Philippine LGUs and	(TBA) https://bit.ly/GHGIBatch1	Region IVA (TBA)	Representative from: <ul style="list-style-type: none">● City Planning and Development Office

Fundamentals of Climate Change Mitigation Actions		Region IVA (TBA)	<ul style="list-style-type: none"> ● City Environmental Management Office
Training-Workshop on Setting-up city level GHG emission reduction/target	(TBA) https://bit.ly/GHGEBatch1 		Representatives from: <ul style="list-style-type: none"> ● City Planning and Development Office (CPDO) ● City Environment and Natural Resource Office (CENRO) ● Disaster Risk Reduction and Management (DRRMO)
Closing Workshop	(TBA) https://bit.ly/HarnessingClosing 	Hybrid (NCR and Zoom)	Representatives from: <ul style="list-style-type: none"> ● City Planning and Development Office (CPDO) ● City Environment and Natural Resource Office (CENRO) ● City Solid Waste Management Office (CSWMO) ● Disaster Risk Reduction and Management (DRRMO)

Considering the technical nature of the subject matter, we would like to request your staff/staff members that attended the last year’s activities to attend the said training/workshop. In case these staff/s are not available for the scheduled training/workshop, we encourage technical staff who have in-depth and comprehensive knowledge of the availability and accessibility of internal and external data that may be relevant for the conduct of community-level GHG emissions inventory of the city to attend on their behalf.


We would request for the assigned representatives to confirm their participation by registering through the links above per activity. We would appreciate receiving the name, designation, office, contact number and email address of your representatives on or before **3 July 2023**. You may confirm their participation by registering through the links above per webinar session. Attached is the [Concept Note](#) and [tentative program](#) for the training/workshop.

In line with this, the **city participants are requested to prepare and bring available actual data, laptop, and completed worksheets from last year’s coaching session**, for the training/workshop. The actual data may include city-level electricity data, transport fuel, waste treatment, disposal data, etc.

For any questions and or clarifications, you may coordinate with DENR Climate Change Service through our office landline at 8928-1194 and email address ccs@denr.gov.ph.

We are hoping for your positive response regarding this matter. Thank you for your usual support and cooperation.

Very truly yours,


Atty. Analiza Rebuelta-Teh
DENR Undersecretary for Finance,
Information Systems, and Climate Change

cc : **The Regional Executive Director**
DENR IVB