

Republic of the Philippines
Department of Environment and Natural Resources
Region IV- MIMAROPA

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MEMORANDUM

TO : THE OIC, PENR OFFICER
Occidental Mindoro

FROM : THE OIC, ASSISTANT REGIONAL DIRECTOR
FOR TECHNICAL SERVICES

SUBJECT : CONDUCT OF MONITORING AND EVALUATION PROVISION OF
TECHNICAL ASSISTANCE IN THE IMPLEMENTATION OF CBFM-
CARP PROJECTS AND OTHER RELATED ACTIVITIES ON MAY
29-JUNE 3, 2023 (P-2023-109694)

DATE : MAY 11 2023

Relative to the conduct of monitoring and evaluation (M&E) and provision of technical assistance in the implementation of CBFM/CARP and other related activities, please be informed of the following schedule of activities to be conducted by a team from FMB, DENR-CARP National Coordinating Office (NCO), Presidential Agrarian Reform Council (PARC) Secretariat, and CBFM Regional Office to wit:

DATE	ACTIVITY
29 May 2023	• Arrival of the team to Occidental Mindoro • Courtesy Call on the activity at PENR Office • Travel to San Jose, Occidental Mindoro
30 May 2023	• Courtesy Call on the activity at CENR Office, San Jose, Occidental Mindoro • Site M&E of Tatsulok ng Pagkakaisa CBFM Association, Inc. CY 2020 CBFM-CARP Project (Wine and Vinegar/ Production) located in San Jose, Occidental Mindoro
31 May 2023	• Site M&E of Palbong CBFM Association, CY 2021 CBFM-CARP Project (Rattan Based Agroforestry Development Project) located in Batong Buhay, Sablayan
01 June 2023	• Site Monitoring and Evaluation of Yapang CBFM Association, CY 2021 CBFM-CARP Project (Banana and Rootcrops Production) located in Batong Buhay, Sablayan, Occidental Mindoro
02 June 2023	• Site Monitoring and Evaluation of Samahang

	Magsasaka ng Kabangkalan Para sa Kaunlaran, Inc. CY 2021 CBFM-CARP Project (High Value Crops and Fruit Bearing Intercropped with Backyard Gardening) located in Sta. Cruz, Occidental Mindoro
03 June 2023	• Exit Conference at PENRO Occidental Mindoro • Departure from Occidental Mindoro to Manila

The monitoring and evaluation include the following activities:

1. Validation of the physical accomplishments (area development and procurement of tools and farm implements, among others);
2. Validation of financial accomplishment/financial utilization;
3. Counterchecking of project folder containing all documents related to the awarded CARP projects
4. Gathering of training needs of CBFM-POs; and
5. Gathering of updated CBFM/CSC-related data.

In this regard, the field Office is being requested to prepare pertinent documents of the said projects relative to the activities and provide assistance to the Team during the duration of the activity.

For information and consideration, please.


MAXIMO C. LANDRITO

CC: CENRO Sablayan
CENRO San Jose

CDOPFMS/EY/500/23
/DN: P-2023-1090E4

