



Republic of the Philippines  
**Department of Environment and Natural Resources**  
MIMAROPA Region  
**PROVINCIAL ENVIRONMENT AND NATURAL RESOURCES OFFICE**

**TRAVEL ORDER**  
No.

Name: ERNESTO E. TAÑADA  
Position: PENR Officer

Date: May 30, 2023  
Salary : \_\_\_\_\_  
Div./Sec./Unit: PENRO  
Official Station: PENRO

Departure Date: June 1, 2023

Arrival Date: June 3, 2023

Destination: SAN JOSE, OCCIDENTAL MINDORO

Purpose of Travel: TO ASSIST THE FMB AND REGIONAL OFFICE PERSONNEL AND FOR THE MONITORING OF CBFM PROJECT

Per Diems/Expenses Allowed: \_\_\_\_\_

Appropriation to which Travel should be charged: \_\_\_\_\_

Remarks or special instructions: \_\_\_\_\_

**CERTIFICATION:**

This is to certify that the travel is necessary and is connected with the functions of the official/employee of this Div./Sec./Unit.

Recommending Approval:

Approved:

DONNA MAYOR-GORDOVE, CESO IV  
ARD-Management Services

LORMELYN E. CLAUDIO, CESO IV  
Regional Executive Director

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**AUTHORIZATION**

I herby authorize the accountant to deduct the corresponding amount of the unliquidated cash advance from my succeeding salary for failure to liquidate this travel within the prescribed thirty-day period upon return to my permanent official station pursuant to item 5.1.3 of COA Circular 97-002 dated February 10, 1997 and Sec. 16 of EO No. 248 dated May 29, 1995.

ERNESTO E. TAÑADA  
Official/Employee