



Republic of the Philippines  
Department of Environment and Natural Resources  
Region IV  
COMMUNITY ENVIRONMENT AND NATURAL RESOURCES O5303FFICE  
Quezon, Palawan

TRAVEL ORDER

(No. \_\_\_\_\_)

Name: MA. TERESA V. AYSON Salary: P47,738.00

Position: SrEMS/Acting DMO IV Div./Sec./Unit: Admin. Sec.&Planning & Support Unit

Departure Date: June 12, 2023 Official Station: CENRO Quezon

Destination: ENR Academy, R.A. Padilla, Carranglan, Nueva, Ecija Arrival Date: August 5, 2023

Purpose of Travel: To attend ENR Academy Supervisory Course as per Special Order No. 2023-328

Per Diems/Expenses Allowed: \_\_\_\_\_

Assistants or Laborers Allowed: \_\_\_\_\_

Appropriations to which travel should be charged: \_\_\_\_\_

Remarks or special instructions: Return to official station upon completion of travel

**Certifications:**

This is to certify that the travel is necessary and is connected with the functions of the official/employee of this Div./Sec./Unit.

Recommending Approval:

Approved:

DONNA MAYOR-GORDOVE, CESO IV  
Assistant Regional Director, Management Services

LORMELYN E. CLAUDIO, CESO IV  
Regional Executive Director

\_\_\_\_\_  
AUTHORIZATION

I hereby authorize the Accountant to deduct the corresponding amount of the unliquidated cash advance from my succeeding salary for my failure to liquidate this travel within the prescribed thirty-day period upon return to my permanent official station pursuant to item 5.1.3 COA Circular 97-002 dated February 10, 1997 and Sec. 16 EO No. 248 dated May 29, 1995.

\_\_\_\_\_  
MA. TERESA V. AYSON  
Official/Employee



Republic of the Philippines  
Department of Environment and Natural Resources  
Visayas Avenue, Diliman, Quezon City  
Tel Nos. 929-6626 to 29; 929-6633 to 35  
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**SPECIAL ORDER**  
No. 2023 - 328



JUN 02 2023

**SUBJECT: AUTHORIZING THE CONDUCT OF THE ENVIRONMENT AND NATURAL RESOURCES (ENR) ACADEMY SUPERVISORY COURSE**

In the interest of the service and in line with the Department's continuing capacity development programs to strengthen the delivery of frontline services, the ENR Academy Supervisory Course is hereby authorized to be conducted on **14 June to 01 August 2023** at the ENR Academy, R. A. Padilla, Carranglan, Nueva Ecija and in various PENR/CENR Offices. The following are hereby authorized to attend:

**A. LEARNERS**

**PRINCIPAL**

- |                               |   |
|-------------------------------|---|
| 1. Raymundo B. Mabazza        | CENRO Pinukpuk, Kalinga, CAR                            |
| 2. Maricar P. Sanchez         | Enforcement Division, NCR                               |
| 3. Oliva T. Abitong           | CENRO Laoag, Ilocos Norte, Region I                     |
| 4. Marina A. Malamug          | CENRO Cauayan City, Isabela, Region II                  |
| 5. Lorla N. Manat             | CENRO Dupax, Nueva Vizcaya, Region II                   |
| 6. Emmanuel T. Razalan        | CENRO Capas, Tarlac, Region III                         |
| 7. Romelo A. Cuaresma         | CENRO Bagac, Bataan, Region III                         |
| 8. Perlita R. Mulato          | PENRO Pampanga, Region III                              |
| 9. Dominic P. Tiueco          | PENRO Nueva Ecija, Region III                           |
| 10. Victor D. Ombajino        | Office of the Regional Executive Director<br>CALABARZON |
| 11. Gerardo G. Tacbad         | PENRO Cavite, CALABARZON                                |
| 12. Amor D. Asi               | PENRO Oriental Mindoro, MIMAROPA                        |
| * 13. Ma. Teresa V. Ayson     | CENRO Quezon, Palawan, MIMAROPA                         |
| 14. Madelyn D. Moral          | CENRO Guinobatan, Albay, Region V                       |
| 15. Marc P. Perseveranda      | PENRO Albay, Region V                                   |
| 16. Nonilon S. Molina         | PENRO Capiz, Region VI                                  |
| 17. Felimon R. Embalzado, Jr. | CENRO Argao, Cebu, Region VII                           |
| 18. Edgar L. Ricafort         | CENRO Talibon, Bohol, Region VII                        |
| 19. Richard E. Fabre          | PENRO Negros Oriental, Region VII                       |
| 20. Loreta E. Baldonaza       | CENRO Ormoc, Leyte, Region VIII                         |
| 21. Benjamin O. Gonzales      | CENRO Palo, Leyte, Region VIII                          |
| 22. Salvacion A. Factor       | PENRO Eastern Samar, Region VIII                        |

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|---------------------------|---|
| 23. Eugene S. Celi        | CENRO Manukan, Zamboanga del Norte<br>Region IX     |
| 24. Expedito R. Flores    | CENRO, Zamboanga City, Region IX                    |
| 25. Benedicto B. Golosino | CENRO Valencia City, Bukidnon, Region X             |
| 26. Florencio A. Padla    | CENRO Manolo Fortich, Bukidnon, Region X            |
| 27. Romel D. Oranda       | CENRO Lupon, Davao Oriental, Region XI              |
| 28. Rosedel B. Pitchay    | CENRO Monkayo, Davao De Oro Region XI               |
| 29. Felix D. Robles, Jr.  | Conservation and Development Division<br>Region XII |
| 30. Romel B. Arbolonio    | CENRO Tubod, Surigan del Norte<br>Region XIII       |
| 31. Jocelyn B. Jandayan   | CENRO Bunawan, Agusan del Sur, Region XIII          |
| 32. Erlin C. Sanchez      | CENRO Bayugan City, Agusan del Sur<br>Region XIII   |
| 33. Kim Daniel P. Colis   | Land Management Bureau                              |
| 34. Liberty E. Asis       | Ecosystems Research and Development Bureau          |
| 35. Nancy R. Corpuz       | Biodiversity Management Bureau                      |

#### **ALTERNATES**

- |                                |  |
|--------------------------------|--|
| 1. Josephine M. Barrion        | PENRO Quezon, CALABARZON   |
| 2. Arlene V. Francisco         | Mt. Calavite Wildlife Sanctuary, Paluan,<br>Occidental, MIMAROPA |
| 3. Arlene F. Escalante         | PENRO Albay, Region V  |
| 4. Daphny Dorris P.<br>Domingo | CENRO General Santos City, Region XII                            |
| 5. Creslie D. Gallego          | PENRO Agusan del Norte, Region XII                               |

#### **SUBJECT MATTER EXPERTS/RESOURCE PERSONS**

Experts from the Department will be tapped as Subject Matter Experts (SMEs). Competent resource persons from other institutions may also be invited should the need arise. Each speaker/lecturer shall be required to provide the participants with necessary topic handouts and/ or learning materials.

#### **LEARNING EVENT TEAM**

- |                             |                            |
|-----------------------------|----------------------------|
| 1. For. Wilson E. Henson    | 5. Jenifer P. Santelices   |
| 2. Carlos A. Bartolata, Jr. | 6. Eloisa Clarice M. Borja |
| 3. Castor E. Cabrera        | 7. Jovin A. Renales        |
| 4. Jesah Lou T. Cabañero    | 8. Jayson E. Andres        |

#### **ENR ACADEMY FACILITY**

The ENR Academy Facility personnel shall provide assistance in the administrative and logistical concerns of the training.


Should a session day fall on a holiday or a weekend, all learners and staff shall be entitled to Compensatory Time Off (CTO) and shall be used until 31 December

2023. All expenses to be incurred in the conduct of the aforementioned course and other allowable incidental expenses shall be charged against HRDS funds, while travelling expenses of the participants including plane fare to and from the venue shall be charged to their respective offices subject to existing accounting and auditing rules and regulations.

The TDD-HRDS shall lead the implementation of the activities of the Course. The Assistant Secretary for Human Resources, Strategic Communication and Sectoral Initiatives is authorized to amend the date of the said activity in case of conflict with other activities of the Department or unavailability of the resource persons/subject matter experts.

A report shall be submitted online ([bit.ly/LNDportal](https://bit.ly/LNDportal)) to the undersigned through the Human Resource Development Service - Training and Development Division, fifteen working (15) days after completion of the activity.

This Order shall take effect on the dates specified herein.

  
AUGUSTO D. DELA PEÑA  
Undersecretary for  
Organizational Transformation and  
Human Resources

