



Republic of the Philippines  
**DEPARTMENT OF ENVIRONMENT AND NATURAL RESOURCES**  
Visayas Avenue, Diliman, Quezon City  
Tel. No. 929-66-26 to 29; 929-6633 to 35  
929-7041 to 43; 929-6252; 929-1669  
Website: <http://www.denr.gov.ph> e-mail: [web@denrgov.ph](mailto:web@denrgov.ph)  
ADR Committee e-mail: [denr.adrcom@gmail.com](mailto:denr.adrcom@gmail.com)



## MEMORANDUM

**TO :** EVELYN WALES - CAR  
JOSE CANAPI - *Region 2*  
ATTY. BONA CARMELA BIEN - *Region 3*  
CLAIRE CORPUZ - *Region 4A*  
ALELI HERMANO - *Region 4B*  
JOY BALISBIS - *Region 5*  
SONIA GIMOTEA - *Region 6*  
JOVELITO COLOT - *Region 7*  
GERALDINE DEHAYCO - *Region 8*  
ATTY. XANDRA YZABELLE EBDALIN - *Region 10*  
MONET ALCANTARA - *Region 11*  
ATTY. MAE FRETZEL DEADIO - *Region 12*  
MITZI DUMALE - *Region 13*

**FROM :** THE HEAD  
ADR Committee Secretariat

**SUBJECT :** REQUEST TO DISSEMINATE THE ADR COMMITTEE  
2021 AND 2022 ACCOMPLISHMENT REPORT/2023  
PLANNER TO THE REGIONAL OFFICES, PENR  
OFFICES AND CENR OFFICES.

As part of the continuing efforts to institutionalize ADR in the Department, the ADR Committee, as the overall in-charge in the implementation of ADR, through the ADR Committee Secretariat, is sharing with the Offices the Accomplishments of the ADR Committee for the years 2021 and 2022 via an Accomplishment Report/Planner.

In view of this, we are providing each Regional Office with a number of copies equivalent to the number of ADR Officers (ADROs)<sup>1</sup> therein. Attached with the copies to be given out is an Acknowledgment Receipt. Kindly accomplish/fill out the said acknowledgement receipt and send the same to DENR-ADR Committee Secretariat thru mail or a scanned copy thru email at [denradrcom@gmail.com](mailto:denradrcom@gmail.com).

We are requesting you, as the focal ADR Officers, to assist us in the dissemination of the 2021 and 2022 Accomplishment Report/2023 Planner in the abovementioned offices.

Respectfully for your information and appropriate action.

  
ATTY. PAULO ENRICO M. DONES

---

<sup>1</sup> See Annex A

Annex A

Region	No. of copies (1 copy per ADR officer)
CAR	25
Region 2	21
Region 3	24
Region 4A	20
Region 4B	21
Region 5	17
Region 6	20
Region 7	14
Region 8	22
Region 10	17
Region 11	24
Region 12	15
Region 13	17