

B. Individual Performance Commitment and Review Form



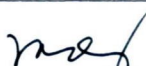


INDIVIDUAL PERFORMANCE COMMITMENT AND REVIEW FORM

I, Marites D. Almarez, of DENR CENRO Roxas, Oriental Mindoro, Monitoring and Enforcement Section, commit to deliver and agree to be rated on the attainment of the following targets in accordance with the indicated measures for the period July to December 2022

MARITES D. ALMAREZ

Ratee

Date:

Reviewed by:		Date:	Approved by:		Date:		
 REYNALDO D. PUDIQUET Chief, Monitoring and Enforcement Section			 ENGR. CAESAR E. QUEBEC CENR Officer				
P/A/Ps	Performance Indicators (targets+measures)	Actual Accomplishments	Rating				Remarks
			Quantity	Quality	Timeliness	Average	
GENERAL ADMINISTRATION AND SUPPORT SERVICE							
	Two (2) IPCR with rating prepared and submitted to In-charge, Administrative Unit	One (1) IPCR with rating prepared and submitted to In-charge, Administrative Unit					
	2 - IPCR with rating (January to June 2022) submitted on July 15, 2022	2 - IPCR with rating (January to June 2022) submitted on July 18, 2022		5.000	2.598	3.799	Second Sem Target
Actions on Documents/ Requests	100% of documents acted upon with partial/ minor revision need 7 working days for simple documents and 15 days for complex documents upon receipt	100% of documents acted upon with partial/ minor revision need 7 working days for simple documents and 15 days for complex documents upon receipt		5.000	3.000	4.000	
Attendance to Meetings/ Workshops/ Conference	100% of meetings/ workshops/ conference attended with report submitted 7 working days after attendance in local (inter- agency) and 30 working days in foreign meetings/ workshops/ conferences	100% of meetings/ workshops/ conference attended with report submitted 2 working days after attendance in local (inter- agency) and 30 working days in foreign meetings/ workshops/ conferences			5.000	5.000	
NATURAL RESOURCES ENFORCEMENT AND REGULATORY PROGRAM							
Support to Full Operationalization of Lawin System	Recorded patrol start and end within 200 kms patrolling area using the installed Cybertracker, all observations made by the spotter and action taken described by the Team Leader upon consultation with the team with report submitted to LAWIN Data Manager 5 days after the patrolling	Recorded patrol start and end within 120.716 kms patrolling area using the installed Cybertracker, all observations made by the spotter and action taken described by the Team Leader upon consultation with the team with report submitted to LAWIN Data Manager 2 days after the patrolling	4.354	5.00	4.00	4.451	
Total Overall Rating			4.354	15.000	14.598	17.250	
Final Average Rating			4.354	5.000	3.500	4.226	
Adjectival Rating			VERY SATISFACTORY				
Comments and Recommendations for Development Purposes: <u>Performed her duties and responsibilities on forest Ranger and recommended for other trainings with regards to enforcement activities</u>							
Discussed with:	Date:	Assessed by:	Date:	Final Rating:	Date:		
 MARITES D. ALMAREZ Forest Ranger	<u>JAN 31 2023</u>	I certify that I discussed my assessment of the performance with the employee.  REYNALDO D. PUDIQUET Chief, Monitoring and Enforcement Section	<u>JAN 31 2023</u>	 ENGR. CAESAR E. QUEBEC CENR Officer	<u>JAN 31 2023</u>		