

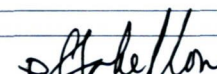
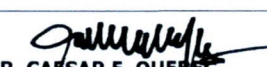
B. Individual Performance Commitment and Review Form

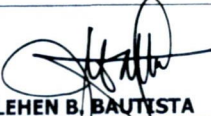


INDIVIDUAL PERFORMANCE COMMITMENT AND REVIEW FORM

I, Lehen B. Bautista, of DENR CENRO Roxas, Oriental Mindoro, Regulation and Permitting Section, commit to deliver and agree to be rated on the attainment of the following targets in accordance with the indicated measures for the period **July to December 2022**


LEHEN B. BAUTISTA
Ratee

Date:

Reviewed by:  PETERSON F. FABELLON Chief, Regulation and Permitting Section		Date:	Approved by:  ENGR. CAESAR E. QUEBEC CENR Officer		Date:		
P/A/Ps	Performance Indicators (targets+measures)	Actual Accomplishments	Rating				Remarks
			Quantity	Quality	Timeliness	Average	
GENERAL ADMINISTRATION AND SUPPORT SERVICE							
Evaluation of Personnel Performance	2 - IPCR with rating (January to June 2022) submitted on July 15, 2022	2 - IPCR with rating (January to June 2022) submitted on July 18, 2022		5.000	3.000	4.000	1st Sem Target
Actions on Documents/ Requests	100% of documents acted upon with partial/ minor revision need 7 working days for simple documents and 15 days for complex documents upon receipt	100% of documents acted upon with partial/ minor revision need 7 working days for simple documents and 15 days for complex documents upon receipt		5.000	3.000	4.000	
Attendance to Meetings/ Workshops/ Conference	100% of meetings/ workshops/ conference attended with report submitted 7 working days after attendance in local (inter- agency) and 30 working days in foreign meetings/ workshops/ conferences	100% of meetings/ workshops/ conference attended with report submitted 7 working days after attendance in local (inter- agency) and 30 working days in foreign meetings/ workshops/ conferences			5.00	5.000	
SUPPORT TO OPERATION							
Wood Importation and Disposition (WID)	100% monthly reports on wood importation and disposition of CENRO prepared and submitted to Forester II every 24th day of the month	100% monthly reports on wood importation and disposition of CENRO prepared and submitted to Forester II every 24th day of the month	3.000	5.000	3.000	3.667	
NATURAL RESOURCES ENFORCEMENT AND REGULATORY PROGRAM							
Issuance of cutting/ harvesting permits and WPP	5 cutting/harvesting permits with report prepared and submitted to Chief, RPS 1 hour upon receipt of the Inventory Report and Stand Stock Table March 15, 2022 - One (1) June 15, 2022 - two (2) September 15, 2022 -two (2)	15 cutting/harvesting permits with report prepared and submitted to Chief, RPS 1 hour upon receipt of the Inventory Report and Stand Stock Table September 15, 2022 - 15 (PTPR)	5.000	5.00	5.00	5.000	
OTHER CROSS CUTTING INDICATORS							
	100% of External Clients served within the standard set in the Citizen's Charter	100% of External Clients served within the standard set in the Citizen's Charter		5.000	5.000	5.000	
Total Overall Rating			8.000	20.000	16.000	17.667	
Final Average Rating			4.000	5.000	4.000	4.417	
Adjectival Rating			VERY SATISFACTORY				

P/A/Ps	Performance Indicators (targets+measures)	Actual Accomplishments	Rating				Remarks
			Quantity	Quality	Timeliness	Average	
Comments and Recommendations for Development Purposes <i>she can accomplished the task ahead of time limit.</i>							
Discussed with:	Date:	Assessed by:	Date:		Final Rating:		Date:
 LEHEN B. BAUTISTA Forester I	JAN 3 1 2023	I certify that I discussed my assessment of the performance with the employee.  PETERSON F. FABELLON In Charge, Regulation and Permitting Section	JAN 3 1 2023		 ENGR. CAESAR E. QUEBEC CENR Officer		JAN 3 1 2023