

B. Individual Performance Commitment and Review Form



INDIVIDUAL PERFORMANCE COMMITMENT AND REVIEW FORM




I, Neil Rocky A. Cabayao, of DENR CENRO Roxas, Oriental Mindoro, Monitoring and Enforcement Section, commit to deliver and agree to be rated on the attainment of the following targets in accordance with the indicated measures for the period **July to December 2022**.


NEIL ROCKY A. CABAYAO

Ratee

Date: **April 6, 2022**

Reviewed by:		Date:		Approved by:		Date:	
 REYNALDO P. PUDIQUET Chief, Monitoring and Enforcement Section				 ENGR. CAESAR E. QUEBEC CENR Officer			
P/A/Ps	Performance Indicators (targets+measures)	Actual Accomplishments	Rating				Remarks
			Quantity	Quality	Timeliness	Average	
GENERAL ADMINISTRATION AND SUPPORT SERVICE							
	IPCR with rating (January to June 2022) submitted on July 15, 2022	IPCR with rating (January to June 2022) submitted on July 18, 2022		5.000	2.598	3.799	
Actions on Documents/ Requests	100% of documents acted upon with partial/ minor revision need 7 working days for simple documents and 15 days for complex documents upon receipt	100% of documents acted upon with partial/ minor revision need 3 working days for simple documents and 7 days for complex documents upon receipt		5.000	3.500	4.250	
Attendance to Meetings/ Workshops/ Conference	100% of meetings/ workshops/ conference attended with report submitted 7 working days after attendance in local (inter- agency) and 30 working days in foreign meetings/ workshops/ conferences	100% of meetings/ workshops/ conference attended with report submitted 7 working days after attendance in local (inter- agency) and 30 working days in foreign meetings/ workshops/ conferences			5.000	5.000	
NATURAL RESOURCES CONSERVATION AND DEVELOPMENT PROGRAM							
Management of Caves and Cave Resources, Cave Assessment and Classification	Sampling of Flora and fauna inside the cave assessed with data submitted on September 10, 2022	Sampling of Flora and fauna inside the cave assessed with data submitted on August 31, 2022		5.000	5.000	5.000	
Population and Habitat Monitoring and Protection of Priority threatened species - Marine Turtles	100% quarterly monitoring report prepared and submitted to Chief, CDS 10 days before the end of the quarter	100% quarterly monitoring report prepared and submitted to Chief, CDS 5 days before the end of the quarter		3.500	5.000	4.250	
Management of Wildlife Rescue Centers	One (1) WRC maintained with prepared quarterly report submitted to Chief CDS 10 days before the end of the quarter	One (1) WRC maintained with prepared quarterly report submitted to Chief CDS 5 days before the end of the quarter		4.000	5.000	4.500	
NATURAL RESOURCES ENFORCEMENT AND REGULATORY PROGRAM							
Support to Full Operationalization of Lawin System	Lead the team of LAWIN patrollers in assessing the forest condition every 100 meters, recording all observations and threats identification in 200 km patrol route within conservation area with report submitted to Chief, MES 5 days after patrolling with 100% accuracy	Lead the team of LAWIN patrollers in assessing the forest condition every 100 meters, recording all observations and threats identification in 115 km patrol route within conservation area with report submitted to Chief, MES 2 days after patrolling with 100% accuracy	3.071	5.00	3.50	3.857	
Total Overall Rating			3.071	22.500	19.598	20.656	
Final Average Rating			3.071	4.500	4.100	4.276	
Adjectival Rating			VERY SATISFACTORY				

P/A/Ps	Performance Indicators (targets+measures)	Actual Accomplishments	Rating				Remarks
			Quantity	Quality	Timeliness	Average	
Comments and Recommendations for Development Purposes <i>Performed his duties and Responsibilities as Forest Ranger especially on monitoring activities & recommended for other trainings & promotion.</i>							
Discussed with:	Date:	Assessed by:	Date:	Final Rating:		Date:	
 NEIL ROCKY A. CABAYAO Forest Ranger	JAN 3 1 2023	I certify that I discussed my assessment of the performance with the employee.  REYNALDO B. PUDIQUET Chief, Monitoring and Enforcement Section	JAN 3 1 2023	 ENGR. CAESAR E. QUEBEC CENR Officer		JAN 3 1 2023	