

B. Individual Performance Commitment and Review Form

INDIVIDUAL PERFORMANCE COMMITMENT AND REVIEW FORM

I, Lovely Joy M. Duno, of DENR CENRO Roxas, Oriental Mindoro, Monitoring and Enforcement Section, commit to deliver and agree to be rated on the attainment of the following targets in accordance with the indicated measures for the period **July to December 2022**

*Lovely Joy M. Duno*  
LOVELY JOY M. DUNO  
Ratee

Reviewed by:		Date:	Approved by:		Date:		
REYNALDO B. PUDIQUET Chief, Monitoring and Enforcement Section			ENGR. CAESAR E. QUEBEC CENR Officer				
P/A/Ps	Performance Indicators (targets+measures)	Actual Accomplishments	Rating				Remarks
			Quantity	Quality	Timeliness	Average	
<b>GENERAL ADMINISTRATION AND SUPPORT SERVICE</b>							
	Two (2) IPCR with rating prepared and submitted to In-charge, Administrative Unit	One (1) IPCR with rating prepared and submitted to In-charge, Administrative Unit					
	2 - IPCR with rating (January to June 2022) submitted on July 15, 2022	2 - IPCR with rating (January to June 2022) submitted on July 18, 2022		5.000	2.598	3.799	
Actions on Documents/ Requests	100% of documents acted upon with partial/ minor revision need 7 working days for simple documents and 15 days for complex documents upon receipt	100% of documents acted upon with no revision need 3 working days for simple documents and 7 days for complex documents upon receipt		5.000	5.000	5.000	
Attendance to Meetings/ Workshops/ Conference	100% of meetings/ workshops/ conference attended with report submitted 7 working days after attendance in local (inter- agency) and 30 working days in foreign meetings/ workshops/ conferences	100% of meetings/ workshops/ conference attended with report submitted 7 working days after attendance in local (inter- agency) and 30 working days in foreign meetings/ workshops/ conferences			3.000	3.000	
<b>NATURAL RESOURCES ENFORCEMENT AND REGULATORY PROGRAM</b>							
Support to Full Operationalization of Lawin System	Recorded patrol start and end within 200 kms patrolling area using the installed Cybertracker, all observations made by the spotter and action taken described by the Team Leader upon consultation with the team with report submitted to LAWIN Data Manager 5 days after the patrolling	Recorded patrol start and end within 119.609 kms patrolling area using the installed Cybertracker, all observations made by the spotter and action taken described by the Team Leader upon consultation with the team with report submitted to LAWIN Data Manager 2 days after the patrolling	4.283	4.500	3.500	4.094	
<b>Total Overall Rating</b>			<b>4.283</b>	<b>14.500</b>	<b>14.098</b>	<b>15.893</b>	
<b>Final Average Rating</b>			<b>4.283</b>	<b>4.833</b>	<b>3.699</b>	<b>4.298</b>	
<b>Adjectival Rating</b>			<b>VERY SATISFACTORY</b>				
<b>Comments and Recommendations for Development Purposes</b> Performed her duties & responsibilities as Forest Ranger and recommended promotion & other trainings w/ regards to enforcement activities							
Discussed with:	Date:	Assessed by:	Date:	Final Rating:	Date:		
LOVELY JOY M. DUNO Forest Ranger	JAN 31 2023	REYNALDO B. PUDIQUET Chief, Monitoring and Enforcement Section	JAN 31 2023	ENGR. CAESAR E. QUEBEC CENR Officer	JAN 31 2023		