

**B. Individual Performance Commitment and Review Form**

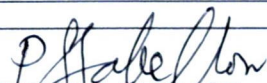

**INDIVIDUAL PERFORMANCE COMMITMENT AND REVIEW FORM**

I, Francisco V. Fontanilla, of DENR CENRO Roxas, Oriental Mindoro, Regulation and Permitting Section, commit to deliver and agree to be rated on the attainment of the following targets in accordance with the indicated measures for the period **July to December, 2022**.

  
FRANCISCO V. FONTANILLA

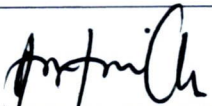
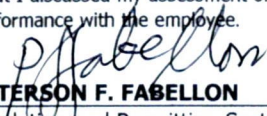

Ratee

Date:

<b>Reviewed by:</b>  <b>PETERSON F. FABELLON</b> OIC, Regulation and Permitting Section		<b>Date:</b>		<b>Approved by:</b>  <b>ENGR. CAESAR E. QUEBEC</b> CENR Officer		<b>Date:</b>	
P/A/Ps	Performance Indicators (targets+measures)	Actual Accomplishments	Rating				Remarks
			Quantity	Quality	Timeliness	Average	
<b>GENERAL ADMINISTRATION AND SUPPORT SERVICE</b>							
Evaluation of Personnel Performance	Two (2) IPCR with rating prepared and submitted to In-charge, Administrative Unit						
	2 - IPCR with rating (January to June 2022) submitted on July 15, 2022	1 - IPCR with rating (January to June, 2022) submitted on July 18, 2022		4.500	2.598	3.549	
Actions on Documents/ Requests	100% of documents acted upon with partial/ minor revision need 7 working days for simple documents and 15 days for complex documents upon receipt	100% of documents acted upon with partial/ minor revision within 5 working days for simple documents and 12 days for complex documents upon receipt		4.000	4.000	4.000	
Attendance to Meetings/ Workshops/ Conference	100% of meetings/ workshops/ conference attended with report submitted 7 working days after attendance in local (inter- agency) and 30 working days in foreign meetings/ workshops/ conferences	100% of meetings/ workshops/ conference attended with report submitted 5 working days after attendance in local (inter- agency) and 25 working days in foreign meetings/ workshops/ conferences		4.000	4.000	4.000	
<b>NATURAL RESOURCES CONSERVATION AND DEVELOPMENT PROGRAM</b>							
Residential Free Patent (disposed under RA 10023 or Residential Free Patent Activity)	130 patents for residential lands processed within 120 calendar days checked and reviewed , submitted to Chief, RPS based on RA 10023 and DAO 2010-12 and 2019-11  June 15, 2022 - 30 patents September 15, 2022 - 80 patents November 20, 2022 - 20 patents	120 patents for residential lands processed within 120 calendar days checked and reviewed , submitted to Chief, RPS based on RA 10023 and DAO 2010-12 and 2019-11  September 28, 2022 - 120 patents	4.500	4.000	4.500	4.333	
Agricultural Free Patent	20 patents for agricultural lands processed within 120 calendar days checked and reviewed , submitted to Chief, RPS  September 15, 2022 - 15 patents November 20, 2022 - 5 patents	22 patents for agricultural lands processed within 120 calendar days checked and reviewed , submitted to Chief, RPS  November 2, 2022 - 22 patents	4.000	5.000	4.000	4.333	
<b>OTHER CROSS CUTTING INDICATORS</b>							
	100% of External Clients served within the standard set in the Citizen's Charter	100% of External Clients served within the standard set in the Citizen's Charter		4.500	4.500	4.500	

P/A/Ps	Performance Indicators (targets+measures)	Actual Accomplishments	Rating				Remarks
			Quantity	Quality	Timeliness	Average	
Total Overall Rating			8.500	26.000	23.598	24.716	
Final Average Rating			4.250	4.333	3.933	4.119	
Adjectival Rating			Very Satisfactory				

He is kind , willing to learn different tasked in DENR Routinary works.

Discussed with:	Date:	Assessed by:	Date:	Final Rating:	Date:
 <b>FRANCISCO V. FONTANILLA</b> Land Management Officer I	JAN 31 2023	I certify that I discussed my assessment of the performance with the employee.  <b>PETERSON F. FABELLON</b> OIC, Regulation and Permitting Section	JAN 31 2023	 <b>ENGR. CAESAR E. QUEBEC</b> CENR Officer	JAN 31 2023