



B. Individual Performance Commitment and Review Form

INDIVIDUAL PERFORMANCE COMMITMENT AND REVIEW FORM




I, Euridez M. Gabuco, of DENR CENRO Roxas, Oriental Mindoro, Regulation and Permitting Section, commit to deliver and agree to be rated on the attainment of the following targets in accordance with the indicated measures for the period **July to December, 2022**.


EURIDEZ M. GABUCO
 Ratee

Date:

Reviewed by:	Date:	Approved by:	Date:
 PETERSON F. FABELLON OIC, Regulation and Permitting Section		 ENGR. CAESAR E. QURBEC CENR Officer	

P/A/Ps	Performance Indicators (targets+measures)	Actual Accomplishments	Rating				Remarks
			Quantity	Quality	Timeliness	Average	
GENERAL ADMINISTRATION AND SUPPORT SERVICE							
Evaluation of Personnel Performance	Two (2) IPCR with rating prepared and submitted to In-charge, Administrative Unit						
	2 - IPCR with rating (January to June 2022) submitted on July 15, 2022	1 - IPCR with rating (January to June, 2022) submitted on July 18, 2022		4.500	2.598	3.549	
Actions on Documents/ Requests	100% of documents acted upon with partial/ minor revision need 7 working days for simple documents and 15 days for complex documents upon receipt	100% of documents acted upon with partial/ minor revision within 5 working days for simple documents and 7 days for complex documents upon receipt		4.500	4.500	4.500	
Attendance to Meetings/ Workshops/ Conference	100% of meetings/ workshops/ conference attended with report submitted 7 working days after attendance in local (inter- agency) and 30 working days in foreign meetings/ workshops/ conferences	100% of meetings/ workshops/ conference attended with report submitted 5 working days after attendance in local (inter- agency) and 25 working days in foreign meetings/ workshops/ conferences		4.500	4.500	4.500	
NATURAL RESOURCES ENFORCEMENT AND REGULATORY PROGRAM							
Collection of Revenues	100% order of payment prepared 15 minutes upon receipt of request (land related revenue)	100% order of payment prepared 5 minutes upon receipt of request (foreshore related revenue)		5.000	5.000	5.000	
NATURAL RESOURCES CONSERVATION AND DEVELOPMENT PROGRAM							
Residential Free Patent (disposed under RA 10023 or Residential Free Patent Activity)	44 applications for residential patents accepted, processed and submitted to Chief, RPS based on RA 10023 and DAO 2010-12 and 2019-11	54 applications for residential patents accepted, processed and submitted to Chief, RPS based on RA 10023 and DAO 2010-12 and 2019-11	5.000	4.500	4.500	4.667	
	June 12, 2022 - 10 patents September 12, 2022 - 27 patents November 15, 2022 - 7 patents	September 28, 2022 - 54 patents					
	100% of Judicial Form for residential lands prepared and forwarded to Cartographer on prescribed period	100% of Judicial Form for residential lands prepared and forwarded to Cartographer on prescribed period		4.500	4.500	4.500	

P/A/Ps	Performance Indicators (targets+measures)	Actual Accomplishments	Rating				Remarks				
			Quantity	Quality	Timeliness	Average					
Agricultural Free Patent	6 applications for agricultural patents accepted, processed and submitted to Chief, RPS September 12, 2022 - 5 patents November 15, 2022 - 1 patent	6 applications for agricultural patents accepted, processed and submitted to Chief, RPS November 3, 2022 - 6 patents	3.000	4.500	4.000	3.833					
	100% of Judicial Form for agricultural lands prepared and submitted to Cartographer on prescribed period	100% of Judicial Form for agricultural lands prepared and forwarded to Cartographer on prescribed period		4.500	4.500	4.500					
Acceleration of land titling through Rapid Land Tenure Appraisal (RLTA)	13 Land Tenure Profile reviewed and submitted to Chief RPS by the end of August 2022	13 Land Tenure Profile (per barangay) prepared and submitted to CENR Officer on November 10, 2022	3.000	4.000	1.000	2.667	Request for revision was submitted thru memo dated July 8, 2022 (from 15-13 RLTA CCM)				
OTHER CROSS CUTTING INDICATORS											
	100% of External Clients served within the standard set in the Citizen's Charter	100% of External Clients served within the standard set in the Citizen's Charter		5.000	5.000	5.000					
Total Overall Rating			11.000	45.500	40.098	42.716					
Final Average Rating			3.667	4.550	4.010	4.272					
Adjectival Rating			Very Satisfactory								
Comments and Recommendations for Development Purposes											
She is very good in oral + written communication, can accomplished the task w/o close supervision.											
Discussed with:	Date:	Assessed by:	Date:	Final Rating:		Date:					
 PURIDEZ M. GABUCO Land Management Inspector	JAN 31 2023	I certify that I discussed my assessment of the performance with the employee.  PETERSON F. FABELLON OIC, Regulation and Permitting Section	JAN 31 2023	 ENGR. CAESAR E. QUEBEC CENR Officer		JAN 31 2023					