

## B. Individual Performance Commitment and Review Form

## INDIVIDUAL PERFORMANCE COMMITMENT AND REVIEW FORM

I, Lingin U. Litaw, of DENR CENRO Roxas, Oriental Mindoro, Monitoring and Enforcement Section, commit to deliver and agree to be rated on the attainment of the following targets in accordance with the indicated measures for the period July to December 2022

*L. Litaw*  
LINGIN U. LITAW  
Ratee

Reviewed by:		Date:	Approved by:		Date:		
REYNALDO LAUDIQUET Chief, Monitoring and Enforcement Section			ENGR. CAESAR E. QUEBEC CENR Officer				
P/A/Ps	Performance Indicators (targets+measures)	Actual Accomplishments	Rating				Remarks
			Quantity	Quality	Timeliness	Average	
<b>GENERAL ADMINISTRATION AND SUPPORT SERVICE</b>							
Evaluation of Personnel Performance	Two (2) IPCR with rating prepared and submitted to In-charge, Administrative Unit	One (1) IPCR with rating prepared and submitted to In-charge, Administrative Unit					
	2 - IPCR with rating (January to June 2022) submitted on July 15, 2022	2 - IPCR with rating (January to June 2022) submitted on July 18, 2022		5.000	3.000	4.000	
Actions on Documents/ Requests	100% of documents acted upon with partial/ minor revision need 7 working days for simple documents and 15 days for complex documents upon receipt	100% of documents acted upon with partial/ minor revision need 7 working days for simple documents and 15 days for complex documents upon receipt		4.000	2.598	3.299	
Attendance to Meetings/ Workshops/ Conference	100% of meetings/ workshops/ conference attended with report submitted 7 working days after attendance in local (inter- agency) and 30 working days in foreign meetings/ workshops/ conferences	100% of meetings/ workshops/ conference attended with report submitted 3 working days after attendance in local (inter- agency) and 30 working days in foreign meetings/ workshops/ conferences			5.00	5.000	
<b>NATURAL RESOURCES CONSERVATION AND DEVELOPMENT PROGRAM</b>							
Inspection of Contractor's accomplishment for billing purposes	101 Has validated and inspected 5 days upon receipt of the request for inspection	101 Has validated and inspected 5 days upon receipt of the request for inspection		5.000	3.000	4.000	
<b>NATURAL RESOURCES ENFORCEMENT AND REGULATORY PROGRAM</b>							
Support to Full Operationalization of Lawin System	Forest condition assessed every 100 meters of 200 km patrol area and notified the team on the identified threats with gathered data submitted to the LAWIN Team Leader 3 days after the patrolling	Forest condition assessed every 100 meters of 101.407 km patrol area and notified the team on the identified threats with gathered data submitted to the LAWIN Team Leader 3 days after the patrolling	3.710	5.00	3.00	3.903	
<b>Total Overall Rating</b>			3.710	19.000	11.598	15.202	
<b>Final Average Rating</b>			3.710	4.750	3.320	4.040	
<b>Adjectival Rating</b>			<b>VERY SATISFACTORY</b>				
<b>Comments and Recommendations for Development Purposes</b>							
<i>Performed his duties &amp; responsibilities &amp; recommended Trainings with regards to enforcement activities</i>							
Discussed with:	Date:	Assessed by:	Date:	Final Rating:		Date:	
<i>L. Litaw</i> LINGIN U. LITAW Forest Ranger	JAN 31 2023	I certify that I discussed my assessment of the performance with the employee. <i>R. Laudiquet</i> REYNALDO LAUDIQUET Chief, Monitoring and Enforcement Section	JAN 31 2023	<i>C. E. Quebec</i> ENGR. CAESAR E. QUEBEC CENR Officer		JAN 31 2023	