


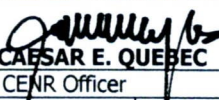
B. Individual Performance Commitment and Review Form

INDIVIDUAL PERFORMANCE COMMITMENT AND REVIEW FORM

I, Jerry R. Manucay, of DENR CENRO Roxas, Oriental Mindoro, Conservation and Development Section, commit to deliver and agree to be rated on the attainment of the following targets in accordance with the indicated measures for the period **July to December 2022**.

JERRY R. MANUCAY
Ratee




Date:

Reviewed by:	Date:	Approved by:	Date:				
 JOSE T. MONTECALVO Chief, Conservation and Development Section		 ENGR. CAESAR E. QUEBEC CENR Officer					
P/A/Ps	Performance Indicators (targets+measures)	Actual Accomplishments	Rating				Remarks
			Quantity	Quality	Timeliness	Average	
GENERAL ADMINISTRATION AND SUPPORT SERVICE							
	2 - IPCR with rating (January to June 2022) submitted on July 15, 2022	2 - IPCR with rating (January to June 2022) submitted on July 18, 2022		5.000	2.598	3.250	
Actions on Documents/ Requests	100% of documents acted upon with partial/ minor revision need 7 working days for simple documents and 15 days for complex documents upon receipt	100% of documents acted upon 3 working days for simple documents and 7 days for complex documents with no correction upon receipt		5.000	5.000	5.000	
Attendance to Meetings/ Workshops/ Conference	100% of meetings/ workshops/ conference attended with report submitted 7 working days after attendance in local (inter- agency) and 30 working days in foreign meetings/ workshops/ conferences	100% of meetings/ workshops/ conference attended with report submitted 3 working days after attendance in local (inter- agency)			5.000	5.000	
SUPPORT TO OPERATION							
Simplified Community Resource Management Framework (CRMF) including map and 5 year workplan	Facilitated CBFM PO in gathering data of the activities under two (2) CRMF and prepared submitted output undertaken by CBFM PO to Unit Chief, CBFM for consolidation on November 10, 2022	Facilitated CBFM PO in gathering data of the activities under two (2) CRMF and prepared submitted output undertaken by CBFM PO to Unit Chief, CBFM for consolidation on October 21, 2022	3.000	5.000	5.000	4.333	
NATURAL RESOURCES ENFORCEMENT AND REGULATORY PROGRAM							
Community-based Forest Management Agreement	One (1) tenure/permit holders (CBFMA) monitored in compliance to terms and conditions of the permit and forestry laws, rules and regulations with report prepared and submitted to Chief, CBFM Unit 7 days upon completion	One (1) tenure/permit holders (CBFMA) monitored in compliance to terms and conditions of the permit and forestry laws, rules and regulations with report prepared and submitted to Chief, CBFM Unit 2 days upon completion	3.000	5.000	5.000	4.333	
Performance Evaluation of CSCs outside CBFMA (devolved CSCs) including expired and expiring CBFMA	3 CSC evaluated and assessed with report prepared and submitted to Chief, CBFM Unit per prescribed format indicating categorical recommendation (renewal/ cancellation/ for re-evaluation) on September 15, 2022	3 CSC evaluated and assessed with report prepared and submitted to Chief, CBFM Unit per prescribed format indicating categorical recommendation (renewal/ cancellation/ for re-evaluation) on August 19, 2022	3.000	5.000	5.000	4.333	
NATURAL RESOURCES CONSERVATION AND DEVELOPMENT PROGRAM							

P/A/Ps	Performance Indicators (targets+measures)	Actual Accomplishments	Rating				Remarks
			Quantity	Quality	Timeliness	Average	
Management of Caves and Cave Resources Cave Assessment and Classification	One (1) cave assessed with recommended classification prepared and submitted to Chief, CDS on September 10, 2022	One (1) cave assessed with recommended classification prepared and submitted to Chief, CDS on August 31, 2022	3.000	5.000	5.000	4.333	
	100% Prepared and Maintained one (1) regional digitized control map updated within the jurisdiction of DENR-CENRO Roxas using the NAMRIA BaseMap	100% Prepared and Maintained one (1) regional digitized control map updated within the jurisdiction of DENR-CENRO Roxas using the NAMRIA BaseMap					Control Maps include watersheds, tenure, SIADs sites, NGP sites, open access, KBAs and built-up
Total Overall Rating			12.000	30.000	32.598	30.583	
Final Average Rating			3.000	5.000	4.657	4.369	
Adjectival Rating			VERY SATISFACTORY				

Comments and Recommendations for Development Purposes

Recommended for Additional training on ENR Laws, rules & regulations.

Discussed with:	Date:	Assessed by: I certify that I discussed my assessment of the performance with the employee.	Date:	Final Rating:	Date:
 JERRY R. MANUCAY Ecosystem Management Specialist I	JAN 3 1 2023	 JOSE T. MONTECALVO Chief, Conservation and Development Section	JAN 3 1 2023	 ENGR. CAESAR E. QUEBEC CENR Officer	JAN 3 1 2023