

B. Individual Performance Commitment and Review Form


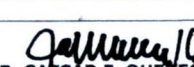
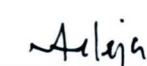


INDIVIDUAL PERFORMANCE COMMITMENT AND REVIEW FORM

I, Ma. Victoria T. Montealeja, of DENR CENRO Roxas, Oriental Mindoro, Monitoring and Enforcement Section, commit to deliver and agree to be rated on the attainment of the following targets in accordance with the indicated measures for the period July to December 2022

MA. VICTORIA T. MONTEALEJA

Rate

Date:

Reviewed by:		Date:		Approved by:		Date:	
 REYNALDO P. PUDIQUET Chief, Monitoring and Enforcement Section				 ENGR. CAESAR E. QUEBEC CENR Officer			
P/A/Ps	Performance Indicators (targets+measures)	Actual Accomplishments	Rating				Remarks
			Quantity	Quality	Timeliness	Average	
GENERAL ADMINISTRATION AND SUPPORT SERVICE							
Evaluation of Personnel Performance	Two (2) IPCR with rating prepared and submitted to In-charge, Administrative Unit	One (1) IPCR with rating prepared and submitted to In-charge, Administrative Unit					
	2 - IPCR with rating (January to June 2022) submitted on July 15, 2022	2 - IPCR with rating (January to June 2022) submitted on July 18, 2022		5.000	2.598	3.799	
Actions on Documents/ Requests	100% of documents acted upon with partial/ minor revision need 7 working days for simple documents and 15 days for complex documents upon receipt	100% of documents acted upon with partial/ minor revision need 3 working days for simple documents and 15 days for complex documents upon receipt		5.000	3.500	4.250	
Attendance to Meetings/ Workshops/ Conference	100% of meetings/ workshops/ conference attended with report submitted 7 working days after attendance in local (inter- agency) and 30 working days in foreign meetings/ workshops/ conferences	100% of meetings/ workshops/ conference attended with report submitted 3 working days after attendance in local (inter- agency) and 30 working days in foreign meetings/ workshops/ conferences			5.000	5.000	
NATURAL RESOURCES ENFORCEMENT AND REGULATORY PROGRAM							
Support to Full Operationalization of Lawin System	Recorded patrol start and end within 200 kms patrolling area using the installed Cybertracker, all observations made by the spotter and action taken described by the Team Leader upon consultation with the team with report submitted to LAWIN Data Manager 5 days after the patrolling	Recorded patrol start and end within 101.407 kms patrolling area using the installed Cybertracker, all observations made by the spotter and action taken described by the Team Leader upon consultation with the team with report submitted to LAWIN Data Manager 3 days after the patrolling	3.710	5.000	3.500	4.070	
Total Overall Rating			3.710	15.000	9.598	12.119	
Final Average Rating			3.710	5.000	3.650	4.280	
Adjectival Rating			VERY SATISFACTORY				
Comments and Recommendations for Development Purposes							
Performed her duties & Responsibilities as forest Ranger and recommended for other trainings w/ regards to enforcement activities							
Discussed with:	Date:	Assessed by:	Date:	Final Rating:		Date:	
 MA. VICTORIA T. MONTEALEJA Forest Ranger		I certify that I discussed my assessment of the performance with the employee.  REYNALDO P. PUDIQUET Chief, Monitoring and Enforcement Section		 ENGR. CAESAR E. QUEBEC CENR Officer			