



B. Individual Performance Commitment and Review Form




INDIVIDUAL PERFORMANCE COMMITMENT AND REVIEW FORM

I, Chucklee B. Ngabit, of DENR CENRO Roxas, Oriental Mindoro, Conservation and Development Section, commit to deliver and agree to be rated on the attainment of the following targets in accordance with the indicated measures for the period **July to December 2022**.


CHUCKLEE B. NGABIT
Ratee

Date:

Reviewed by:		Date:	Approved by:		Date:		
 JOSE T. MONTECALVO Chief, Conservation and Development Section			 ENGR. CAESAR E. QUEBEC CENR Officer				
P/A/Ps	Performance Indicators (targets+measures)	Actual Accomplishments	Rating				Remarks
			Quantity	Quality	Timeliness	Average	
GENERAL ADMINISTRATION AND SUPPORT SERVICE							
Evaluation of Personnel Performance	IPCR with rating (January to June 2022) submitted on July 15, 2022	IPCR with rating (January to June 2022) submitted on July 18, 2022		5.000	2.598	3.799	
Actions on Documents/ Requests	100% of documents acted upon with partial/ minor revision need 7 working days for simple documents and 15 days for complex documents upon receipt	100% of documents acted upon 3 working days for simple documents and 7 days for complex documents with no correction upon receipt		5.000	5.000	5.000	
Attendance to Meetings/ Workshops/ Conference	100% of meetings/ workshops/ conference attended with report submitted 7 working days after attendance in local (inter- agency) and 30 working days in foreign meetings/ workshops/ conferences	100% of meetings/ workshops/ conference attended with report submitted 3 working days after attendance in local (inter- agency)			5.000	5.000	
SUPPORT TO OPERATION							
Simplified Community Resource Management Framework (CRMF) including map and 5 year workplan	Two (2) CRMF prepared generated map submitted to Unit Chief, CBFM on November 10, 2022	Two (2) CRMF prepared generated map submitted to Unit Chief, CBFM on October 20, 2022	3.000	5.000	5.000	4.333	
NATURAL RESOURCES CONSERVATION AND DEVELOPMENT PROGRAM							
Forest Development, Rehabilitation and Protection	370 has. maintained and protected (2021 plantation establishment) with atleast 85% survival rate inspected within 15 days after request for inspection	370 has. maintained and protected (2021 plantation establishment) with atleast 85% survival rate inspected within 9 days after request for inspection		5.000	5.000	5.000	
Establishment of Forest Nursery	One (1) Forest Nursery with basic facilities for seedling production established on March 20, 2022	One (1) Forest Nursery with basic facilities for seedling production established on September 29, 2022	3.000	5.000	1.000	3.000	
Maintenance of clonal nursery and production of Quality Planting Matials (QPM) of Premium and Indigenous forest tree species	One (1) Clonal nursery maintained with quarterly report submitted to Chief, CDS every end of the quarter with 20,000 quality planting materials produced by June 20, 2022	One (1) Clonal nursery maintained with quarterly report submitted to Chief, CDS every end of the quarter with 14,000 quality planting materials produced by December 15, 2022	2.392	5.000	1.000	2.797	
Maintenance of Individual Plus Trees (IPTs/Seed Production Areas (SPAs))	800 IPTs maintained with quarterly report submitted to Chief, CDS 7 days before the end of the quarter	803 IPTs maintained with quarterly report submitted to Chief, CDS 10 days before the end of the quarter	3.000	5.000	5.000	4.333	

P/A/Ps	Performance Indicators (targets+measures)	Actual Accomplishments	Rating				Remarks
			Quantity	Quality	Timeliness	Average	
Land Management Sub-Program	100% RA 10023 Residential (FPA) and Agricultural (FPA) verified whether within Alienable and Disposable or Forestland area to be complied within 4 days upon receipt if with issue and 1 day upon receipt if without issue	100% RA 10023 Residential (FPA) and Agricultural (FPA) verified whether within Alienable and Disposable or Forestland area to be complied within 3 days upon receipt if with issue and 1 day upon receipt if without issue		5.000	4.707	4.854	
Total Overall Rating			11.392	40.000	34.305	38.117	
Final Average Rating			2.848	5.000	3.812	4.235	
Adjectival Rating			Very Satisfactory				
Comments and Recommendations for Development Purposes <i>Knowledgeable on ENR Laws, rules & regulation; He is recommended for promotion.</i>							
Discussed with:	Date:	Assessed by:	Date:	Final Rating:	Date:		
 CHUCKLEE B. NGABIT Forester II/ NGP Focal Person	JAN 31 2023	I certify that I discussed my assessment of the performance with the employee.  JOSE T. MONTECALVO Chief, Conservation and Development Section	JAN 31 2023	 ENGR. CAESAR E. QUEBEC CENR Officer	JAN 31 2023		