



Republic of the Philippines
Department of Environment and Natural Resources
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ADVISORY

TO : All Participants in the Orientation Cum Data Inputting on Online Reporting System (ORS)

Please be advised of the following:

1. The DENR will conduct the Orientation at Limapark Hotel, Batangas on March 23-24, 2023.
2. The required number of participants per Office shall be strictly observed. There will be no accommodation and/or food to be provided for participants not included in the Special Order.
3. Kindly bring a soft or hard copy of your vaccination card to be presented at the lobby guard of the hotel.
4. All participants should wear their DENR ARTA ID during the 2-day orientation.
5. All are requested to register each day at the designated registration area before entering the venue.
6. For hotel accommodation, check-in time is on March 23, 2023 at 3:00PM and the latest check-out time is 11:00 noon on March 24, 2023.
7. There will be a stand by service vehicle to convey participants from NAIA Airport to Limapark Hotel and vice versa on March 23 and March 24, 2023. Should you avail of the said service vehicle, you are advised to book your flights on the same dates. Kindly provide your flight details to your respective PMED-Focal person.
8. Please note that the DENR Hostel is fully booked and could not accommodate guests on March 23-24, 2023.

9. During the orientation, all must observe the minimum public health standards set by the Inter-Agency Task Force for the Management of Emerging Infectious Diseases, such as physical distancing and wearing of facemasks.
10. Each participant should bring his/her own laptop, extension cord, and reference documents such as CY 2023 work and financial plans, monthly implementation plans and accomplishment reports for the months of January and February.


CHERYL LOISE T. LEAL
OIC-Director
Policy and Planning Service