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## COUNCIL FOR THE RESTORATION OF FILIPINO VALUES CSC ACCREDITED LEARNING & DEVELOPMENT INSTITUTE (ALDI)

02 March 2023

#### **DIR. LORMELYN E. CLAUDIO, CESO IV** *OIC-Regional Executive Director,* Department of Environment and Natural Resources – Region IV-B Ermita, Manila

### CC: Assistant Directors Division Chiefs Provincial / City Environment and Natural Resources Officers

Dear Director Claudio:

Pursuant to CSC Announcement No. 40 on the implementation of the Values Restoration Program, the Council for the Restoration of Filipino Values (CRFV), an Accredited Learning and Development Institution of the Civil Service Commission, is conducting VRP School of Statesmanship Paralegal Online Training - Module 1 (The Philippine Basic Legal System) with the theme "The Making of a Statesman" on 21-24 March 2023.

In connection to this, we are inviting you or any representative(s) from your office, human resource management officer, heads of offices and/or other interested non-lawyer staff to attend the training. **The registration fee** is **Php 4,500.00** per participant inclusive of a seminar kit, professional fees, and certificates.

As a soft approach to the government's anti-corruption initiatives, the VRP-SOS Module 1 Paralegal Training aims to equip government employees and other interested participants with knowledge on the legal system of the Philippines. The training also aims to equip the participants with skills necessary in bringing their complaints and assisting private citizens in bringing their cause to the regular courts or the proper tribunal. **The knowledge and skills in this training are anchored on values.** 

Every participant is entitled to receive corresponding points for ranking, promotion and increments for every hour of training as CRFV is an ALDI of the Civil Service Commission. For your reference, please check the attached Certificate of Accreditation, CSC Announcement No. 40, CRFV 2023 Calendar of Activities and Program of Activities.

For queries, please contact us at (074) 244-5375 (landline), 0999-221-6827 (Ms. Tita E. Vidal), 0999-221-6825 (Ms. Carol D. Donaal) and 0917-700-2914 (Ms. Maidee A. Sison). Thank you and more power!

For God, Country, and Fellowmen,

NATHANIEL A. SAQUIBAN National Director

SEC REGISTRATION NUMBER B200000081 | CSC ALDI NUMBER 2020-0004 | ADDRESS: 3/F W.A. BUILDING, 56-B FERGUSON ROAD, ANDRES BONIFACIO, BAGUIO CITY, 2600 WEBSITE:WWW.CRFV-CPU.ORG | EMAIL ADDRESS:CRFV.CPU@GMAIL.COM | TELEFAX:+63-074-244-5375 | MOBILE: 0917-689-1983

Righteousness Exalts a Nation!



**Republic of the Philippines** CIVIL SERVICE COMMISSION FERILI U Lavia -40 Announcement No. s. 2017 ANNOUNCEMENT HEADS OF CONSTITUTIONAL BODIES, DEPARTMENTS, BUREAUS AND AGENCIES OF THE NATIONAL GOVERNMENT, LOCAL FOR GOVERNMENT GOVERNMENT-OWNED OR CONTROLLED UNITS, ORIGINAL CORPORATIONS WITH CHARTERS, AND STATE UNIVERSITIES AND COLLEGES SUBJECT : Values Restoration Program The Council for the Restoration of Filipino Values (CRFV), a Civil Service Commission Accredited Learning and Development Institution, aims to introduce its Values Restoration Program as a soft approach of the government's anti-corruption initiatives. In line with this, government agencies are encouraged to support the program by appointing at least two Values Restoration Officers (VRO), from supervisory level and rank and file from their central, regional, provincial, and field offices or units. The designated VRO shall lead the discussion of a common value every week after the flag ceremony using the CRFV-authored book transforming the Nation through Values and the CD with Powerpoint presentations containing the same. Moreover, the designated VRO shall coordinate all VRP matters in their agencies and attend the Trainer's Trainings and other seminars and meetings to be conducted by the CRFV. For further details and information, you may coordinate with Mr. Voltaire L. Acosta, Jr., CRFV National Director, at mobile numbers 0999-9901195 and 0917-6891983 or through email at crfv.cpu.@gmail.com. ALICIA dela ROSA-BALA Chairperson 0 2 OCT 2017 Bawat Kawani, Lingkod Bayani ig, IBP Road, Constitution Hills, 1126 Quezon City 🛛 🕿 931-7935/931-7939/931-8092 🛛 🙇 cscphil@webmail.csc.gov.ph Owv

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CRFV

# VRP SCHOOL OF STATESMANSHIP PARALEGAL TRAINING MODULE 1: The Philippine Basic Legal System

PROGRAM OF ACTIVITIES

21-24 March 2023

Time	Activity / Topic
DAY 1 (Tuesday, 21 March 2023)	
9:00 – 10:00 AM	Preliminaries
10:01 – 10:15 AM	Coffee Break
10:16 – 12:00 NN	Introduction to VRP SOS Paralegal Training and Value No. 1
12:01 – 2:00 PM	Lunch
2:01 – 4:00 PM	Bill of Rights
DAY 2 (Wednesday, 22 March 2023)	
9:00 – 10:30 AM	The Philippine Legal System
10:31 – 12:00 NN	Introduction to Criminal Law
12:01 – 2:00 PM	Lunch
2:01 – 4:00 PM	Court Procedures
DAY 3 (Thursday, 23 March 2023)	
9:00 – 10:30 AM	Administrative Offenses Committed by Government Workers (Executive Order No. 292)
10:31 – 10:45 AM	Coffee Break
10:46 – 12:00 NN	Rules on Administrative Cases in the Civil Service
12:01 – 2:00 PM	Lunch
2:01 – 4:00 PM	Rules on Evidence
DAY 4 (Friday, 24 March 2023)	
9:00 – 10:30 AM	Paralegal Skills: Case Analysis, Legal Research & Affidavit- Making
10:31 – 10:45 AM	Coffee Break
10:46 – 12:00 NN	Plenary Session
12:01 – 1:30 PM	Lunch
1:31 – 3:00 PM	Republic Act 6713
3:01 – 4:00 PM	Closing Ceremony

\*Topics may be modified as requested by the participating agencies/delegates

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