



Republic of the Philippines
Department of Environment and Natural Resources
MIMAROPA Region
PROVINCIAL ENVIRONMENT AND NATURAL RESOURCES OFFICE

TRAVEL ORDER

No.

Name: ERNESTO E. TAÑADA

Position: PENR Officer

Date: March 21, 2023

Salary : _____

Div./Sec./Unit: PENRO

Official Station: PENRO

Departure Date: March 21, 2023

Arrival Date: March 23, 2023

Destination: Sabluyan, Occidental Mindoro

Purpose of Travel: To participate in the conduct of coastal clean-up in celebration of World Water Day

Per Diems/Expenses Allowed: _____

Appropriation to which Travel should be charged: _____

Remarks or special instructions: _____

CERTIFICATION:

This is to certify that the travel is necessary and is connected with the functions of the official/employee of this Div./Sec./Unit.

Recommending Approval:

Approved:

DONNA MAYOR-GORDOVE, CESO IV

ARD-Management Services

LORMELYN E. CLAUDIO, CESO IV

Regional Executive Director

AUTHORIZATION

I hereby authorize the accountant to deduct the corresponding amount of the unliquidated cash advance from my succeeding salary for failure to liquidate this travel within the prescribed thirty-day period upon return to my permanent official station pursuant to item 5.1.3 of COA Circular 97-002 dated February 10, 1997 and Sec. 16 of EO No. 248 dated May 29, 1995.

ERNESTO E. TAÑADA

Official/Employee



Republic of the Philippines
Department of Environment and Natural Resources
PROVINCIAL ENVIRONMENT AND NATURAL RESOURCES OFFICE
MIMAROPA Region

March 20, 2023

MEMORANDUM

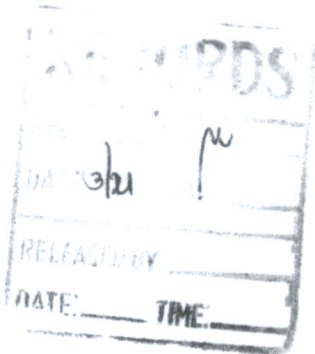
TO : PENRO Employees
FROM : The OIC, PENR Officer
SUBJECT : ACTIVITY FOR THE WORLD WATER DAY 2023

As part of the celebration of the World Water Day 2023, Provincial Environment and Natural Resources Office employees are encouraged to participate in the Coastal Clean-Up Activity to be held in Sablayan, Occidental Mindoro on March 22, 2023.

PENRO participants are also encouraged to wear a purple shirt for the activity. Meeting place is at DENR-PENRO Compound and the departure time is at 4:30AM.

For information and compliance.


ERNESTO E. TAÑADA



So. Pag-asa, Brgy. Payompon, Mamburao, Occidental Mindoro
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