



Republic of the Philippines  
**Department of Environment and Natural Resources**  
MIMAROPA Region  
**PROVINCIAL ENVIRONMENT AND NATURAL RESOURCES OFFICE**

**TRAVEL ORDER**

No.

Name: ERNESTO E. TAÑADA

Position: PENR Officer

Date: March 2, 2023

Salary : \_\_\_\_\_

Div./Sec./Unit: PENRO

Official Station: PENRO

Departure Date: March 3, 2023

Arrival Date: March 3, 2023

Destination: Tamaraw Genepool Farm, Manoot, Rizal

Purpose of Travel: To participate Tamaraw Genepool Farm and Lecture on Mindoro Biodiversity for World Wildlife Day

Per Diems/Expenses Allowed: \_\_\_\_\_

Appropriation to which Travel should be charged: \_\_\_\_\_

Remarks or special instructions: \_\_\_\_\_

**CERTIFICATION:**

This is to certify that the travel is necessary and is connected with the functions of the official/employee of this Div./Sec./Unit.

Recommending Approval:

Approved:

DONNA MAYOR-GORDOVE, CESO IV

ARD-Management Services

LORMELYN E. CLAUDIO, CESO IV

Regional Executive Director

**AUTHORIZATION**

I herby authorize the accountant to deduct the corresponding amount of the unliquidated cash advance from my succeeding salary for failure to liquidate this travel within the prescribed thirty-day period upon return to my permanent official station pursuant to item 5.1.3 of COA Circular 97-002 dated February 10, 1997 and Sec. 16 of EO No. 248 dated May 29, 1995.

ERNESTO E. TAÑADA

Official/Employee