



Republic of the Philippines
Department of Environment and Natural Resources
PENRO Marinduque

March 21, 2023

MEMORANDUM

FOR : The Regional Executive Director
DENR MIMAROPA Region

THRU : The Assistant Regional Director for
Management Services

FROM : The OIC – PENR Officer

SUBJECT : **OPTIONAL RETIREMENT OF COMMUNITY
DEVELOPMENT OFFICER II ALETH C. BUNDOC
EFFECTIVE JULY 1, 2023**

Submitted is the Memorandum dated January 27, 2023 of Community Development Officer II Aleth C. Bundoc regarding her optional retirement effective July 1, 2023.

Ms. Bundoc has served this Office for thirty four (34) years of public service and considered an asset to our agency. This Office appreciate the way in which she has committed and guided the agency as Chief of the Conservation and Development Section which greatly helped the organization.

For information, record and appropriate action.


IMELDA M. DIAZ



Republic of the Philippines
Department of Environment and Natural Resources
PENRO Marinduque

January 27, 2023

MEMORANDUM

FOR : The Regional Executive Director
DENR, MIMAROPA Region

THRU : The OIC, PENR Officer

FROM : The Community Development Officer II

SUBJECT : APPLICATION FOR OPTIONAL RETIREMENT OF
CDO II ALETH C. BUNDOC IN PENRO MARINDUQUE

Please be informed that the undersigned will be retiring from the government service effective July 1, 2023.

I would like to extend my gratitude to the Department of Environment and Natural Resources, MIMAROPA Region that had given me the opportunity for my personal/personality development and career advancement while in service for thirty-four years.

For information, record and favorable action.

Aleth C. Bundoc
ALETH C. BUNDOC