



DENR Mimaropa Region <mimaroparegion@denr.gov.ph>

Request for Commutation of Leave Credits

1 message

Sandro Angelo <drew.angelo316@gmail.com>
To: DENR Mimaropa Region <mimaroparegion@denr.gov.ph>
Cc: personnelsectiondenrmimaropa@gmail.com

Thu, Mar 30, 2023 at 12:30 PM

Dear Ma'am/Sir,

Good day!

I am writing to request for the commutation of my accumulated leave credits, as per CSC Rules on Leave.

Based on the records of the personnel section, I have accumulated a total of 51.528 leave credits, which I would like to convert into their monetary equivalent.

Please let me know if there are any further requirements or procedures that I need to follow to facilitate this request. I would greatly appreciate a timely response regarding this matter.

Attached herein is my letter requesting for the commutation of my leave credits.

Thank you very much for your kind attention to this request.

Respectfully,

Sandro E. Angelo



SANDRO ANGELO - Request for Commutation of Leave Credits.pdf

37K