



Republic of the Philippines
Department of Environment and Natural Resources
MIMAROPA Region
COMMUNITY ENVIRONMENT AND NATURAL RESOURCES OFFICE

May 5, 2023

FOR : The Regional Executive Director
DENR, MIMAROPA Region
1515 L&S Building
Roxas Blvd., Ermita, Manila

THRU : The Provincial Environment and
Natural Resources Officer
Puerto Princesa City, Palawan

FROM : The Community Environment and
Natural Resources Officer

SUBJECT : **SUBMISSION OF INDIVIDUAL LEARNING REPORT**

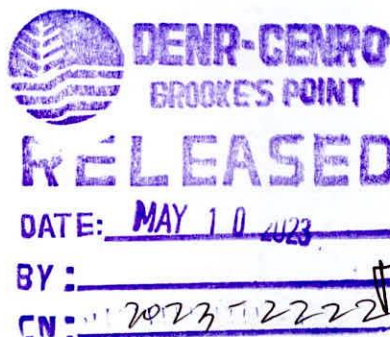
In compliance with the Regional Special Order No. 247, series of 2020, we are submitting herewith the Individual Learning Report on the training, *re: "Orientation on the New Entrants in the Government Service"*, with RSO No. 185, Series of 2023 conducted by DENR MIMAROPA, on April 12-14, 2023 via Zoom, attended by the following personnel, to wit:

1. Engr. II Ronnel F. PAmpo
2. LMI Renan Kenneth M. Fuentes
3. FR Fermin P. Amar, Jr.
4. FR Enrico L. Aurino, III
5. FR Christopher C. Buenafe
6. FR Rodel A. Ronas
7. FR. Jeffrey F. Setias

For information and record.


LEONARD T. CALUYA

M. Rodriguez St. Poblacion District I, Brooke's Point Palawan 5305
Mobile Phone: Globe: 0945-257-1402; Smart: 0912-429-0856
Email/Gmail: cenro_brkspt@yahoo.com; cenrobrkspt@gmail.com





INDIVIDUAL LEARNING REPORT

Part 1 (To be prepared by the participant)

Name of Participant:	RONNEL F. PAMPO
Office/Service:	DENR-CENRO BROOKE'S POINT, PALAWAN
Training Title:	<u>Orientation on the New Entrants in the Government Service</u>
Learning Providers:	DENR-MIMAROPA Region
Inclusive Dates:	April 12-14, 2023
Venue:	Via Zoom

I. EVALUATION OF THE COURSE:

- Technical content:

This Learning Events incorporates lectures and topics relatives to Basic information/knowledge/insights on:

1. Historical Background of DENR
 - DENR Mandate under E.O 192 s. 1987
 - DENR Core Values
 - DENR Mission/Vision
2. Bureaus and Field Offices under DENR
3. (7) Attached Agencies of the DENR
4. Organizational Structure
5. (10) Priority Program of DENR
 - Clean Water RA 9275
 - Solid Waste Management RA 9003
 - Clean Air Act RA 8749
 - National Greening Program EO 26
 - Forest Protection
 - Protected Area and Biodiversity
 - Coastal and Marine
 - Geo-Hazard Groundwater assessment and Responsible Mining
 - Manila Bay Clean Act
6. First Working Day
7. (3) Basic duties
8. Office Regulation
9. SALN
10. IPCR
11. Code of Conduct RA 6713
 - Accountability of Public Officers
 - (3) Fold Liability

12. Universal Health Care RA 11223 <ul style="list-style-type: none"> • Service Coverage • Inpatient Benefits • Outpatient Benefits • Special Benefits Package • Benefits in the Pipeline 13. Pag-IBIG Fund <ul style="list-style-type: none"> ➤ Benefits and Services • Pag-IBIG Regular Saving • MP2 Savings • Pag-IBIG Loan • Pag-IBIG Housing Loan • Home Equity Appreciation Loan • Home Savers Program • Pag-IBIG Loyalty Card • Virtual Pag-IBIG 14. GSIS <ul style="list-style-type: none"> • GSIS Mandate • RA 8291 or GSIS Act of 1997 • GSIS Membership • 3 Ways to Update Member's Master Data • Life Insurance Policies • Disability Benefit • Survivorship Benefit • Unemployment Benefit • Separation Benrefits • Multi-Purpose Loan • Emergency Loan • Educational Loan • Policy Loan 	
II. RELEVANCE OF THE LEARNING EVENT TO PARTICIPANTS WORK/FUNCTION The knowledge/insights from this learning event will: <ul style="list-style-type: none"> - Help me understand my duties/roles/responsibilities as an employee, so I can perform accordingly by the Laws and Policies of the DENR and to deliver an efficient and satisfactory services to our clients. 	
III. RECOMMENDATIONS <ul style="list-style-type: none"> • Trainings relevant to the services offered by the DENR 	
IV. POST LEARNING ACTION PLAN/PROPOSAL	
PROPOSED PLAN/ ACTIVITY/ OUTPUT	TIME FRAME
Apply knowledge gained from the learning event/training	Whenever and wherever possible

Part 2 (To be accomplished by Supervisor)

How will you support the post Learning Action Plan/Proposal?

Provide support and monitoring of the implementation in the discharging of duties in connection with the above-mentioned post learning action plan/proposal

Have you discussed any concerns / resources needed by your subordinate so that he/she can effectively transfer/apply the skills and knowledge gained from the training?

Yes

Would you be willing to send him/ her again to other training/seminars/conference?

Yes ✓ No Others

If yes, please specify courses

Trainings relevant to the services offered by the DENR

Submitted by:


RONNEL F. PAMPO
Attendee

April 17, 2023
Date

Noted/Confirmed by:


LEONARD T. CALUYA
CENRO



INDIVIDUAL LEARNING REPORT

Part 1 (To be prepared by the participant)

Name of Participant:	RENAN KENNETH M. FUENTES
Office/Service:	DENR-CENRO BROOKE'S POINT, PALAWAN
Training Title:	<u>Orientation on the new entrants in the Government Service</u>
Learning Providers:	DENR-MIMAROPA Region
Inclusive Dates:	April 12-14, 2023
Venue:	Via Zoom

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 - Manila Bay Clean Act
6. First working Day
7. (3) Basic Duties
8. Office Regulation
9. SALN
10. IPCR
11. Code of Conduct RA 6713
 - Accountability of Public Officers
 - (3) Fold Liability

12. Universal Health Care RA 11223

- Service Coverage
- Inpatient Benefits
- Outpatients Benefits
- Special Benefits Packages
- Benefits in the Pipeline

13. Pag-IBIG Fund

➤ Benefits and Services

- Pag-IBIG Regular Saving
- MP2 Savings
- Pag-IBIG Loan
- Pag-IBIG Housing Loan
- Home Equity Appreciation Loan
- Home Saver Programs
- Pag-IBIG Loyalty Card
- Virtual Pag-IBIG

14. GSIS

- GSIS Mandate
- RA 8291 or GSIS Act of 1997
- GSIS membership
- 3 ways to Update Member's Master Data
- Life Insurance Policies
- Disability Benefit
- Survivorship Benefit
- Unemployment Benefit
- Separation Benefits
- Multi-Purpose Loan
- Emergency Loan
- Education Loan
- Policy Loan

**II. RELEVANCE OF THE LEARNING EVENT TO PARTICIPANTS
WORK/FUNCTION**

The knowledge/insights gained from this Learning Event will:

1. Help me more understand the things about the DENR from its history, mandate, core values, mission, vision and its different bureaus attached to it, the different policies and priorities that each and every one of employees must remember every time.
2. Help me more understand to perform my duties and responsibilities well as new employee of DENR.
3. Help me understand the difference between the contractual employee and regular employee of the government in terms of the benefits that the regular employee can gain in different agencies of Government like Pag-IBIG and GSIS.
4. Help me more appreciate the things of being a stable/regular employee than a contractual employee of the Government.

III. RECOMMENDATIONS	
<ul style="list-style-type: none"> • Trainings/Learning events should be given to all the employees of the DENR. 	
IV. POST LEARNING ACTION PLAN/PROPOSAL	
PROPOSED PLAN/ ACTIVITY/ OUTPUT	TIME FRAME
Apply the knowledge that gain in the learning events	Whenever and whatever possible

Part 2 (To be accomplished by Supervisor)

How will you support the post Learning Action Plan/Proposal?

Have you discussed any concerns / resources needed by your subordinate so that he/she can effectively transfer/apply the skills and knowledge gained from the training?

Would you be willing to send him/ her again to other training/seminars/conference?

Yes ☒ No ☐ Others ☐

If yes, please specify courses

Submitted by:


RENAN KENNETH M. FUENTES
 LMI

Noted/Confirmed by:


LEONARD T. CALUYA
 CENRO

April 17, 2023

Date



INDIVIDUAL LEARNING REPORT

Part 1 (To be prepared by the participant)

Name of Participant:	Fermin P. Amar Jr.
Office/Service:	DENR CENRO Brooke's Point/MES
Training Title:	Orientation on the New Entrants in the Government Service
Learning Providers:	DENR MIMAROPA
Inclusive Dates:	April 12-14, 2023
Venue:	via Zoom

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 - Coastal and Marine
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 - Manila Bay Clean Act
6. First Working Day
7. (3) Basic Duties
8. Office Regulation
9. SALN
10. IPCR
11. Code of Conduct and Ethical Standard for Public Officials and Employees under RA 6713
 - Accountability of Public Officers
 - (3) Fold Liability

12. Universal Health Care under RA 11223

- Service Coverage
- In-patient Benefits
- Outpatient Benefits
- Special Benefits Packages
- Benefits in the Pipeline

13. Pag-IBIG Fund Benefits and Services

- Pag-IBIG Regular Saving
- MP2 Savings
- Pag-IBIG Loan
- Pag-IBIG Housing Loan
- Home Equity appreciation Loan
- Home Saver Programs
- Pag-IBIG Loyalty Card
- Virtual Pag-IBIG

14. GSIS

- GSIS Mandate
- RA 8291 or GSIS Act of 1997
- GSIS membership
- 3 Ways to Update Member's Master Data
- Life Insurance Policies
- Disability Benefit
- Survivorship Benefit
- Unemployment Benefit
- Separation Benefits
- Unified Multipurpose ID
- Multi-Purpose Loan
- Emergency Loan
- Educational Loan
- Policy Loan

II. RELEVANCE OF THE LEARNING EVENT TO PARTICIPANT'S WORK/FUNCTION:

The knowledge/insights gained from this Learning Event will:

1. Help me determine and/or assess/evaluate better if there have been violations committed re: various laws being implemented by the DENR *(in case) can also help me assist/answer queries and/or requests of clientele and other individuals of the office so as to prevent possible violations to be committed;
2. Help me perform my duties and responsibilities well as an employee of DENR. These will also help me assess/evaluate areas where I needed/can improved myself for the better;
3. Help me better understand what I'm expected to do and how I'm supposed to conduct myself as a government employee which will enable me to provide/deliver better and efficient government services to ensure clients' satisfaction;
4. Help me appreciate more how blessed I am that I have a stable job and income even during this hard times, that if manage properly will help me achieve my dreams and ensure that I

won't have to worry too much about me and my family's future. This makes me more motivated to continuously improve myself, work more diligently to best serve our clients/public in general (reason why government employees exist) and of course look forward to future work/job opportunities/promotions which will help me increase my income.

II. RECOMMENDATIONS:

- Trainings/learning events relative to and/or particular services offered by the DENR.

IV. POST LEARNING ACTION PLAN/PROPOSAL:

Proposed Plan/Activity/Output	Time Frame
Apply knowledge/insights gained from the learning event.	Whenever and wherever possible

Part 2 (To be prepared by the Supervisor)

How will you support the post Learning Action/Proposal?

Provide support and monitoring of the implementation in the discharging of duties in connection with the above mentioned post learning action plan/proposal

Have you discussed any concerns/resources needed by your subordinate so that he/she can effectively transfer the skills and knowledge gained from the training?

Yes.

Would you be willing to send him/her again to other training/seminar/conference?

Yes ☒ No ☐ Others ☐

If yes, please specify courses.

Trainings/learning events relative to ENR Course and/or particular services offered by the DENR.

Submitted by:


FERMIN P. AMAR JR
Attendee

April 17, 2023

Date

Noted/Confirmed by:


LEONARD T. CALUYA
CENRO



INDIVIDUAL LEARNING REPORT

Part 1 (To be prepared by the participant)

Name of Participant:	ENRICO L. AURINO III
Office/Service:	DENR CENRO Brooke's Point/MES
Training Title:	Orientation on the New Entrants in the Government Service
Learning Providers:	DENR MIMAROPA
Inclusive Dates:	April 12-14, 2023
Venue:	via Zoom

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11. Code of Conduct and Ethical Standard for Public Officials and Employees under RA 6713
 - Accountability of Public Officers
 - (3) Fold Liability

12. Universal Health Care under RA 11223

- Service Coverage
- In-patient Benefits
- Outpatient Benefits
- Special Benefits Packages
- Benefits in the Pipeline

13. Pag-IBIG Fund Benefits and Services

- Pag-IBIG Regular Saving
- MP2 Savings
- Pag-IBIG Loan
- Pag-IBIG Housing Loan
- Home Equity appreciation Loan
- Home Saver Programs
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- Emergency Loan
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- Policy Loan

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Have you discussed any concerns/resources needed by your subordinate so that he/she can effectively transfer the skills and knowledge gained from the training?

Yes.

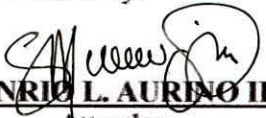
Would you be willing to send him/her again to other training/seminar/conference?

Yes ☒ No ☐ Others ☐

If yes, please specify courses.

Trainings/learning events relative to ENR Course and/or particular services offered by the DENR.

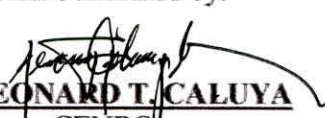
Submitted by:


ENRIO L. AURINO III
Attendee

April 17, 2023

Date

Noted/Confirmed by:


LEONARD T. CALUYA
CENRO



INDIVIDUAL LEARNING REPORT

Part 1 (To be prepared by the participant)

Name of Participant:	CHRISTOPHER C. BUENAFE
Office/Service:	DENR CENRO Brooke's Point/MES
Training Title:	Orientation on the New Entrants in the Government Service
Learning Providers:	DENR MIMAROPA
Inclusive Dates:	April 12-14, 2023
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 - Geo-Hazard Groundwater assessment and Responsible Mining
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7. (3) Basic Duties
8. Office Regulation
9. SALN
10. IPCR
11. Code of Conduct RA 6713
 - Accountability of Public Officers
 - (3) Fold Liability

12. Universal Health Care RA 11223

- Service Coverage
- Inpatient Benefits
- Outpatient Benefits
- Special Benefits Packages
- Benefits in the Pipeline

13. Pag-IBIG Fund

›Benefits and Services

- Pag-IBIG Regular Saving
- MP2 Savings
- Pag-IBIG Loan
- Pag-IBIG Housing Loan
- Home Equity appreciation Loan
- Home Saver Programs
- Pag-IBIG Loyalty Card
- Virtual Pag-IBIG

14. GSIS

- GSIS Mandate
- RA 8291 or GSIS Act of 1997
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- 3 Ways to Update Member's Master Data
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II. RECOMMENDATIONS:

- Trainings/learning events relative to and/or particular services offered by the DENR.

IV. POST LEARNING ACTION PLAN/PROPOSAL:

Proposed Plan/Activity/Output	Time Frame
Apply knowledge/insights gained from the learning event.	Whenever and wherever possible

Part 2 (To be prepared by the Supervisor)

How will you support the post Learning Action/Proposal?

Provide support and monitoring of the implementation in the discharging of duties in connection with the above mentioned post learning action plan/proposal

Have you discussed any concerns/resources needed by your subordinate so that he/she can effectively transfer the skills and knowledge gained from the training?

Yes.

Would you be willing to send him/her again to other training/seminar/conference?

Yes ☒ No ☐ Others ☐

If yes, please specify courses.

Trainings/learning events relative to ENR Course and/or particular services offered by the DENR.

Submitted by:


CHRISTOPHER C. BUENAFE
Attendee

April 17, 2023

Date

Noted/Confirmed by:


LEONARD T. CALUYA
CENRO



INDIVIDUAL LEARNING REPORT

Part 1 (To be prepared by the participant)

Name of Participant:	RODEL A. RONAS
Office/Service:	DENR CENRO Brooke's Point/MES
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Yes.

Would you be willing to send him/her again to other training/seminar/conference?

Yes ☒ No ☐ Others ☐

If yes, please specify courses.

Trainings/learning events relative to ENR Course and/or particular services offered by the DENR.

Submitted by:


RODEKA A. RONAS
Attendee

April 17, 2023
Date

Noted/Confirmed by:


LEONARD T. CALUYA
CENRO



INDIVIDUAL LEARNING REPORT

Part 1 (To be prepared by the participant)

Name of Participant:	Jeffrey F. Setias
Office/Service:	DENR CENRO Brooke's Point/MES
Training Title:	Orientation on the New Entrants in the Government Service
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- Educational Loan
- Policy Loan

II. RELEVANCE OF THE LEARNING EVENT TO PARTICIPANT'S WORK/FUNCTION:

The knowledge/insights gained from this Learning Event will:

1. Help me determine and/or assess/evaluate better if there have been violations committed re: various laws being implemented by the DENR *(in case) can also help me assist/answer queries and/or requests of clientele and other individuals of the office so as to prevent possible violations to be committed;
2. Help me perform my duties and responsibilities well as an employee of DENR. These will also help me assess/evaluate areas where I needed/can improved myself for the better;
3. Help me better understand what I'm expected to do and how I'm supposed to conduct myself as a government employee which will enable me to provide/deliver better and efficient government services to ensure clients' satisfaction;
4. Help me appreciate more how blessed I am that I have a stable job and income even during this hard times, that if manage properly will help me achieve my dreams and ensure that I

won't have to worry too much about me and my family's future. This makes me more motivated to continuously improve myself, work more diligently to best serve our clients/public in general (reason why government employees exist) and of course look forward to future work/job opportunities/promotions which will help me increase my income.

II. RECOMMENDATIONS:

- Trainings/learning events relative to and/or particular services offered by the DENR.

IV. POST LEARNING ACTION PLAN/PROPOSAL:

Proposed Plan/Activity/Output	Time Frame
Apply knowledge/insights gained from the learning event.	Whenever and wherever possible

Part 2 (To be prepared by the Supervisor)

How will you support the post Learning Action/Proposal?

Provide support and monitoring of the implementation in the discharging of duties in connection with the above mentioned post learning action plan/proposal

Have you discussed any concerns/resources needed by your subordinate so that he/she can effectively transfer the skills and knowledge gained from the training?

Yes.

Would you be willing to send him/her again to other training/seminar/conference?

Yes ☒ No ☐ Others ☐

If yes, please specify courses.

Trainings/learning events relative to ENR Course and/or particular services offered by the DENR.

Submitted by:


JEFFREY F. SETIAS
Attendee

April 17, 2023
Date

Noted/Confirmed by:


LEONARD T. CALUYA
CENRO