



Republic of the Philippines
Department of Environment and Natural Resources
Provincial Environment and Natural Resources Office
MIMAROPA Region
Bgy. Sta. Monica, Puerto Princesa City, Palawan
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Telfax No. (048) 433-5638 / (048) 433-5638

May 08, 2023

PENRO Special Order
No. 2023-0157
Series of 2023

SUBJECT: DESIGNATION OF IN-CHARGE, OFFICE OF THE PROVINCIAL ENVIRONMENT AND NATURAL RESOURCES

In the interest of the service and in view of the approved leave of absence of the from May 12 to June 1, 2023, the following Division Chiefs and personnel of this office are hereby designated as In-Charge, Office of the PENRO, to wit;

NAME	PERIOD COVERED
RONIE B. GANDEZA DMO IV <i>OIC-Chief, Technical Services Division</i>	May 12-19, 2023
WAMALAYDA S. TALABUCON Planning Officer III <i>OIC-Chief, Management Services Division</i>	May 22-26, 2023
ALEXANDER E. MANCIO SvEMS / <i>Executive Assistant</i>	May 29-June 1, 2023

As such, they shall act on urgent and routinary matters, attend meetings, conferences, workshops and the likes and sign travel orders, trip tickets, and similar documents in the exigency of the service, consistent with existing laws, rules, and regulations including that of the DENR Manual of Authorities, except for the following:

1. Policy making;
2. Movement of personnel;
3. Recommendation for approval of license, permits, lease and relevant instruments; including approval of travel orders outside of the Province.
4. Actions that involve other discretionary functions such as, but not limited to financial, technical and administrative matters so vested only to the PENR Officers and could not be further delegated;

All documents intended for the PENR Officer shall first be recorded before they are referred to the In-Charge of the Office. Memo report involving investigation, letter complaints and other concerns needing the undersigned consent and guidance as recommending or approval should be referred to my office. The acted documents shall be returned back to the office of the PENR Officer for the information and review upon his arrival. In acting such capacity, the in-charge shall sign as follows:

"For the PENRO"

Name and Designation
In-Charge, Office of the PENRO

This Order shall take effect on May 12, 2023 and shall be automatically revoked upon the return of the undersigned.


FELIZARDO B. CAYATOC
PENRO

cc: The RED, MIMAROPA, Manila
The CENROs of Palawan
File