



## ADVISORY

### I. Title of Activity

Policy Consultation Workshop on the Draft Policy Proposals regarding certain Forest Management Functions Devolved to the Local Government Units (LGUs)

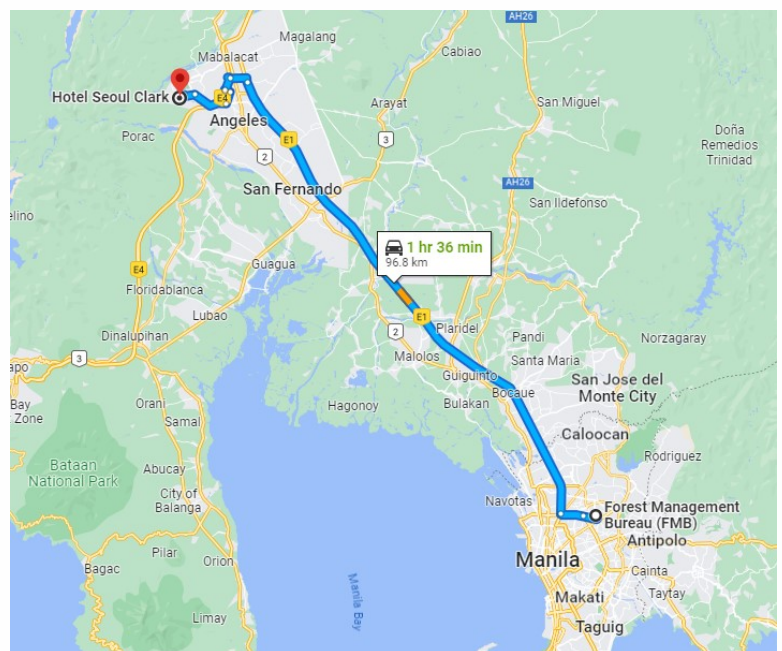
### II. Date and Venue

The activity will be held on **22-26 May 2023** [inclusive of travel time] at **Hotel Seoul, Clark, Pampanga**. The arrival date is 22 May 2023 (Monday), and check-out is 26 May 2023 (Friday). All participants are expected to be at the venue on or before the workshop proper.

#### Venue Complete Address:

Hotel Seoul Clark, Chico st. Abacan st. & E Aguinaldo st, Zone, Clark Freeport, Mabalacat, Pampanga

<https://tinyurl.com/2p88d7xz>



### III. Travel and Transportation

All transportation and traveling expenses of the participants from their respective offices to and from the venue shall be charged against their respective Offices. Participants may also opt to avail of the shuttle service provided by FMB but with limited slots only. FMB shall provide a shuttle service for the attendees. The participants are requested to provide their travel details through the pre-registration link: <https://tinyurl.com/Pre-Registration-Workshop>.

Van assignment shall be disseminated once the list of participants availing the shuttle service has been confirmed.

Estimated time going to/from the venue is around two (2) hours, depending on the flow of traffic. The participants pre-registration online and the details of arrival will be collected until 17 May 2023 – Wednesday at 05:00 PM.

<b>FMB to Venue (Hotel Seoul) Departure</b>	<b>Venue (Hotel Seoul) to FMB Departure</b>
Date : May 22, 2023 (Monday) Time : 2:00 PM	Date : May 26, 2023 (Friday) Time : 1:00 PM

#### **IV. Program and Activities**

The provisional program of the activities can be viewed through this [link](#).

#### **V. Dress Code**

Participants are advised to wear Casual Attire for the whole duration of the activity and ARTA ID is required.

#### **VI. Accommodation and Meals**

Hotel accommodation and meals are included. Daily breakfasts are provided by the hotel as an inclusion to room occupancy.

Check-in : May 22, 2023 (Monday) at 3:00 PM  
Check-out : May 26, 2023 (Friday) at 12:00 NN

Food and drinks requested in addition to the regular meals will be charged to personal accounts.

#### **VII. Health Protocols**

Participants are advised to observe precautionary measures in relation to COVID-19 such as wearing of face masks and practicing physical distancing at all times. **Participants should bring their vaccination cards and/or relevant health certificates during the workshop.**

#### **VIII. Workshop Coordinators**

For clarifications and other information, please feel free to contact the following coordinators;

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## **IX. Reference**

DENR Special Order was already signed by Augusto D. Dela Peña, Undersecretary for Organizational, Transformation and Human Resource, and currently for its numbering and barcoding.

Attached is the advance copy of the DENR Special Order for your reference. The FMB will provide the signed copy of the said Special Order once released by the DENR Central Office.

**FOR INFORMATION AND GUIDANCE.**

**FOREST MANAGEMENT BUREAU**  
**Department of Environment and Natural Resources**