



Republic of the Philippines  
Department of Environment and Natural Resources  
**MIMAROPA Region**  
**Provincial Environment and Natural Resources Office**  
Calapan City, Oriental Mindoro

## TRAVEL ORDER

No. \_\_\_\_\_

NAME: ALAN L. VALLE

POSITION: OIC-PENR Officer

DEPARTURE DATE: May 23, 2023

DESTINATION: Calapan City, Baco, Naujan, Bansud, Bongabong, Oriental Mindoro

PURPOSE OF TRAVEL: To attend PMRB Meeting/conduct of NGP site visit/Conduct of site observation and assessment of existing tenurial instrument for Power generation

Salary: \_\_\_\_\_

Div./Sec./Unit: Office of the PENRO

Official Station: PENR Office

Arrival Date : May 26, 2023

Per Diems/Expenses Allowed : \_\_\_\_\_

Assistants or Laborers Allowed : \_\_\_\_\_

Appropriations to which travel should be charged : \_\_\_\_\_

Remarks or special instructions : \_\_\_\_\_

### Certifications :

This is to certify that the travel is necessary and is connected with the functions of the official/ employees of this Div./Sec./Unit

Recommending Approval:

Approved by:

**DONNA MAYOR- GORDOVE, CESO IV**

Assistant Regional Director  
for Management Services

**LORMELYN E. CLAUDIO, CESO IV**

Regional Executive Director

### AUTHORIZATION

I hereby authorize the Accountant to deduct the corresponding amount of the unliquidated cash advance from my succeeding salary for my failure to station pursuant to Commission on Audit (COA) Circular No. 2012-004 dated November 28, 2012. liquidate this travel within twenty (20) days upon return to my permanent official.

  
ALAN L. VALLE  
Official Employee

### ITINERARY OF TRAVEL

Department of Environment and Natural Resources Office-Provincial Office  
Agency

No. \_\_\_\_\_

Name : **ALAN L. VALLE**

Purpose of Travel : Please see attached travel order

Date	Places to be visited	TIME		EXPENSES			
		Departure	Arrival	Means of Transpo.	Expenses	Per Diem	Total Amount
May 23	OS to Baco To OS	8:15 am	2:28 pm	RP Vehicle		660.00	660.00
May 24	OS to Naujan To OS	6:00 am	5:53 pm	RP Vehicle		660.00	660.00
May 25	OS to PGENRO To OS	7:50 am	1:15 pm	RP Vehicle			
May 26	OS to Bansud To Bongabong To OS	6:30 am	6:21 pm	RP Vehicle		1,100.00	1,100.00
					-	2,420.00	2,420.00

I certify that: (1) I have reviewed the foregoing itinerary, (2) the travel is necessary to the service, (3) the period covered is reasonable and (4) the expenses claimed are proper.

Prepared by:

**ALAN L. VALLE**  
OIC-PENRO

**LORMELYN E. CLAUDIO, CESO IV**  
Regional Executive Director

## CERTIFICATE OF TRAVEL COMPLETED

(Agency Head) \_\_\_\_\_

PENRO  
(Designation)

PENRO OR MDO  
(Station)

I CERTIFY THAT I have completed as travel authorized in Itinerary Travel No. \_\_\_\_\_ dated \_\_\_\_\_  
under conditions indicated below:

- ☐ Strictly in accordance with approved itinerary
- ☐ Cut short as explained below. Excess payment in the amount of P \_\_\_\_\_  
was refunded under O.R. No. \_\_\_\_\_ dated \_\_\_\_\_.
- ☐ Extended as explained below. Additional itinerary was submitted.
- ☐ Other deviations as explained below

Explanation of Justification:

Evidence of Travel:

- ☐ Used tickets
- ☐ Certificate of Appearance
- ☐ Others  
Travel Order

Respectfully submitted:

  
ALAN L. VALLE  
Officer or Employee

On evidence and information of which I have acknowledged, the travel was normally undertaken.

LORMELYN E. CLAUDIO, CESO IV

Regional Executive Director



Republic of the Philippines  
Province of Oriental Mindoro

**PROVINCIAL MINING REGULATORY BOARD**

Provincial Capitol Complex, Camilmil, Calapan City

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15 May 2023

**HONORABLE MEMBERS**

Provincial Mining and Regulatory Board  
Provincial Capitol Complex, Brgy. Camilmil, Calapan City  
Oriental Mindoro

Dear Sir/Madam:

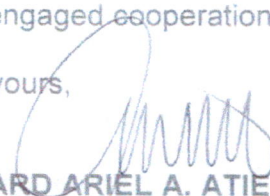
Good day.

In lieu of the cancelled meeting of the PMRB which was scheduled last 25 April 2023, and in conformity with the time availability of the members, the special meeting is hereby re-scheduled on Thursday, May 25, 2023 at exactly 8:00 in the morning at the PGENRO Conference room. This will be held for a purpose of approving the Manual of Operation of the PMRB incorporating the salient provisions of the Implementing Rules and Regulations (IRR) of Armour Rocks Ordinance.

For inquiries, please contact the PMRB Secretariat Office at CP No. 0950-679-7027

Your engaged cooperation is highly expected. Thank you very much.

Truly yours,

  
**WILLARD ARIEL A. ATIENZA, MBA**  
Head, Technical Secretariat





Republic of the Philippines  
Department of Environment and Natural Resources  
**MIMAROPA Region**  
Provincial Environment and Natural Resources Office

May 15, 2023

Leonardo B. Dayao  
Chief Executive Officer  
Catuiran Hydropower Corp.  
Barangays Banuton, Balite and Malvar,  
Naujan, Oriental Mindoro


Dear Mr. Dayao;

This refers to our program for the regular monitoring of the existing holders of all tenurial instruments for power generation within the Province of Oriental. This is to make sure that all are following the existing guidelines, rules, and regulations issued by the DENR relative to the use of forestland. This is due to the fact that this helps to maintain the sustainable utilization of renewable energy needed by our community within this province.

In this regard, we would like to inform your office that next week, we will be visiting your site to conduct observation and assessment of the area covered, located at Barangays Banuton, Balite and Malvar, Naujan, Oriental Mindoro. May we also request your assistance in this activity once there is a final schedule for this matter.

Thank you.

Very truly yours,

  
**ALAN D. VALLE**  
OIC PENRO