**Republic of the Philippines**
**Department of Environment and Natural Resources**
**PENRO Marinduque**

May 02, 2023

**MEMORANDUM**

| | | |
|---|---|---|
| **FOR** | : | The Regional Executive Director<br>DENR MIMAROPA Region |
| **THRU** | : | The Assistant Regional Director for Management Services |
| **ATTENTION** | : | The OIC-Chief, Planning and Management Division<br>The Chief, ICT Section |
| **FROM** | : | The OIC - PENR Officer |
| **SUBJECT** | : | **SUMMARY OF ICT TECHNICAL ASSISTANCE REPORT FOR THE MONTH OF APRIL, CY 2023 OF DENR-PENRO MARINDUQUE** |

In line with the requested IT-related technical assistance acted upon, please be informed that DENR-PENRO Marinduque has 100% satisfactory rating equivalent to Excellent adjectival satisfactory rating for the month of April, CY 2023 as shown in the table below.

**Table 1. Requested IT-Related Technical Assistance Acted Upon**

| MONTH | QUALITY | | | | # of incidents that took more than 3 days | For more than 3 days pls. indicate remarks/ cause | Remarks |
|---|---|---|---|---|---|---|---|
| | Excellent | Very Satisfactory | Satisfactory | Below Satisfactory | | | |
| April | 22 | 0 | 0 | 0 | 0 | None | Commonly raised issue is Installation of necessary software for Online LAMS implementation |

Likewise, as per verbal instruction from Regional Office, only those IT-related Technical Assistance (TA) on hardware and software repairs and installation should be counted and included in the report starting April, 2023.

The IT-Related Technical Assistance Acted Upon, as required by the DENR MIMAROPA Region, is encoded, submitted and can be accessed thru this Google Drive link: https://tinyurl.com/itassistance2023. Moreover, as per Memorandum dated April 14, 2023 from the DENR MIMAROPA Assistant Regional Director for Management Services, all signed reports and Means of Verification (MOVs) under Data Management Including Systems Development and Maintenance shall be uploaded at Google shared folder provided by the Regional ICT Unit, and can be viewed and accessed thru this link: https://tinyurl.com/2s43ywp3.

For information and record.

**IMELDA M. DIAZ**