

DEPARTMENT OF ENVIRONMENT AND NATURAL RESOURCES
PENRO - Occidental Mindoro
DAILY TIME RECORD

NAME : ERNESTO E. TAÑADA
EMPLOYEE NO. :
POSITION :
DTR PERIOD : 4/1/2023 - 4/30/2023

STATUS :
DIVISION :
SCHEDULE : 8:00 AM to 5:00 PM

DATE	Day	MORNING		AFTERNOON		LOW	OT	LT	UT	REMARKS
		IN	OUT	IN	OUT					
04/01/2023	Sat	SATURDAY	SATURDAY	SATURDAY	SATURDAY					
04/02/2023	Sun	SUNDAY	SUNDAY	SUNDAY	SUNDAY					
04/03/2023	Mon	07:51 AM	12:11 PM	12:45 PM	05:13 PM					
04/04/2023	Tue	08:02 AM	12:05 PM	12:49 PM	05:05 PM			00:02		
04/05/2023	Wed	07:00 AM	12:02 PM	WORK SUSPENSION	WORK SUSPENSION					
04/06/2023	Thu	MAUNDY THURSDAY	MAUNDY THURSDAY	MAUNDY THURSDAY	MAUNDY THURSDAY					REGULAR HOLIDAY
04/07/2023	Fri	BLACK FRIDAY	BLACK FRIDAY	BLACK FRIDAY	BLACK FRIDAY					REGULAR HOLIDAY
04/08/2023	Sat	SATURDAY	SATURDAY	SATURDAY	SATURDAY					
04/09/2023	Sun	SUNDAY	SUNDAY	SUNDAY	SUNDAY					
04/10/2023	Mon	ARAW NG KAGITINGAN	ARAW NG KAGITINGAN	ARAW NG KAGITINGAN	ARAW NG KAGITINGAN					REGULAR HOLIDAY
04/11/2023	Tue	07:58 AM	12:04 PM	12:48 PM	05:07 PM					
04/12/2023	Wed	08:00 AM	12:05 PM	12:47 PM	05:10 PM					
04/13/2023	Thu	08:13 AM	12:06 PM	12:42 PM	05:00 PM			00:13		
04/14/2023	Fri	07:54 AM	12:05 PM	12:40 PM	05:04 PM					
04/15/2023	Sat	SATURDAY	SATURDAY	SATURDAY	SATURDAY					
04/16/2023	Sun	SUNDAY	SUNDAY	SUNDAY	SUNDAY					
04/17/2023	Mon	07:54 AM	12:03 PM	12:44 PM	06:03 PM					
04/18/2023	Tue	VIRTUAL CONFERENCE	VIRTUAL CONFERENCE	VIRTUAL CONFERENCE	VIRTUAL CONFERENCE					1ST FIELD OPERATION MANAGEMENT
04/19/2023	Wed	08:00 AM	12:03 PM	12:51 PM	05:21 PM					
04/20/2023	Thu	VIRTUAL MEETING	VIRTUAL MEETING	VIRTUAL MEETING	VIRTUAL MEETING					1ST REGIONAL MANAGEMENT CONFERENCE
04/21/2023	Fri	EID-AL-FITR	EID-AL-FITR	EID-AL-FITR	EID-AL-FITR					REGULAR HOLIDAY
04/22/2023	Sat	SATURDAY	SATURDAY	SATURDAY	SATURDAY					
04/23/2023	Sun	SUNDAY	SUNDAY	SUNDAY	SUNDAY					
04/24/2023	Mon	TRAVEL ORDER	TRAVEL ORDER	TRAVEL ORDER	TRAVEL ORDER					ATTEND VIP MPAN AND 3RD MANAGEMENT BOARD
04/25/2023	Tue	TRAVEL ORDER	TRAVEL ORDER	TRAVEL ORDER	TRAVEL ORDER					ATTEND VIP MPAN AND 3RD MANAGEMENT BOARD
04/26/2023	Wed	TRAVEL ORDER	TRAVEL ORDER	TRAVEL ORDER	TRAVEL ORDER					ATTEND VIP MPAN AND 3RD MANAGEMENT BOARD
04/27/2023	Thu	07:56 AM	12:05 PM	12:41 PM	05:15 PM					
04/28/2023	Fri	07:59 AM	12:05 PM	12:43 PM	05:10 PM					
04/29/2023	Sat	SATURDAY	SATURDAY	SATURDAY	SATURDAY					
04/30/2023	Sun	SUNDAY	SUNDAY	SUNDAY	SUNDAY					
TOTAL						-	-	00:15	00:00	

I certify that the entries on this record, which were made by myself daily at the time of arrival and departure from office are true and correct.

Verified as to the prescribed office hours.

ERNESTO E. TAÑADA
Employee

LORMELYN E. CLAUDIO, CESO IV
REGIONAL EXECUTIVE DIRECTOR

REMINDER : Please return within 5 days together with the required supporting documents. (i.e. Special Order, Travel Orders, Notice of Meeting, etc.)