



INDIVIDUAL DEVELOPMENT PLAN

A. EMPLOYEE'S PROFILE


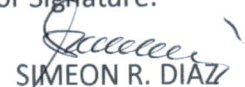
Name (Last, First, MI)	Sex M/F	Age	Position and Salary Grade [Year(s) in the position]	Division/Office	Supervisor's Name	Period (years)
ROSALES, DAISY R.	F		UTILITY WORKER I	TSD/PENRO MARINDUQUE	SIMEON R. DIAZ	2023-2025

B. DEVELOPMENT PLAN

(Based on the competency assessment conducted and/or the results of the review of performance, please identify the top gaps or weaknesses among the competencies assessed that the employee needs to focus for development, improvement or enhancement. It would be best to prioritize FIVE (5) developmental areas over a three-year period.)

Development Targets	Developmental Activity	Success Indicators	Planned Completion Date	Means of Verifications	Completed Date	Remarks
PCO15 – Forest, Water & Wildlife Resources Regulation	Formal Training and Workshop	Has basic knowledge on the pertinent laws, rules and regulations on forest and water utilization	Year 2023	Certificate of Participation		
PCO16- Tenure and Rights Assessment	Training and Workshop	Has knowledge on the different kinds of tenure and qualification of holders. Knows the different kinds of tenure holders, community private sector.	Year 2023	Certificate of Completion		
CC4-Responsibility	Workshop	Understands the principle of transparency and accountability in organizations	Year 2023	Certificate of Participation		

I acknowledge and understand my individual development plan as discussed with my supervisor. I affirm that the development targets and the corresponding details indicated in my IDP will contribute in the delivery of service excellence in the Department. I, therefore, commit to accomplish the targets in the given period.

Employee Signature:  DAISY R. ROSALES	Date: May 2, 2023	Supervisor Signature:  SIMEON R. DIAZ	Date: May 2, 2023
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