

INDIVIDUAL LEARNING REPORT

Part 1 (To be prepared by the participant)

Name of Participant:	Michael Dagdag
Office/Service:	DENR-CENRO San Jose
Training Title:	ORIENTATION TO NEW ENTRANTS IN THE GOVERNMENT SERVICE
Learning Providers:	Regional Human Resource Development Section DENR-MIMAROPA
Inclusive Dates:	April 12-14, 2023
Venue:	Zoom meeting

I. EVALUATION OF THE COURSE:

• Technical Content:

The said orientation discusses the following topics:

1. DENR mandate, vision and mission;
2. Their rights and privileges; and
3. Desirable values and proper work attitudes required to deliver effective basic services to the public

• Impression/Comments:

The attendee is wishes to clearly understand the following topics as such follows:

1. DENR mandate, vision and mission;
2. Their rights and privileges; and
3. Desirable values and proper work attitudes required to deliver effective basic services to the public

II. RECOMMENDATIONS:

The undersigned is recommended to provide this kind of orientation to all new entrant employees and others who are not yet attended.

Also, provide other technical trainings in support to enhance the skills and capability of every newly hired employee in the Department of Environment and Natural Resources so that the level of delivery of basic services to the public is effective.

IV. POST LEARNING ACTION PLAN/PROPOSAL:

Proposed Plan/Activity/Output	Time Frame
Re-echoing/sharing to all employees specifically to those who are not yet attended this kind of orientation.	May 10, 2023

Part 2 (To be prepared by the SUPERVISOR)

How will you support the post Learning Action/Proposal?

will allot a time to conduct re-echoing/sharing to others that did not
attend the said orientation.

Have you discussed any concerns/resources needed by your subordinate so that he/she can effectively transfer the skills and knowledge gained from the training?

Would you be willing to send him/her again to other training/seminar/conference?

Yes ☒ No ☐ Others ☐

If yes, please specify courses.

Basic Course (ENR)

Submitted by:

Michael Dagdag
Attendee

Noted/Confirmed by:

Augreth S. Saligumba
Supervisor

Date

Attested by:

Efren L. Delos Reyes
CENR Officer