

TRAVEL ORDER No.

Name: 1	ERNESTO	E. TANADA
Position	PENR Of	ficer

Date: November 10, 2023

Salary:

Div./Sec./Unit: **PENRO** Official Station: **PENRO**

Departure Date: November 12, 2023

Arrival Date: November 18, 2023

Destination: Bataan, Philippines

Purpose of Travel: <u>To attend the Year-end Assessment and Plannning Workshop of the Mindoro Biodiversity Corridor Project</u>

Appropriation to which Travel should be charged:	
Remarks or special instructions:	

CERTIFICATION:

This is to certify that the travel is necessary and is connected with the functions of the official/employee of this Div./Sec./Unit.

Recommending Approval:

Approved:

DONNA MAYOR-GORDOVE, CESO IV

ARD-Management Services

FELIX S. MIRASOL, JR. Regional Executive Director

AUTHORIZATION

I herby authorize the accountant to deduct the corresponding amount of the unliquidated cash advance from my succeeding salary for failure to liquidate this travel within the prescribed thirty-day period upon return to my permanent official station pursuant to item 5.1.3 of COA Circular 97-002 dated February 10, 1997 and Sec. 16 of EO No. 248 dated May 29, 1995.

ERNESTO E. TAÑADA Official/Employee

			DATE:		
			MONTHLY SALARY:		
AME: ERNESTO E. T	AÑADA	POSITION DMO VIOI, PENR OFFICER			
FFICIAL STATION: DENR-PENRO MAMBURAO OCCIDE		ENTAL MINDORO			
RPOSE OF TRAVEL: To attend the Year-end Assessment and Plannning Workshop of the Mindoro Biodiversity Corridor Project					

DATE	PLACES TO BE	TIM	E	MEANS OF	ALLOWABLE E	XPENSES	TOTAL
	VISITED (Destination)	DEPARTURE	ARRIVAL	TRANSPORTATION	TRANSPORTATION	PER DIEM	
NOVEMBER							
2023							
12	from official station to Bataan	7:00am	5:00pm		Office Vehicle		2200.00
13	still in Bataan	7:00am	8:00am				1.100.00
14	still in Bataan						1100.00
15	still in Bataan						1100.00
16	still in Bataan						1,100.00
17	still in Bataan						1100.00
18	from Bataan to Mamburao	10:00am	8:00pm		Office Vehicle		2200.00
10	TOTT Dataari to Marribulao	10.00aiii	0.00piii		Office verticie		2200.00
	1						
	1						
							-
	1						
	1						
					TOTAL		12,100.00